

MINUTES - COMMITTEE OF THE WHOLE

MEETING HELD THURSDAY, AUGUST 9, 2002, AT 8:30 A.M.

PRESENT: Councillor Hughes, in the Chair, Mayor Lowe and Councillors Fleming, Holland, Lunt, Madoff, Savoie and Vanden Berg.

ABSENT: Councillor McLean

Mr. Joe Martignago, City Manager, attended for the entire meeting; and Messrs. Barber, Carlsen, Chow, Clark, Hortsing, Koch, Leskiw, Matthews, McCliggott, O'Reilly, Scoones, Thomas, Timms, Weckend, Ms. Atkinson, Ms. Baryluk, Ms. Chase, Ms. Fowler, Ms. Higgins, Ms. Masters, Ms. Meyer, Ms. Miller, and Ms. Ramsey attended for portions of the meeting.

Recording Secretary: Linda Johnson

CLOSED MEETING - 8:35 A.M.

Councillor Holland moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

LAND – DOCKSIDE

02/334

Staff from the Planning and Development Department, the Engineering Department, and the Parks Division provided Committee with an update on city-owned property in Dockside.

LEGAL – ESCORT AND DATING SERVICES BYLAW

02/333

Committee received a verbal report from the Senior Bylaw Officer regarding the licensing of escort service businesses and / or individual escorts.

ACTION: Councillor Lunt moved that it be recommended to Council that the City Solicitor be directed to prepare the necessary changes to the Zoning Regulation Bylaw to allow individual escorts to be licensed from their home addresses, including multiple family residences, with the provision that clients are not to be received at the home address.

The Closed Meeting was adjourned at 9:00 a.m. and the Open Meeting commenced.

DELEGATION

VICTORIA FIRE DEPARTMENT HISTORICAL SOCIETY

02/332

Captain Ted Alexis from the Victoria Fire Department presented Mayor Lowe with a limited edition print of a watercolour painting by Cim MacDonald. The painting, entitled "Charles E. Redfern", depicts the original steam fire engine used by the City of Victoria. Limited edition prints and art cards are being sold by the Victoria Fire Department Historical Society as a fund raising project.

PLANNING & DEVELOPMENT

VICTORIA HERITAGE FOUNDATION **ANNUAL REPORT – 2001**

02/331

Mr. Steve Barber, Heritage Planner and Ms. Judith Andersen, Board Member, presented the 2001 Annual Report of the Victoria Heritage Foundation. Mr. Barber and Councillor Madoff commended Foundation volunteers for their accomplishments, including the *Neighbourhood Walking Tour* brochures and the latest *Your Old House* brochure entitled *True Colours*.

ACTION: Councillor Madoff moved that it be recommended to Council that:

- 1) The 2001 Annual Report of the Victoria Heritage Foundation be received for information.
- 2) Mayor Lowe send a letter of thanks to the Foundation and its volunteers.

REZONING APPLICATION #02-09 **160 WILSON STREET**

02/330

Committee received a memorandum dated August 2, 2002 from the City Planning Division regarding Rezoning Application #02-09 for 160 Wilson Street. The proposal is to rezone the property to permit an 11-storey residential building. The applicant is requesting that the total floor area for the site be increased from 8,400m² to 11,607m². The proposed building is sited so that the lobby and exercise room face Tyee Road and 2 units face Wilson Street. In addition, 7 townhouses front onto Triangle Park, which is to the south of the project.

Committee requested that the issue of driveway access on Wilson Street be referred to the Engineering Department for review and comments. They also requested that the issue of a pedestrian crossing on Tyee Road be referred to the Advisory Transportation Committee for general review.

ACTION: Councillor Madoff moved that it be recommended to Council that Rezoning Application #02-09 for 160 Wilson Street be forwarded for consideration at a public hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments based on the draft zone, subject to:

- 1) Council passing a resolution that no structure shall be built in Triangle Park within 6 meters of the park's northern property line.
- 2) Development of a legal agreement, to be registered on title, regarding the marketing and provision of accessible units and improvements to the

adjacent Triangle Park to the satisfaction of the Director of Parks, Recreation & Community Development.

- 3) Establishment of a parking ratio and a fully dimensioned parking and access plan to the satisfaction of the Director of Engineering.
- 4) Confirmation that the immediate neighbours and Victoria West Community Association have been consulted.

