

## MINUTES – COMMITTEE OF THE WHOLE

### MEETING HELD THURSDAY, MARCH 28, 2002 AT 8:30 A.M.

**PRESENT:** Councillor Jane Lunt, Chair, Councillors Fleming, Holland, McLean, Madoff, Savoie, Vanden Berg attended for the entire meeting. Mayor Lowe, left the meeting at 11:05 a.m. and Councillor Hughes left the meeting at 11:20 a.m.

**ABSENT:** None

**ALSO PRESENT:** Sheryl Masters, Manager, Administration, attended for the entire meeting. Mr. Woodland, Corporate Administrator, arrived at 8:50 a.m. Ms Atkinson, Ms Zink, Ms Thompson, and Messrs. Basey, Daly, Dowdall, McCliggott, Silverster, & Thoresen, attended for a portion of the meeting.

### APPROVAL OF AGENDA

02/253

The Agenda of the March 28, 2002 meeting was circulated.

**ACTION:** It was moved by Councillor Fleming that the Agenda of the Committee of the Whole Meeting of March 28, 2002, be approved as circulated.

*Carried*

### ADOPTION OF MINUTES

02/252

The Minutes of the March 21, 2002 meeting was circulated.

**ACTION:** It was moved by Councillor McLean that the Minutes of the Committee of the Whole Meeting of March 21, 2002 be approved as circulated.

*Carried*

## DELEGATION

### LOCAL 730, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

02/251

At the March 21, 2002 Committee of the Whole meeting, Committee made the motion that Committee will hear Local 730, I.A.F.F.'s concerns as set out in Local 730, I.A.F.F.'s memorandum dated March 15, 2002 regarding the Fire Chief's presentation on the "First Responder" program

Rick Farrell, President, Local 730, I.A.F.F., presented their concerns on the budget cutbacks and how these cutbacks would affect the First Responder Program, reduce the firefighter's services to the public, and create additional pressure on the firefighters.

**ACTION:** Councillor Savoie requested that Committee review the City's Master Plan at another Committee of the Whole meeting after City staff provides Committee with the clarification on certain issues respecting the First Responder Program.

### NORTH PARK NEIGHBOURHOOD ASSOCIATION

02/250

At the March 21, 2002 Committee of the Whole meeting, Committee made the motion that Committee will hear the concerns of North Park Neighbourhood Association's interests regarding the proposed Multipurpose Facility Arena with respect to their e-mail of March 17, 2002.

Dyan Dunsmoor-Farley, Chair, North Park Neighbourhood Association (Association), presented the concerns of the North Park residents and issues to consider, as follows:

1. There is a good chance that the Victorians will vote in support of the referendum.
2. The Mayor has committed, publicly, to work with the Association to ensure that the results of this initiative will benefit the North Park neighbourhood.
3. It is not clear to the Association and the residents of North Park whether the City has control over the important, key elements of the proposed Multipurpose Facility Arena. If the North Park residents have to look at and adjust to the proposed Multipurpose Facility Arena for the next 50 years, then these residents should be entitled to some special consideration.
4. Building Design – What latitude does the City and the Association have to work with RG Properties to modify the current designs? For example, integration of Public Art into all aspects of the site, using green building benchmarks, and taking this opportunities to invest in British Columbia's resources by ensuring that BC forest products are featured in the design of the building.
5. Parking issues - All resident streets in North Park must be given the option to be designated Permit Parking only.
6. Traffic and Transportation Issues – to include the development of an alternative transportation strategy with targets established, i.e. encouraging use of bicycles,

creating greenways to make it attractive for pedestrians to walk to events, negotiating with RG Properties to levy a ticket surcharge to cover the cost of additional BC Transit on event nights, and consideration of a shuttle bus service between the site and outlying parking areas.

9. Urban Planning – the proposed Multipurpose Facility Arena can be successful if it is implemented as a part of an integrated urban plan.
10. Site Design from parking lot to park lot for the pedestrians and motor vehicles.
11. Lighting of the neighbourhood area which could be disturbing to the residents and may affect their quality of life.

North Park Neighbourhood Association would like to have input in each of the above outlined issues. In the event that the referendum is approved, the North Park Neighbourhood Association intends to take the City up on its commitment to ensure that the proposed Multipurpose Facility Arena results in a benefit to the North Park neighbourhood.

