

14. Action Plan

The action plan provides a high-level list of actions identified in this Plan. Implementation of this action plan must be balanced with available resources and other City priorities. The improvements may be accomplished through a combination of funding sources including City capital programming, amenity contributions from development, senior government grants, and partnerships with other public, non-profit or private entities.

Plan Monitoring

14.1. Periodic Monitoring and Adaptive Management

The action plan is to be used as a working document and should be reviewed periodically (every 3-5 years) with the community as part of monitoring and adaptive management of the plan, in order to consider changing circumstances, desires and progress made.

14.2. Neighbourhood-based initiatives

While City resources are limited, stakeholders are encouraged to seek other means of furthering priorities in this plan, including local improvement districts, partnerships, grant funding, and other sources of funding to advance objectives in this plan.

Action Plan

Topic	Short-term Actions (2018-2020)	Year	Lead	Funded?
Transportation and Mobility	Make pavement improvements on Vancouver Street between Fairfield Road and Southgate Street, and on Meares Street east of Cook Street	2018	EPW	√
	Improve sidewalk on Pendergast Street between Vancouver Street and Heywood Avenue	2018	EPW	√
	Develop an all ages and abilities route along Fort Street from Wharf Street to Cook Street	2018	EPW	√
	Complete an all ages and abilities route along Humboldt Street and Pakington Street from Government Street to Cook Street	2018	EPW	√
	Make pavement improvements at the Cook Street and Fairfield Road intersection	2018	EPW	√
	Complete an all ages and abilities route along Cook Street between Pandora Avenue and Pakington Street	2018	EPW	√
	Complete pilot active transportation treatment to improve mobility for all ages and abilities on Richardson Street	2019	EPW	

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department

Action Plan, cont'd.

Topic	Short-term Actions (2018-2020)	Year	Lead	Funded?
Transportation and Mobility, cont'd.	Complete an all ages and abilities route from Humboldt Street to the Dallas Road waterfront via Vancouver Street and Beacon Hill Park	2019	EPW	
	Complete an all ages and abilities route along Dallas Road from Ogden Point to Clover Point in association with wastewater treatment works	2018-2020	EPW	
	Develop a parking management strategy for the Cook Street Village area	2018-2019	EPW	√
	Assess transportation conditions at the following locations and update Neighbourhood Plan and Action Plan with suggested improvements, as warranted: <ul style="list-style-type: none"> Fairfield Road between St. Charles Street and Cook Street – for pedestrian and cyclist comfort and safety, visibility, and crossings. Priority areas include the entrance to Fairfield Plaza, Fairfield Road at Moss Street, and Fairfield Road at St. Charles Street Sir James Douglas School area – for pedestrian crossing and safety. Priority areas include Moss Street at Thurlow Road, and Thurlow Road at Durban Street St. Charles Street – for speed, pedestrian comfort and safety, and crossings. Priority areas include St. Charles Street at Richardson Street, and at Brooke Street. Quadra Street at McClure Street – for pedestrian safety and crossing improvements Quadra Street at Southgate Street – for crossing improvements and visibility Collinson Street at Cook Street – for speed, volume and cut through traffic Heywood Avenue – for speed and volume Bushby Street – for speed and volume May Street – for speed and volume 	2019 (subject to 2019 budget request)	EPW	
Parks, Open Spaces and Urban Forest	Engage Songhees and Esquimalt to determine appropriate recognition of special places	TBD	PRF	
	Develop an Urban Forest Action Plan to guide the implementation of the Urban Forest Master Plan	TBD	PRF	
	Develop a process to identify trees of significance in Fairfield on both public and private land.	2018	PRF	

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department

Topic	Short-term Actions (2018-2020)	Year	Lead	Funded?
Residential Areas	Update zoning and guidelines for Small Lot Houses to support suites in small lot houses, and to discourage small lot subdivision in certain areas identified in Chapter 6	2018	SPCD	√
	Adopt design guidelines for urban residential development along Cook Street and Fairfield Road	2018 – concurrent with plan adoption	SPCD	√
	Adopt design guidelines for townhouses in Fairfield Neighbourhood	2018 – concurrent with plan adoption	SPCD	√
	Update zoning and design guidelines to support the guidance for duplexes in this plan	2018	SPCD	√
	Update zoning to permit a secondary suite and garden suite, or two secondary suites, where an existing house is retained	2018	SPCD	√
	Update zoning to support the land use and urban design goals in this plan for Urban Residential areas	2018-2020	SPCD	√
	Develop zoning, and adopt additional design guidelines as needed, to support the guidance for the various intensive residential infill housing types (townhouses, houseplexes) in this plan	2018-2020	SPCD	√
	Adopt design guidelines for large and small urban villages in Fairfield	2018 – concurrent with plan adoption	SPCD	√
	Develop zoning for urban villages in order to guide rezoning applications in meeting the land use and urban design objectives of this plan	2018 - 2020	SPCD	√
	Develop zoning for Urban Residential and Core Residential areas in order to guide rezoning applications in meeting the land use and urban design objectives of this plan	2018-2020	SPCD	√
Develop city-wide Inclusionary Housing Policy	2018	SPCD	√	

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department

Action Plan, cont'd.