REZONING APPLICATION #02-16
701 TYEE ROAD

02/329

Committee received a memorandum dated August 2, 2002 from the City Planning Division regarding Rezoning Application #02-16 for 701 Tyee Road. The proposal is to consolidate the redundant transit corridor with the "Bayside Lands", subdivide it into 10 lots, amend Development Permit Area #23 and create a new zone to permit 85 townhouse units, 351 apartments, 46 live/work units and a 1170 m² commercial building.

ACTION:

- Councillor Madoff moved that it be recommended to Council that:
- 1) Rezoning Application #02-16 for 701 Tyee Road be forwarded for consideration at a public hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, based on the draft zone outlined in Section 3.9 subject to:
 - a) Review of the land use changes from the Bayside concept by the Advisory Planning Commission.
 - b) Review of the Railyards Development Guidelines by the Advisory Design Panel.
 - c) Noise performance standards and adequate disclosure to initial and future residents to the satisfaction of the Director of Planning and Development.
 - d) Development of a *Master Development Agreement*, to be registered on the property's title, detailing the provision of community amenities, off-site, and on-site improvements, maintenance, subdivision, phasing, noise attenuation, and other development requirements to the satisfaction of the Director of Planning and Development and the Director of Engineering.
 - e) An amended parking and access plan to the satisfaction of the Director of Engineering.
 - 2) Amendment of the Official Community Plan, Development Permit Area #23 to reference the Railyards Development Guidelines.
 - 3) Council approval of the issuance of a Development Permit, permitting the subdivision of Lots 2 and 3 VIP54427 into 10 lots as shown in Appendix 1 of the report dated August 2, 2002 from the City Planning Division.
 - 4) Council approval of a Development Variance Permit to relax Engineering Department's Standards and Specifications to permit the installation of special road treatments to the satisfaction of the Director of Engineering.
 - 5) Council authorization of the release of any covenants or obligations related to the 1995 Bayside Village Development once a new *Master Development Agreement* has been successfully negotiated and registered on title of the subject property along with authorization to staff to execute all documentation required to be prepared for the rezoning and subdivision of the subject property.

REZONING APPLICATION #02-17

645 / 655 TYEE ROAD

02/328

Committee received a memorandum dated August 2, 2002 from the City Planning Division regarding Rezoning Application #02-17 for 645 / 655 Tyee Road. The proposal is to rezone the property to increase the maximum density on the site from 1:1 to 1.86:1. All the uses of the SBP-3 zone will be permitted with a total general office entitlement of 7510m² and the addition of high tech as a permitted use.

Committee requested that owners of downtown office space be advised of the rezoning application.

Committee also requested that the issue of boulevard options be resolved before the developer consults again with the Victoria West Community Association.

- ACTION:** Councillor Madoff moved that it be recommended to Council that Rezoning Application #02-17 for 645 / 655 Tyee Road be forwarded for consideration at a public hearing and the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments based on the draft zone included in Section 3.3, subject to:
- 1) Referral to Advisory Planning Commission and Advisory Design Panel.
 - 2) Confirmation that the applicant has consulted the Victoria West Community Association regarding the revised plans and the development of a community amenity package.
 - 3) Development of an agreement, to be registered on title, detailing community amenities and other development requirements to the satisfaction of the Director of Planning and Development.

REZONING APPLICATION #02-12 **324 KINGSTON STREET**

02/327

Committee received a memorandum dated July 30, 2002 from the Senior Planner regarding Rezoning Application #02-12 for 324 Kingston Street. The proposal is to rezone the property to permit the construction of a 10 storey, 80 unit boutique hotel at the corner of Kingston and Oswego Streets, to the south of the Harbour Towers Hotel. A rezoning is required because the proposed floor space ratio of 2.73:1 exceeds the maximum of 2:1 permitted. The proposal includes 80 underground parking spaces, a publicly accessible landscaped area, and a public art feature.

- ACTION:** Councillor Fleming moved that it be recommended to Council that:
- 1) Rezoning Application #02-12 for 324 Kingston Street be forwarded for consideration at a public hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, based on the draft zone outlined set out in Section 3.3 of the report dated July 30, 2002 from the Senior Planner, subject to:
 - a) Review by the Advisory Design Panel and the Advisory Planning Commission;
 - b) A Memorandum of Understanding regarding the provision of public art to the satisfaction of the Director of Planning & Development;
 - c) An amended parking and access plan to the satisfaction of the Director of Engineering.