Committee complimented Ms Dunsmoor-Farley for this comprehensive positive report and assured her that North Park Neighbourhood Association has the City's commitment to work with them for the benefit of all the parties involved in this project.

**ACTION:** Councillor Hughes moved that this report be received for information.

***Carried***

## **TOURISM VICTORIA**

02/249

Committee received a memorandum dated March 13, 2002 from Tourism Victoria with respect to their Destination Marketing Commission, 2002 Interim Funding Request. Melissa McLean, Director of Operations and Communications, Lorne Whyte, Chief Executive Officer, and Lee Morris, Director of Sales & Marketing, of Tourism Victoria, Laura Schofield, Executive Assistant, made a presentation on the Tourism Victoria's 2002 Audited Statement, approved 2002 Destination Marketing Commission Budget and marketing initiatives, as follows:

1. Marketing short haul involves B.C. Ferries/Industry Partners Lower Mainland Program, Clipper Washington State Program, WestJet (Western Canada) Program, and National Canadian Initiatives.
2. Marketing mid-long haul involves B.C. Escapes Programs, Niche Product Strategies, and Sport Tourism Partnership,
3. Marketing additional Key Tactics includes:
  - Events* – continue to support events drawing overnight visitors during off-season.
  - Research* – funds supporting the quarterly Exit Survey and the Visitor Origin Model. Explore market research needs for the Seattle area.
4. Sales Leisure Travel – Over the past few years, the Leisure Travel Department has developed a successful key account strategy to strengthen Victoria's

positioning within the Leisure travel market. The objective has been to generate increased overnight revenues from key markets, extending the length of season and diversifying the product offer. Expanded coverage of Victoria and the Islands within four operators' brochures, new tour offers with expanded itineraries and year-round tour offers have resulted. The 2002 plan continues to build upon the success of this key account strategy. Leisure sales will work closely with Marketing to deliver upon a repositioning of Victoria's imaging for select markets. Strong partnerships with the neighbouring DMOs, including Seattle, Vancouver, Whistler and Tourism Vancouver Island will be further developed in concert with Tourism Victoria's key travel trade partners.

5. Meeting & Incentive Travel – During Tourism Victoria's 2002 planning sessions, their industry partners stressed the need to expand efforts targeting the meeting and convention markets. These segments of the market show strong potential to generate much needed shoulder and off-peak revenues for the destination, i.e. U.S. Market, European Market, Canadian Market, etc.
6. Communications - includes the 2002 Travel Media Relations Plan, the 2002 External Publications, Internet Development and Initiatives, the 2002 Web Marketing Plan and the expansion of e-commerce functionality. Tourism Victoria has developed a new website under [www.tourismvictoria.com](http://www.tourismvictoria.com), which covers all the above-mentioned features.

Councillor McLean requested that Tourism Victoria report to Committee of the Whole in May or June of 2002 with respect to the Conference Centre's share of the Destination Marketing revenue from the 2% hotel tax.

- ACTION:** Councillor McLean moved that it be recommended to Council that Council approve the request for proceeds of the 2002, 2% Hotel Tax to be used for external marketing of the destination and be distributed as follows:
1. \$475,040 (based on 1% of 2001 CPI) to the Victoria Conference Centre for marketing and promotion of the Victoria Conference Centre; and
  2. Balance of the 2% Hotel Tax to the Destination Marketing Commission for executing the 2002 Marketing Plan.

***Carried***

## **GRANTS**

### **BELFRY THEATRE**

02/248

At the March 7, 2002 Committee of the Whole meeting, Committee considered the Belfry Theatre's grant request for \$19,300, in support of the Belfry Theatre's Heritage Restoration Project – Phase 5, which features two components – Construction/Renovation and Specialized Equipment. At this meeting, Ms Desprez, General Manager, outlined the difficulties that Belfrey Theater would have due to a recent recommendation from the Royal/MacPherson Committee to send all Arts Capital funding requests to the Capital

Regional District (CRD). At the March 7, 2002 Committee of the Whole meeting, Committee made the motion, as follows:

