

## **MINUTES - COMMITTEE OF THE WHOLE**

### **MEETING HELD THURSDAY, MAY 22, 2003, AT 9:00 A.M.**

**PRESENT:** Mayor Lowe, in the Chair, and Councillors Coleman, Fleming, Fortin, Holland, Hughes, Madoff, Savoie and Thornton-Joe.

Mr. Joe Martignago, City Manager, attended for the entire meeting and Messrs. Basey, Carlsen, Koch, Oberg, and Woodland, Ms. Atkinson, Ms. Fowler, Ms. Low, Ms. Phillips, and Ms. Zink attended for portions of the meeting.

Recording Secretary: Linda Johnson

### **MINUTES**

03/408

**ACTION:** Councillor Thornton-Joe moved that the Minutes of the Regular Meeting of Committee of the Whole, held on May 15, 2003, be adopted, with the following corrections:

03/388 – Greenways Plan

The referral to the Housing Advisory Committee be postponed pending a review of Development Cost Charges by the Finance and Human Resources Committee.

The Victoria Immigrant and Refugee Society be included in the referral process.

### **COMMUNITY DEVELOPMENT**

#### **CITY-LED INITIATIVE** **DOWNTOWN FOCUS OR CHARRETTE PROCESS**

03/407

Committee received a memorandum dated May 15, 2003 from the Downtown Advisory Committee informing that, at its May 9<sup>th</sup>, 2003 meeting, it was suggested that Council be asked to lead a downtown focus or charrette process. The advisory committee unanimously endorsed the following motion:

*The Downtown Advisory Committee recommends that City Council consider a city-led initiative to address the visioning and future of downtown Victoria.*

**ACTION:** Councillor Coleman moved that the proposal of a downtown charrette process be referred to the City Manager's office for review and coordination of several initiatives that will focus on the downtown area.

## **SCRUB-UP DAY**

03/406

Councillor Thornton-Joe reminded Committee about the City's annual Scrub-Up Day scheduled for May 27, 2003, 8:30 – 9:30. The kickoff will be at the foot of Pandora & Johnson Streets, where downtown residents and business people will meet for coffee and then disperse to "scrub-up" their blocks.

## **FINANCE**

### **HOMEOWNER GRANT PENALTY**

03/405

On August 15<sup>th</sup>, 2002 Council moved that a request be sent to the Minister of Community, Aboriginal and Women's Services to rescind a specific penalty resulting from a late application for a Home Owner Grant.

Committee received a memorandum dated April 26, 2003 from the Revenue Manager advising that the Ministry replied with an order authorizing Council to reverse the penalty on the property. The report also advised that the City's new property management system, Tempest, has a feature that allows for automatic reversal of penalties on late applications of Home Owner Grants up to a specified date. Of the 26 BC municipalities currently using Tempest, 4 are using the automatic reversal feature.

**ACTION:** Councillor Fleming moved that it be recommended to Council that the City of Victoria remain consistent with other BC and Greater Victoria municipalities and continue to collect the penalty on late Home Owner Grant applications.

## **PLANNING & DEVELOPMENT**

### **CASINO REZONING GUIDELINES**

03/404

Committee received a memorandum dated May 16, 2003 from the Manager, City Planning Division with an attached Casino Rezoning Guidelines. The guidelines align with other civic directions as found in the *Official Community Plan*, and the neighbourhood plans for Burnside, Downtown and James Bay. It covers a variety of issues including mixed uses, building standards, traffic and parking, design, location, and social impact. Once adopted, the guidelines will inform the review of rezoning applications that are submitted to the City, which includes a statutory public hearing.

**ACTION:** Councillor Hughes moved that it be recommended to Council that the Casino Rezoning Policy, as appended to the report dated May 16, 2003 from the Manager, City Planning Division, be adopted, with the following changes:

- 1) Change the title to "Casino Rezoning Guidelines".
- 2) Delete the following sentence in the Design section:  
"Revitalization of a heritage building is encouraged."
- 3) Include the following sentence in the Location section:  
"The following two sub-areas, within the lands outlined on Map 1, are considered as "site sensitive locations" where siting and design of a casino will require special care:

- Belleville Street buildings visible from the harbour between Pendray Street and Menzies Street
  - The Crystal Gardens site
- 4) Include the following statement in the Guidelines:  
 “VLT’s will not be allowed in the City of Victoria, based on information received by Council that a three or four fold increase in gambling addiction is attributable to VLT’s.”

Councillor Coleman advised that his employer is a food-primary licensee, and because of this potential conflict of interest, he left the meeting at 10:04 a.m.

## LIQUOR LICENSING

### LIQUOR-PRIMARY LICENSING POLICY

03/403

Committee received a memorandum dated May 16, 2003 from the Corporate Administrator advising of the following issues that have arisen since the implementation of the *Liquor-Primary Licensing Policy*, adopted by Council on October 24, 2002:

- A more appropriate public consultation mechanism is required to review minor amendments to existing liquor-primary licenses and food-primary licenses;
- Redefinition of the public hearing notification area is required for new, downtown liquor-primary applications;
- Council should consider opting out of the review of temporary changes to liquor-primary licenses.

The report outlined proposed amendments to the *Policy* that would address these issues.

**ACTION:**

Councillor Savoie moved that it be recommended to Council that:

- 1) The proposed amendments to the *Liquor-Primary Licensing Policy*, as shown on the amended policy dated May 15, 2003, appended to the report dated May 16, 2003 from the Corporate Administrator, be adopted.
- 2) Victoria City Council does not wish to receive notice of temporary changes to liquor-primary or food primary licenses in the City of Victoria until further notice pursuant to Section 10 or the Liquor Control & Licensing Regulation.

Councillor Coleman returned to the meeting at 10:08 a.m.