- 2) A policy to rezone the site to limit the maximum density to 2:1 be adopted if substantial progress has not been made on initiating the project within 3 years of a rezoning approval.

SMALL LOT HOUSE PROGRAM
POLICY & DESIGN GUIDELINES

02/326

At its July 11, 2002 meeting, Victoria City Council referred the Small Lot House Program, Policy and Design Guidelines back to Committee of the Whole for further review.

Committee now discussed the definition of “satisfactory support” of residents and owners of neighbouring lots. It was generally agreed that the standard of *100% support minus 1* is too high. Staff was requested to re-draft that section of the Guidelines for further consideration at the next Committee of the Whole meeting to be held August 15, 2002.

The Manager, City Planning Division, made a brief presentation, and indicated that a wording change in the Policy to address the side yard issue could be easily accommodated.

REZONING APPLICATION #02-15
62 GOVERNMENT STREET

02/325

Committee received a memorandum dated July 30, 2002 from the Senior Planner regarding Rezoning Application #02-15 for 62 Government Street. The proposal is to permit re-subdivision and then construction of two, 2 storey, single family dwellings on what are two small lots currently occupied by a detached house. The existing one storey house is in poor condition and is proposed to be demolished.

ACTION: Councillor Madoff moved that it be recommended to Council that Rezoning Application #02-15 for 62 Government Street be declined.

REZONING APPLICATION #02-18
943 WILMER STREET

02/324

Committee received a memorandum dated July 30, 2002 from the Senior Planner regarding Rezoning Application #02-18 for 943 Wilmer Street. The proposal is to subdivide a large (1030m²) “L”-shaped lot with frontage on Wilmer Street and Maddison Street, into two lots. The lot occupied by the existing house is proposed to be rezoned to the R1-S2 Zone, Restricted Small Lot (Two Storey) District. A minor relaxation of the south side yard setback of the existing house is also required. The proposed house fronts on Wilmer Street to the south of the existing house. The lot it occupies does not require rezoning but approval of a development variance permit is required for its width. This lot has frontage on both Wilmer and Maddison Streets. A parking space for the new house is proposed in the front yard, and this also requires a development variance permit approval.

ACTION: Councillor Madoff moved that it be recommended to Council that Rezoning Application #02-18 for 943 Wilmer Street be forwarded for consideration at a public hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, subject to:

- 1) Approval of the following Development Permit relaxation for the existing house concurrent with the rezoning:
Section 1.23 To vary the south side yard setback for the existing house from 2.4m to 1.5m.
- 2) Approval of the following Development Variance Permit for the proposed new house concurrent with rezoning:
Section 1.1.7 To vary the lot width for the new house from 15m to 12.9m.
Schedule C
Paragraph 3 To permit a parking space for the new house to be located in the front yard.
- 3) An amended, fully dimensioned parking/access plan, to the satisfaction of the Director of Engineering.

REZONING APPLICATION #02-19
2516-2524 & 2608 DOUGLAS STREET
AND 2515 GOVERNMENT STREET

02/323

Committee received a memorandum dated July 25, 2002 from the Economic Development Planner regarding Rezoning Application #02-19 for 2516-2524 & 2608 Douglas Street and 2515 Government Street. The proposal is to relocate the Pacific Coach Line operation from the existing bus terminal on Douglas Street. The proposal includes a 1230m² main terminal fronting Douglas Street and a 200m² accessory building fronting Government Street.

ACTION: Councillor Madoff moved that it be recommended to Council that Rezoning Application #02-19 for 2516-2524 & 2608 Douglas Street and 2515 Government Street be forwarded for consideration at a public hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, based on the draft zone outline set out in the report dated July 25, 2002 from the Economic Development Planner, subject to:

- 1) An amended parking and access plan, to the satisfaction of the Director of Engineering.
- 2) Referral to the Advisory Design Panel, the Advisory Planning Commission, and the Advisory Transportation Committee, provided that review by these advisory committees does not delay the approval process.

DEVELOPMENT VARIANCE PERMIT APPLICATION #02-18
246 GORGE ROAD EAST

02/322

Committee received a memorandum dated July 26, 2002 from the Head, Urban Design regarding Development Variance Permit #02-18 for 246 Gorge Road East. The proposal is to convert a two storey, 45-unit motel to a 49-unit apartment (including a one bedroom manager's unit). The size of the studio suites ranges from 20m² to 36m². Twenty six of the units are smaller than the 33m² minimum size. The applicant has requested relaxation for minimum apartment size and parking numbers.