*“That it be recommended to Council that this matter be referred back to the Capital Regional District so that the Capital Regional District and the Royal & McPherson Theatres Subcommittee of the Finance & Administration Committee may hold a special meeting to consider this issue with the Belfry Theatre’s Heritage Restoration Project grant request.”*

Committee received a memorandum dated March 20, 2002 from the Belfry Theatre regarding its concerns on some of the issues surrounding the Arts Capital funding, as follows:

1. The Arts function was transferred from the Greater Victoria Intermunicipal Committee to the CRD in 2001. The only process available to the Arts organizations for capital funding is to approach each Council to request Capital funds.
2. There was a recent recommendation from the Royal/MacPherson Committee to send all Arts Capital funding requests to the CRD. A steering committee has been established to guide a study of the region with respect to facility needs. However, this study is not due to be completed until September 2002. The study’s recommendations, which will likely include the creation of an Arts Capital policy, process, and budget could easily take another one to two years before completion. There was no notice of this recommendation given to the CRD Arts Committee, Arts Manager’s Office or any of the Arts organizations. This creates a huge challenge to the Arts organizations because, during this interim transition phase, there are no policy, process, or budget available for Arts Capital funding, thus, leaving Belfry Theatre in a difficult position with their existing Capital funding grant application.
4. The Belfry Theatre has applied for funding from the British Columbia Community Partners Capital funding program and the Federal Cultural Spaces program. In order to leverage \$207,000 from these two senior levels of government, Belfry Theatre must show municipal funding support. It would be a major setback for the Belfry Theatre to have to return the confirmed provincial funding and withdraw the federal funding application.
5. Because of these unusual circumstances and timing surrounding the Belfry Theatre’s application, it is Belfry Theatre’s hope that the City of Victoria will consider funding its project. This will ensure municipal support, which is the key to the success of provincial & federal funding.

Committee acknowledged that there is a transition period without any provisions made for organizations caught in this transition period.

**ACTION:** Mayor Lowe moved that it be recommended to Council that Council provide Belfry Theatre with their grant request of \$19,300.00 from the capital grant funding.

***Carried***

## SOCIAL SERVICES OPERATING GRANTS

02/247

Committee received a report dated March 13, 2002, from the Manager, Community Development Division regarding the Social Services Operating Grants. Council has approved the following recommendations that:

1. Each municipality consider funding the 2002 Operating Grants for the Community Social Planning Council of Greater Victoria, NEED Crisis and Information Line, St. John Ambulance (Victoria Branch), and Volunteer Victoria, at the same level as 2001;
2. These four organizations make a joint application directly to each IMC member municipality for 2002 Operating Grants.

The joint request has been received. A summary of the Social Services Operating Grants request and allocation for 2002 is, as follows:

<i>Community Social Planning Council of Greater Victoria</i>	\$31,616
<i>Greater Victoria Volunteer Society – Victoria Volunteers</i>	21,500
<i>NEED Crisis &amp; Information Line</i>	30,225
<i>St. John Ambulance – Victoria Branch</i>	5,662

The total 2002 Social Services Operating Grants request is \$89,003.00 and the City of Victoria's share is \$34,738.00. The Comptroller has confirmed that funding exists in the budget to respond to the joint application.

**ACTION:** Mayor Lowe moved that it be recommended to Council that the City of Victoria provide its \$34,738.00 share of the 2002 Social Services Operating Grant request.

***Carried***

## PARKS & COMMUNITY SERVICES

### DALLAS ROAD WALK

02/246

Committee received a report dated March 22, 2002, from the Manager, Park Design & Development, and the Manager, Parks Division, regarding the Dallas Road Walk.

At the February 15, 2001 Committee of the Whole meeting, a motion was passed, as follows:

*“that Basalt be used as a surfacing material for the Dallas Road Walkway replacement.”*

After installation of this section of the walk, staff conducted on-site interviews, of which 47% was positive, 49% was negative and 4% was undecided. Responses from the public were received by way of mail and telephone, of which 5% was positive and 95% was

negative. Staff also invited comments from nine stakeholder groups, from which only the B.C. Paraplegic Association responded and expressed their opinion that an asphalt surface is preferred for individuals using wheelchairs.