Topic	Short-term Actions (2018-2020)	Year	Lead	Funded?
Housing Affordability	Complete the Market Rental Retention Study (MaRRS) and propose strategies to revitalize rental housing stock in Fairfield while encouraging affordability	2018 and future years	SPCD	√
	Update the House Conversion Regulations to support the addition of habitable space through lifting a house or sensitive additions	2018 - 2020	SPCD	√
Infrastructure, Environment and Sustainability	Include considerations for urban forest and stormwater management in development permit guidelines for townhouses	2018 – concurrent with plan adoption	SPCD	√
	Complete the Sanitary Sewer Master Plan	2018	EPW	√
	Adopt the BC Energy Step Code (City-wide)	2018	EPW	√
	Complete the Climate Leadership Plan (City-wide)	2018	EPW	√
	Develop a sustainability checklist for new development (City-wide)	2018 - 2020	EPW	√
	Propose a city-wide requirement for new development to manage rain-water on-site	2018	EPW	√
	Adopt bicycle parking requirements as part of the update of the off-street parking regulations in the Zoning Regulation Bylaw	2018	SPCD	√
	Identify strategies to mitigate impacts of climate change and sea level rise as part of the City's Climate Leadership Plan	2018	EPW	√
	Develop a city-wide Electric Vehicle Strategy	2018-2020	EPW	√
Arts, Culture and Placemaking	Consider opportunities for a public art or placemaking project through the City's Artist in Residence program	2018-2020	Arts and Culture	√
	Through implementation of the Create Victoria Arts and Culture Master Plan, explore a strategy to support home-based businesses	2018-2020	Arts and Culture	
	Approach the Greater Victoria School District to seek a shared-use agreement to make school facilities more broadly available for community programming, sports, indoor and outdoor gathering.	2018-2020	PRF	√

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department

Topic	Medium-term Actions (2020-2027)	Lead	Funded?
Transportation and Mobility	Design and complete all ages and abilities route along Cook Street from Pakington Street to Dallas Road (through Street Village)	EPW	
	Complete all ages and abilities route on Richardson Street	EPW	
	Assess north-south streets between Fairfield Road and Richardson Street for cut-through traffic and methods for mitigation, as part of the pilot active transportation treatments for Richardson Street, and development of the Richardson Street all ages and abilities route	EPW	
Parks, Open Spaces and Urban Forest	Upgrade playground in Chapman Park	PRF	

Topic	Long-Term Actions (2030+)	Lead	Funded?
Transportation and Mobility	Complete implementation of Active Transportation Network consistent with this plan and other city-wide plans (Bicycle Master Plan, Pedestrian Master Plan)	EPW	
Parks, Open Spaces and Urban Forest	Develop a long-term plan to guide improvements for Beacon Hill Park	PRF	
	Develop a park improvement plan for waterfront parks in Fairfield	PRF	
	Develop a park improvement plan for Robert J. Porter Park	PRF	

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department

Action Plan, cont'd.

Topic	Ongoing Actions (Operational)	Lead	Funded?
Transportation and Mobility	Complete minor bicycle and pedestrian improvements as resources allow and as streets are resurfaced	EPW	
Parks, Open Spaces and Urban Forest	When replacing aging chestnut trees In Cook Street Village, plant new chestnut trees that over the medium to longer term will maintain the character of the area	PRF	
	Continue to implement the recommendations identified in the Pioneer Square Management Plan	PRF	
	Continue to manage the urban forest on public lands including boulevards and parks	PRF	
Heritage	Continue to support voluntary applications for properties proposed to be added to the City's Register of Heritage Properties, or for designation	SPCD	
Infrastructure, Environment and Sustainability	Continue underground infrastructure upgrades consistent with City Master Plans	EPW	
	Identify opportunities for stormwater management on public lands and streets as part of road resurfacing, active transportation projects and other opportunities, as resources allow	EPW	

* SPCD: Sustainable Planning and Community Development Department, EPW: Engineering and Public Works Department, PRF: Parks, Recreation and Facilities Department