ACTION: Councillor Madoff moved that it be recommended to Council that:

- 1) A resolution of approval for Development Variance Permit Application #02-18 for 246 Gorge Road East be considered at the same meeting for which the rezoning application and public hearing is scheduled, after the public hearing has been completed.

- 2) A Development Variance Permit be issued in accordance with:
 - a) Plans stamped "Development Variance Permit #02-18" dated June 12, 2002.
 - b) Development meeting all bylaw requirements with the following relaxations:

Section 3.9.8	Minimum apartment size 33m ² relaxed to 21.4m ²
Section 3.9.13(2)	Parking 49 units @ 1.3 per unit (64 spaces) relaxed to 0.53 per unit (26 parking spaces)
- 3) Final plans to be in accordance with plans identified above, with the incorporation of responses to the Advisory Design Panel's recommendations, to the satisfaction of the Director of Planning & Development.

DEVELOPMENT PERMIT #02-22
1413/1415 FORT STREET

02/321

Committee received a memorandum dated July 25, 2002 from the Head, Urban Design, regarding Development Permit Application #02-22 for 1413/1415 Fort Street. The proposal is to construct 4 new townhouse units to replace an existing duplex located on the southwest corner of Fort Street and Carberry Gardens.

- ACTION:** Councillor Madoff moved that it be recommended to Council that a Development Permit be issued in accordance with:
- 1) Plans stamped "Development Permit Application #02-22" dated July 8, 2002.
 - 2) Development meeting all bylaw requirements except for:

Section 3.10.2(a)	Minimum site area relaxed from 920m ² to 696.47m ²
Section 3.10.11	Front yard setback relaxed from 9.0m to 5.0m
Section 3.10.13	West side yard setback relaxed from 3m to 1.8m
Section 3.10.14(a)	Side yard (east) flanking street setback average relaxed from 5.2m to 3.2m; using wall surfaces at a distance (2m) greater than 1.5m allowed in the calculation
 - 3) Final plans to be in accordance with plans identified above, with the incorporation of responses to the Advisory Design Panel comments, to the satisfaction of the Director of Planning & Development.

REQUEST FOR HERITAGE DESIGNATION
2645 FERNWOOD ROAD

02/320

Committee received a memorandum dated July 24, 2002 from the Acting Heritage Planner advising that the owner has requested that the house and garage at 2645 Fernwood Road be designated as a Municipal Heritage Site.

ACTION: Councillor Madoff moved that it be recommended to Council that, whereas the house and garage at 2645 Fernwood Road are worthy of heritage designation, they be designated as a Municipal Heritage Site.

REQUEST FOR HERITAGE DESIGNATION
352 MOSS STREET

02/319

Committee received a memorandum dated July 24, 2002 from the Acting Heritage Planner advising that the owner has requested that the house at 352 Moss Street be designated as a Municipal Heritage Site.

ACTION: Councillor Madoff moved that it be recommended to Council that, whereas the house at 352 Moss Street is worthy of heritage designation, it be designated as a Municipal Heritage Site.

REQUEST FOR HERITAGE DESIGNATION
525 FORT STREET

02/318

Committee received a memorandum dated July 24, 2002 from the Acting Heritage Planner advising that the owner has requested that the heritage registry building at 525 Fort Street be designated as a Municipal Heritage Site.

ACTION: Councillor Madoff moved that it be recommended to Council that, whereas the building at 525 Fort Street is worthy of heritage designation, it be designated as a Municipal Heritage Site.

PARKS, RECREATION & COMMUNITY DEVELOPMENT

BEACON HILL POND SYSTEM

02/317

Committee received a memorandum dated July 31, 2002 from the Manager, Parks Division, regarding the Beacon Hill Pond System. This water feature includes nine ponds, linked together by recirculated water. As a result of the large number of waterfowl in the area, the ponds are continually being polluted with fecal material and organic waste. Draining the polluted water is problematic, and provides only a temporary solution.

A water management company was contacted, and provided a biological and mechanical approach to creating an ecological balance in the pond system. This involves the installation of aerators and the use of natural bacteria to break down and consume the sludge and remove all

the excess phosphate and nutrients. Once a balance has been achieved, the ecology of the pond will be naturally maintained.