Staff has further evaluated the path in recent weeks to determine how the path has performed through winter conditions. The basalt has consolidated to create a very firm surface. However, the wind and erosion have been problematic for the basalt surface on the Dallas Road Walkway at this very exposed waterfront location.

**ACTION:** Councillor Savoie moved that it be recommended to Council that Council direct staff to proceed with replacement of the Dallas Road Walkway using asphalt as a surface material with a width of 2.3 metres (7.5 feet).

***Carried***

### **ROSS BAY CEMETERY**

02/245

Committee received a report dated March 22, 2002, from the Manager, Park Design & Development, the Manager, Parks Division, and the Director of Finance regarding Ross Bay Cemetery. At the meeting of July 26, 2001, Council endorsed the design for the perimeter treatment of the southwest quadrant of the Ross Bay Cemetery and authorized staff to proceed with the development of a business plan and further design development to support the business plan. The goals of this project are to improve security, enhance the heritage character, and provide new interment opportunities through the measured reactivation of the cemetery. Since July 2001, staff has continued to support representatives of the Old Cemeteries Society of Victoria with a view to completing an inventory of unused burial sites available for resale.

The Director of Parks, Recreation and Community Development has received a letter from the Old Cemeteries Society requesting confirmation that the funds generated from the sale of unused plots will be used for the benefit of the operation and upgrade of Ross Bay Cemetery.

During the past few months, staff invited the Board of Cemetery Trustees of Greater Victoria to comment on the perimeter treatment project and has entered into preliminary discussions about a possible partnership directed towards implementing the perimeter treatment project.

**ACTION:** Councillor Madoff moved that it be recommended to Council that:

1. Council authorizes staff to provide assurance to the Old Cemeteries Society of Victoria that the funds generated from the resale of plots in Ross Bay Cemetery would be used for the benefit of the operation and upgrade of Ross Bay Cemetery.
2. Council requests that the Board of Cemetery Trustees of Greater Victoria provide assistance to the City of Victoria in developing a business plan for this project.

3. Council authorizes staff to negotiate with the Board of Cemetery Trustees of Greater Victoria, subject to Council approval, the role of the Board in implementing this project.

*Carried*

**PARKS, RECREATION & COMMUNITY SERVICES**  
**ADVISORY COMMITTEE – TERMS OF REFERENCE**

02/244

Committee received a report dated March 8, 2002, from the Manager, Recreation Services regarding the new Terms of Reference for the Parks, Recreation & Community Services Advisory Committee (PRCSAC).

In November 2001, Advisory committee members began discussions around the mandate of PRCSAC. Members felt that clarifications of the mandate were needed to ensure that all members understood their roles, responsibilities, and expectations. Staff reviewed the City Council guidelines for Advisory Committees as well as the current Terms of Reference for the PRCSAC and amalgamated the guidelines into one document. The new Terms of Reference were reviewed and approved in principal, on March 4, 2002 by the PRCSAC.

The Corporate Administrator indicated that the terms, listed in the present draft of the Terms of Reference, which involve all the Advisory Committees should be reviewed carefully and synchronized so that they apply to all the Advisory Committees, and that the terms for PRCSAC be separately defined.

**ACTION:** Councillor McLean moved that this matter be reviewed by staff and be brought back in two weeks to Committee of the Whole for consideration.

*Carried*

**ADMINISTRATIVE MATTERS**

**DISPOSITION OF COMMUNICATION**

02/243

Committee received a Disposition of Communication dated March 25, 2002, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

**ACTION:** Councillor Hughes moved that the Disposition of Communications dated March 25, 2002 received from the Manager, Administration, Legislative Services Division, be received for information and filed.

*Carried*

## PROCLAMATIONS

02/242

**ACTION:** Councillor Hughes moved that the following proclamation be approved and forwarded to the appropriate Council Meeting:  
?? International Walkers Weekend – April 12 to 14, 2002

*Carried*

## BUDGET

### 2002 – 2006 FINANCIAL PLAN

02/241

Committee received a report from the Director of Finance and the Comptroller regarding the City of Victoria 2002 – 2006 Financial Plan.