- ACTION:** Councillor Savoie moved that it be recommended to Council that:
- 1) The implementation of a natural pond management system for 2002 at an estimated cost of \$16,000, be approved.
 - 2) The funding for this project be reallocated from the Dallas Walkway Capital Budget.

LIVING MEMORIAL

02/316

Committee received a memorandum dated July 31, 2002 from the Manager, Parks Division advising that CUPE Local 947 has offered to donate a tree and plaque as a memorial to those rescue workers and volunteers who lost their lives in the September 11th, 2001 tragedy. Although Local 947 represents the School District, the Union requested that the tree and plaque be placed on City property because most of the rescue workers were civic employees. CUPE Local 947 will cover the cost of the tree and the plaque. The Parks Division will select the tree and location and cover the cost of planting the tree.

- ACTION:** Councillor Savoie moved that it be recommended to Council that approval be given to the planting of a memorial tree and placing a commemorative plaque, with CUPE Local 947 covering the associated costs.

FERNFEST 2002

02/315

Committee received a memorandum dated July 10, 2002 from the Manager, Parks Division advising that the Fernwood Community Centre has requested a permit for the annual Fernfest event to be held in Stevenson Park on August 24, 2002. In addition, this year they have requested permission for a beer garden from 3:00 to 9:00 p.m. The purpose of the beer garden is to generate income to offset the costs of producing the event and to encourage adult attendance by providing a social area/activity. Council approval is required as Stevenson Park is not included in the City's Special Occasion Liquor License Policy.

- ACTION:** Councillor Savoie moved that it be recommended to Council that approval be given to a request from the Fernwood Community Centre to operate a beer garden in Stevenson Park on August 24, 2002 from 3:00 p.m. to 9:00 p.m.

MACDONALD PARK FIELD LIGHTING

02/314

Committee received a memorandum dated July 24, 2002 from the Manager, Parks Division advising that the James Bay Athletic Association (JBAA) and MacDonald Park Fastball have submitted a proposal to install field lighting at MacDonald Park. The lights, which would be turned off by 9:00 p.m., would be used by JBAA in the winter and by MacDonald Fastball in the summer. The clubs have agreed to cover all costs related to installation, usage, and maintenance.

ACTION: Councillor Savoie moved that the proposal to install field lighting at MacDonald Park be approved, and that the James Bay Athletic Association and MacDonald Park Fastball:

- 1) cover the total costs for installation, usage, and maintenance.
- 2) apply for and follow all required permits.
- 3) continue to work with the Parks Division.

JAMES BAY DAY

02/313

Committee received a memorandum dated July 31, 2002 from the Manager, Parks Division regarding a request received from the James Bay Community Project for "James Bay Day" to be held partly in the James Bay New Horizons Building and partly in Irving Park and on City sidewalks on September 28, 2002 from 6:00 to 9:30 p.m. It is proposed that the event include a lantern procession, a bonfire, a lantern labyrinth, and concession sales. Proposed activities that do not comply with Parks Bylaws include the bonfire and live entertainment.

ACTION: Councillor Holland moved that it be recommended to Council that the non-complying events proposed for "James Bay Day" to be held in Irving Park on September 28, 2002, be approved, subject to:

- 1) approval by the City of Victoria Fire Department of a satisfactory fire safety plan for the proposed event.
- 2) approval by the City of Victoria Fire Department of a permit for the proposed bonfire.

SPORTS FIELDS PERMITTING AND ALLOCATION

02/312

Committee received a memorandum dated July 12, 2002 from the Parks, Recreation & Community Development Department regarding the use of sports fields in the City of Victoria. In response to concerns of field users, a consultative process with staff and user groups was initiated. A Sports Field Working Group was formed that, through a series of meetings, prepared a report recommending changes in policy, practice and process to effectively address issues and concerns. The report, entitled "*Sports Fields Permitting and Allocations for Victoria Parks, Recreation & Community Development*" was attached.

ACTION: Councillor Savoie moved that it be recommended to Council that:

- 1) The report dated July 12, 2002 from the Parks, Recreation & Community Development Department regarding the use of sports fields in the City of Victoria, be received for information.
- 2) The recommendations from the Sports Field Users' Report be referred for incorporation into the Department work plans for 2002 – 2005.
- 3) A letter be forwarded to all participants, thanking them for their contribution to the process.

RECREATION INTEGRATION VICTORIA RELEASE OF FUNDING

02/311

Committee received a memorandum dated August 1, 2002 from the Manager, Recreation Services advising that Recreation Integration Victoria (RIV) provides valuable services to the Greater Victoria region in facilitating the participation of people with disabilities in recreation

activities. The report outlined the achievements, challenges and future opportunities for the society.

ACTION: Councillor Savoie moved that it be recommended to Council that grant funding to Recreation Integration Victoria in the amount of \$25,395, be released.

MULTIPURPOSE ARENA – IMPLEMENTATION SCHEDULE

02/310

Committee received a memorandum dated August 2, 2002 from the Project Manager providing details of a timetable developed to identify milestone dates and approvals required to proceed with the demolition of Memorial Arena. This schedule is in keeping with the objective of opening the new facility in late summer, 2004.

ACTION: Mayor Lowe moved that it be recommended to Council that:

- 1) The report dated August 2, 2002 from the Project Manager outlining the Multipurpose Arena Implementation Schedule, be received for information.
- 2) Staff and Officers of the City be directed to prepare plans, bylaws and documents necessary to implement the schedule as outlined.

MULTIPURPOSE ARENA – FINAL EVENT PROGRAM

02/309

Committee received a memorandum dated August 6, 2002 from the Executive Assistant to the Mayor, the Manager - Memorial Arena, and the Director of Parks, Recreation and Community Development advising that a program is being planned as part of a community farewell to the Memorial Arena building. The program, being developed by City staff and a citizen's committee, will celebrate the history of the Arena and the contributions to the Arena by Victoria's War Veterans. The report outlined plans being considered for a Farewell Friday Night Skate, a Youth Concert, an afternoon Family Event, and an Alumni event for past arena employees. These events will culminate in a celebratory evening on Saturday October 5, featuring a concert showcasing the Music and Memories of the Memorial Arena for the past 53 years. As a prelude to the concert, the Veterans are planning a marching out of the Colours from the War Memorial, accompanied by the Naden Band.

ACTION: Councillor Holland moved that it be recommended to Council that:

- 1) The report dated August 6, 2002 regarding the Final Event Program for the Multipurpose Arena, be received for information.
- 2) October 5, 2002 be approved as the date for the final Commemorative Event and closing of the Memorial Arena.
- 3) Approval be given to contributing the net proceeds from the Commemorative Concert to the development of a Veterans Memorial at the new Victoria Centre Facility.

Mayor Lowe left the meeting at 11:10 a.m.

APPLICATION TO CREATE PANHANDLE LOT

910 RICHMOND STREET

02/308

Committee received a memorandum dated August 2, 2002 from the Supervisor, Development Engineering, advising that the owners have applied to subdivide their property at 910 Richmond Avenue into two residential lots. Since proposed lot B is a panhandle lot and will have less than 10% of its perimeter fronting a highway, Council's approval is required pursuant to Section 944 of the Local Government Act.

- ACTION:** Councillor Savoie moved that it be recommended to Council that:
- 1) The application to subdivide 910 Richmond Avenue into two residential strata lots, one being a panhandle lot (Lot B) having less than 10% of its perimeter fronting a highway, be forwarded to a non-statutory public hearing as provided for in the City's Panhandle Lot review process.
 - 2) Notice for the public hearing include adjacent neighbours and the Community Association.

RESIDENTIAL STRATA TITLE APPLICATION **#1 AND #2 – 1267 WALNUT STREET**

02/307

Committee received a memorandum dated August 2, 2002 from the Supervisor, Development Engineering advising that the owner of the duplex at 1267 Walnut Street has applied to Strata Title this building into two strata units and the Strata Property Act requires the approval of Council. Both units are vacant, consequently the requirement to submit a Tenant Plan was waived.

- ACTION:** Councillor Madoff moved that it be recommended to Council that the application to strata title the duplex at 1267 Walnut Street be approved subject to compliance with applicable provincial codes and municipal bylaws.

FINANCE

CORRECTIONS TO ASSESSMENT ROLLS

02/306

Committee received a memorandum dated June 30, 2002 from the Director of Finance regarding assessment variations to Supplementary Rolls #1 and #2 for 2002; and #13 for 2001, prepared under the provisions of the Assessment Act.

- ACTION:** Councillor Madoff moved that it be recommended to Council that the assessment variations to Supplementary Rolls #1 and #2 for 2002; and #13 for 2001, as outlined in the memorandum dated June 30, 2002 from the Director of Finance, be approved.