## AGENDA

- ?? Purpose of this Budget Session
- ?? Budget Process
- ?? Finalize 2002 Budget
- ?? Five Year Operating Budget Financial Plan
  - Issues
  - Strategies
  - Results
- ?? Five Year Capital Budget Financial Plan
  - Issues
  - Strategies
  - Results

The purpose of this Budget Session is to provide a brief Budget overview and to allow the Public to ask questions or raise issues regarding the 5-Year Operating and 5-Year Capital Financial Plans

### **Budget Process**

There are two types of Budgets:

1. Operating Budget includes funding for all City Administrative and Maintenance Programs. Council must adopt a 5-Year Financial Plan by May 15th 2002.
2. Capital Budget includes funding for all Capital Programs (defined to include expenditure programs that are capital in nature) and Capital Projects (defined as major construction, acquisition, or renovation activities costing \$50,000 or more that add value to the municipalities physical assets or significantly increase their useful life.) Council must adopt a 5-year Capital Plan by May 15, 2002.

### **Budget Timelines**

June 2001

Budget Workshop with Department Heads and Council to discuss Budget Strategies and Objectives.

July 2001	Budget Packages are sent out to Departments
Sept 30, 2001	Departmental Budget Submissions Deadline
Sept & Oct 2001	Capital Budget Review with Department Heads
Oct to Dec 2001	Operating Budget Review with Department Heads
Jan & Feb 2002	Capital and Operating Budget Workshops with Council
March 2002	Present the Five Year Financial Plan
April 2002	Final Budget Review and Tax Rates
April 2002	Finalize the Budget Bylaws
May 2002	Mail out Property Tax Notices

## 2002 Budget Overview

The "2002 Operating Budget Summary including Police" shows a 5.05% increase in expenditures from 2001. Expenditure increases include the following

City Salary and Benefit Increases	1,596,000
Police Budget Increase	1,044,926
Increase in Library Funding	89,118
Provincial Sales Tax Increase	190,000
Medical Plan Premium Increases	204,000
Impact of New Debt	219,000
Increase in Self Financed Programs	2,202,713
Other Increases and Decreases	(27,866)
Estimated New Assessment Revenue	1,079,000
Increases in Parking Revenue	425,779
Decrease in Investment Interest	(350,000)
Decrease in Police Revenues	(140,000)
Increase in Self Financed Programs	2,202,713
Other increases and decreases	<u>66,085</u>
<b>TOTAL:</b>	<b><u>3,283,577</u></b>

The "2002 Operating Budget Summary including Police" shows a 3.00% increase from 2001. The Budget shortfall is \$2,234,314. The Operating and Capital Tax Increase including Police after budget Adjustment since the last meeting is 3.96%. The analysis of Property Tax increase is from the City's share of Property Tax increase of 1.17%, Police Operating Budget of 2.10%, and Police Capital Budget of 0.69% (total 3.96%).

## New Construction Assessment

Preliminary indication is that New Construction Assessment will be \$1,079,000 vs. a \$700,000 budget. This amount may change once the Authenticated Assessment Rolls are completed.

## 2002 Tax Rates and Tax Ratios

There are three options of the 2002 Tax Rates and Tax Ratios:

1. 2002 Tax Rates and Tax Ratios - No Change to Ratios;
2. 2002 Tax Rates and Tax Ratios - All Ratios Equalized (Except Utility);
3. 2002 Tax Rates and Tax Ratios - All Equalized.

The recommended option is to "adjust the Tax Ratios to evenly distribute the tax increase to all Property Tax classes, except utility"

## **Property Tax Increase per \$100,000 of Assessment**

1. Residential = \$21.41 per \$100,000 of Assessment
2. Business = \$53.81 per \$100,000 of Assessment

## **Budget Bylaws to be Introduced**

1. 2002 Tax Rate Bylaw
2. 2002 to 2006 Operating Financial Plan
3. 2002 to 2006 Capital Financial Plan
4. Boulevard Tax Bylaw

## **FIVE YEAR OPERATING FINANCIAL PLAN**

### **Issues**

1. Local Governments are required to establish a Long Term (Five Year) Operating Financial Plan
2. Salaries are forecast to increase between 2% and 3% per annum over the next 5 years
3. Inflation is projected to be between 2% and 3% over the next 5 years
4. Non-tax revenues are not increasing with inflation and in some cases are declining (i.e. Provincial Grants)
5. There needs to be a continued focus on developing Capital Funding Strategies

### **Assumptions**

1. Salaries to increase by 2% to 3%
2. Benefits calculated at 20% of salaries
3. Other expenditures to increase by 2% per annum
4. Non Tax Revenues increased where appropriate
5. Assumes Capital Funding Strategies are adopted
6. Inflation assumed to be at the 2% level for the next five years.
7. Assumes no increase in FTE complements or new programs

### **Strategies**

#### **Long Term Operating Budget**

1. Commitment to Economic Development
2. Continued focus on Efficiency and Effectiveness
3. Conduct Service Delivery Studies and take advantage of new Technology
4. Take full advantage of Revenue Opportunities coming with the New Charter
5. Continue pressuring the Provincial Government to reinstate our Grants in Lieu of Taxes for the Legislature Building, Government House and Provincial Capital Commission Rental Property at St Anne's

#### **Results**

Five-year Operating Budget that Maintains Service Levels  
Includes funding for Additional Police Officers  
Property Tax Increase for 2002 has been limited to 3.96%

## FIVE YEAR CAPITAL FINANCIAL PLAN

### **Capital Budget Issues**

1. Local Governments are required to establish a Long Term (Five Year) Operating Financial Plan
2. Capital Expenditure Requirements Exceeds Funding Available
3. Need to Develop Funding Strategies or be more realistic with our Expenditure Programs
4. Reserves Funds are lean and need to be increased

### **Capital Budget Strategies**

1. Give preference to projects that maintain existing assets as opposed to create new ones.
2. Give preference to projects that attract non-City funding.
3. Give preference to projects that generate cost savings and support customer service.
4. Debt funding for one-time projects.
5. Allocate 50% of new assessment revenue to the capital budget.
6. Allocate first \$500,000 of operating surplus to the capital budget and transfer the balance into infrastructure reserve.
7. Continue with the 1.5% temporary capital property tax levy until 2006.
8. Increase transfers to reserves by \$500,000 per year

### **Results**

1. The City now has a Balanced Five Year Capital Plan that Supports our Strategic Plan and goes a long way to Satisfying our overall Capital Infrastructure Needs
2. The City has implemented Funding Strategies to Increase The Capital Tax Levy from \$3.6 million in 2002 to **\$8.9 million by 2006**
3. The City has developed Strategies to Increase our Capital Reserves

## Summary

### **Operating Budget**

1. Tax increase for 2002 has been limited to 3.96%
2. Beginning in 2002 contributions to reserve funds will increase by \$500,000 per annum
3. Additional funding has been included for Eight new Police Officers
4. No changes to Services Levels
5. Capital Budget
6. Funding Strategies have been developed which will provide the necessary funds to satisfy the City of Victoria Infrastructure needs for years to come.

### **Recommendations**

1. Council approve the Five Year Financial Plan as submitted
2. Council Approve the 2002 tax increase of 3.96%
3. Council approve adjusting the Tax Ratios to evenly distribute the tax increase to all Property Tax Classes - Except Utilities
4. Council approve the Capital Funding Strategies

## **Capital Budget Funding Strategies**

1. Allocate 50% of new assessment revenue to the Capital Budget.
2. Allocate first \$500,000 of operating surplus to the capital budget and transfer the balance into infrastructure reserve.
3. Continue with the 1.5% temporary capital property tax levy until 2006.
4. Increase transfers to reserves by \$500,000 per year.

### **Next Steps**

April 11, 2002	Introduce Budget Bylaws
April 25, 2002	Final Approval of Bylaws
May 15, 2002	Mail out Tax Notices
June 2002	Start 2003 Budget Process

**ACTION:** Councillor McLean moved that it be recommended to Council that:

1. Council approve the 5-Year Operating Budget Financial Plan as submitted;
2. Council approve the 5-Year Capital Budget Financial Plan as submitted;
2. Council approve the 2002 tax increase of 3.96%;
3. Council approve the recommendation to adjust the tax ratios to evenly distribute the tax increase to all Property Tax Classes, except Utility; and that
4. Council approve the Capital Budget Funding Strategies.