REQUEST FOR PROPOSAL #02-016 **BANKING SERVICES**

Committee received a memorandum dated July 23, 2002 from the Manager, Supply Management Services regarding Request for Proposal (RFP) #02-016 for Banking Services. The RFP was advertised, and proposal documents were issued to 7 financial institutions. Six submissions were received and reviewed by a staff evaluation team.

ACTION: Councillor Holland moved that it be recommended to Council that Request for Proposal #02-016 – Banking Services, be awarded to the Royal Bank of Canada, based on being the proposal that provides the City with the best overall value.

ADMINISTRATIVE MATTERS

UBCM CONFERENCE

02/304

Committee received a memorandum dated August 8, 2002 from the Office of the City Manager advising that Mayor Lowe and Councillors Holland, Lunt, McLean and Savoie have expressed an interest in attending the Union of British Columbia Municipalities (UBCM) Annual Conference, September 22 – 27, 2002 in Whistler.

ACTION: Councillor Madoff moved that it be recommended to Council that approval be given to:

- 1) The attendance of Mayor Lowe and Councillors Holland, Lunt, McLean and Savoie at the UBCM Conference in Whistler, September 22-27, 2002.
- 2) Funding of approximately \$8,000 to cover related expenses.

CANADIAN CAPITAL CITIES ORGANIZATION 2002 CONFERENCE – FREDERICTON NB

02/303

Committee received a memorandum dated August 8, 2002 from Councillor Rob Fleming regarding the Canadian Capital Cities Organization Conference to be held in Fredericton NB September 11 – 14, 2002. This year's conference will focus on capital cities tourism opportunities, best practices of livability, and the concerns and benefits that come from the unique status of being a capital city. Councillor Fleming has been the City's representative at the last two conferences and was elected in 2001 to be the organization's treasurer.

ACTION: Councillor Holland moved that it be recommended to Council that funding of up to \$1,990 be approved to send Councillor Fleming as the City's delegate to the 2002 Canadian Capital Cities Organization Conference in Fredericton, September 11 – 14, 2002.

PANHANDLING

02/302

Consideration of the report dated July 17, 2002 from the City Solicitor regarding Panhandling was tabled to the August 15, 2002 Committee of the Whole meeting.

DISPOSITION OF COMMUNICATIONS

02/301

Committee received a memorandum dated August 8, 2002, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

ACTION: Councillor Madoff moved that the Disposition of Communications dated August 8, 2002 from the Manager, Administration, be received for information and filed.

COUNCILLORS' INQUIRIES

PROPERTY TAX PENALTIES

02/300

Councillor Hughes discussed a recent situation whereby a City resident was assessed a penalty for late payment of a portion of her property taxes, due to an error she made completing the homeowners' grant application.

ACTION: Councillor Savoie moved that it be recommended to Council that a letter be sent to the Minister of Community, Aboriginal, and Women's Services:

- 1) requesting that the penalty in the specific case mentioned above be rescinded.
- 2) listing the names of all taxpayers who paid all their taxes on time but were charged penalties because they failed to complete the homeowner grant by the deadline.
- 3) requesting an immediate change to provincial legislation so that eligible taxpayers are not required to complete a homeowner's grant application every year.

CLOSED MEETING - 11:25 A.M.

Councillor Holland moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

SUPPLEMENTARY EMPLOYMENT INSURANCE BENEFITS

02/299

Committee received a memorandum dated July 25, 2002 from the Exempt Staff Committee regarding Supplementary Employment Insurance Benefits for maternity leave.

ACTION: Councillor Holland moved that it be recommended to Council that Supplementary Employment Insurance Benefits during maternity leave be made available to

eligible exempt staff in a manner similar to other City employee groups, with the costing being treated in a similar fashion.

GREATER VICTORIA PUBLIC LIBRARY
STRATA COUNCIL REPRESENTATION

02/298

The City Manager advised of a request from the Greater Victoria Public Library Board for authorization to appoint a representative to the Waddington Strata Council to replace the present city staff representative.

ACTION: Councillor Savoie moved that it be recommended to Council that the Greater Victoria Public Library Board be authorized to select the City of Victoria representative on the Waddington Strata Council.

The meeting adjourned at 11:30 a.m.

Councillor Hughes, Chair