***Carried***

## **BUDGET - INFRASTRUCTURE PROJECTS**

02/240

The list of Infrastructure Projects was presented by the Comptroller to the Committee. There were 21 projects listed in the order of priority, as follows:

1. Performing Arts Facility
2. Victoria Harbour Environment Projection Program
3. Storm Sewer Main Rehabilitation Program
4. Burnside Gorge Community Place
5. Storm Sewer Main Replacement Program
6. Sanitary Sewer Rehabilitation Program
7. Trunk Water Main Replacement/Rehabilitation
8. Art Gallery
9. Highway 1/Douglas Transit Priority Project
10. Fernwood Community Centre
11. Eliminate Cross Connections Program
12. Reduction of Inflow & Infiltration Program
13. Harbour Lands Remediation
14. Aquicide Machine for Weed Control
15. Humboldt Street Trunk Sewer Main Rehabilitation
16. Government Superior to Belleville Sewer Project
17. Computerize Irrigation Systems

18. Building Automation & Energy Conservation Systems
19. Ross Bay Villa Project
20. Victoria Chinatown Project – Victoria Civic Heritage Trust
21. Downtown Victoria Illumination Project – Victoria Civic Heritage Trust

Mr. Lee of the Infrastructure Program will only consider the first three items on the Infrastructure Projects list. Because of the recent recommendation from the Royal/MacPherson Committee, to send all Arts Capital funding requests to the Capital Regional District, Committee indicated that Item No. 1 - “Performing Arts Facility” project should be taken off the list. The Committee discussed whether Item No. 3 - “Storm Sewer Main Rehabilitation Program” and Item No. 5 - “Storm Sewer Main Replacement Program” could be amalgamated, so that both these projects would show as the second priority on the list. The Comptroller indicated that it is too late to amalgamate Items 3 and 5 because the grant applications for Items 3 and 5 have been submitted separately.

**ACTION:** Councillor Savoie moved that it be recommended to Council that:

1. Item No. 1 - “Performing Arts Facility” be removed from the Infrastructure Projects list; and that
2. The remainder of the 20 projects on the Infrastructure Projects list be moved up one place, so that the first three projects listed in the order of priority would be:
  1. Victoria Harbour Environment Projection Program
  2. Storm Sewer Main Rehabilitation Program
  3. Burnside Gorge Community Place

***Carried***

**CLOSED MEETING - 11:05 A.M.**

Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

**LEGAL – OPERATING AGREEMENT**

02/239

Committee received a report from the Manager, Water & Environment, regarding the Northwest Trunk Sewer Operating Agreement. The Manager, Water & Environment indicated in his report that the solicitors for the City has reviewed this agreement and recommended that Council approve this agreement as proposed.

**ACTION:** Councillor Holland moved that it be recommended to Council that Council approve the Northwest Trunk Operating Agreement.

***Carried***

### LEGAL - LEASE

02/238

Committee received a memorandum dated March 21, 2002 from the Property Manager regarding the amendment of the existing lease for Unit 14, Centennial Square.

**ACTION:** Councillor McLean moved that it be recommended to Council that Council approve an amendment of the existing lease for Unit 14, Centennial Square, extending the term by two years until September 30, 2004. All other terms and conditions of the existing lease remain unchanged.

*Carried*

### LEGAL – LITIGATION

02/237

Committee received a report dated March 21, 2002 from the City Solicitor advising Committee of a claim against the City of Victoria.

**ACTION:** Councillor McLean moved that it be recommended to Council that a settlement be entered into as recommended by the City Solicitor in his report at the Council Meeting of March 28, 2002.

*Carried*

### FREEDOM PROTESTERS

02/236

The Corporate Administrator informed Council of the Freedom Protesters and their current plans to disrupt businesses in the downtown core and that they will be at the Council meeting on March 28, 2002 to address their concerns.

### COUNCILLOR INFORMATION SHARING

02/235

Councillor Holland informed Committee that the Harbour Authority will sign their final Transfer documentation on April 4, 2002, for three of the four federally-owned properties. The fourth property will be transferred in June 2002. This document is signed by the principals of the two First Nations group and is the first of its kind in Canada.

**ACTION:** Councillor Holland moved that the Committee of the Whole meeting be adjourned.

***Carried***

The meeting adjourned at 11:30 a.m.

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Councillor Jane Lunt, Chair