## ADMINISTRATIVE MATTERS

### DISPOSITION OF COMMUNICATIONS

03/402

Committee received a memorandum dated May 16, 2003, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

**ACTION:**

Councillor Madoff moved that the Disposition of Communications dated May 16, 2003 from the Manager, Administration, be received for information and filed.

## **MEETING WITH HEALTH CANADA**

03/401

Committee received a memorandum dated May 21, 2003 from the Corporate Administrator advising that a representative of Health Canada is available to meet with members of Council to discuss access to medical marijuana.

- ACTION:** Councillor Fleming moved that it be recommended to Council that:
- 1) a representative of Health Canada be invited to attend a Special Committee of the Whole meeting on June 17, 2003 at 2:00 p.m.
  - 2) a public notice of the meeting be issued.
  - 3) representatives of the Vancouver Island Health Authority and the Police Board be invited to attend.
  - 4) attendees be requested to forward a list of concerns for discussion to Legislative Services staff by June 6, 2003.

## **PROCLAMATIONS**

03/400

**ACTION:** Councillor Hughes moved that the following proclamations be approved and forwarded to the appropriate Council meeting:

<i>A.L.S. Awareness Week</i>	<i>June 2-7, 2003</i>
<i>A.L.S. Flower Day</i>	<i>June 7, 2003</i>
<i>Korean War 50<sup>th</sup> Anniversary Month</i>	<i>June 25-July 27, 2003</i>

## **COUNCILLOR INFORMATION SHARING**

### **BIKE TO WORK WEEK**

03/399

Councillor Fortin advised that members of Council and Legislative Services staff will form a team to participate in "Bike to Work Week", May 26 to June 1, 2003.

He also reminded Committee about the "Commuter Challenge" scheduled for June 2 to 6, 2003. Participants will travel to work by alternative means, leaving their cars at home for the week.

### **PUBLIC WORKS WEEK**

03/398

Councillor Holland expressed thanks to the City's Public Works staff for producing another successful Open House to celebrate Public Works Week.

## **CAUSEWAY FLOWER SIGN**

03/397

Councillor Thornton-Joe expressed concern that the Welcome to Victoria floral sign in the Inner Harbour has not been planted. The City Manager will discuss the issue with Parks Department staff.

### **CLOSED MEETING - 10:20 A.M.**

Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

## **PURCHASE & SALE AGREEMENT LOT 102, DL 119, ESQ DISTRICT PLAN 3237**

03/396

The Manager, Regulatory & Development Services, provided an update on negotiations between the City and the Province for land in Victoria West.

**ACTION:** Councillor Savoie moved that it be recommended to Council that, regarding Lot 102, DL 119, Esquimalt District, Plan 3237, the City agrees to the Province's offer, subject to a restrictive covenant limiting the use of the land to park use.

## **LEGAL – CRD ANIMAL CONTROL CONTRACT**

03/395

Committee received a memorandum dated May 16, 2003 from the Manager, Regulatory & Development Services Division regarding a contract the City has with the Capital Regional District (CRD) to provide animal control services. The report outlined concerns that City staff have discussed with the CRD.

**ACTION:** Councillor Coleman moved that it be recommended to Council that staff be requested to issue a Request for Proposals for an animal control contract with the City.

## **ADVISORY COMMITTEE APPOINTMENTS**

03/394

**ACTION:** Councillor Savoie moved that it be recommended to Council that:

- 1) The Cycling Advisory Committee's Terms of Reference be amended to have the 7 citizen members represent various areas of cycling interest, as follows:
  - Representatives from different areas of cycling
  - Business representatives
  - Greater Victoria Cycling Coalition representatives
  - Bike to Work representative

**ACTION:** Councillor Coleman moved that it be recommended to Council that:

- 1) an Advisory Committee Reception and Orientation be held Wednesday, June 11, 2003 at 6:30 p.m.
- 2) the following appointments be made to City of Victoria Advisory Committees for the term July 1, 2003 to December 31, 2004;

Advisory Design Panel

Gregory Damant – Registered Architect  
Peter Van de Hoog – Registered Architect  
Thomas Owen Moore – Registered Architect  
Bev Windjack – Landscape Architect  
Silvia Gagnon – Citizen Member  
Christopher Ricketts – Citizen Member  
Lesley Watson – Citizen Member  
Christopher Rowe – Architect Alternate  
Crosland Doak – Landscape Architect Alternate  
Pamela Madoff – Council Representative  
Pamela Madoff – Heritage Advisory Committee Cross Appointee  
Charlayne Thornton-Joe – Council Representative Alternate

Advisory Planning Commission

Pat Caporale  
Diane Carr  
Bernie Gaudet  
Daniel Harper  
Irwin Henderson  
Pat McGuire  
John A. Neilson  
Richard A. Schwartz  
Deborah Curran  
James Masterton  
John Sanderson

Advisory Transportation Committee

Alan Cassels  
Norm Hardy  
Jude Isabella  
Gerry Howell Jones  
Erik Kaye  
Jeremy Mannall-Fretwell  
Robert J. McLeod  
Miko Ross  
Tim Van Alstine  
Sarah Webb  
Robert Wickson

Cycling Advisory Committee

Michael Buda – Active Representative in different areas of cycling  
Claire Lynch – Active Representative in different areas of cycling  
Suzanna Grimes – Representative of Greater Victoria Cycling Coalition  
John Luton – Representative of Greater Victoria Cycling Coalition  
Bruce Dean – Bike Industry Representative  
Gerald Hartwig - Bike Industry Representative  
Geoff Johnson - Bike Industry Representative

Downtown Advisory Committee

Leigh Barwin  
Michael Canzi  
Antoni (Tony) James  
Philippe Lucas  
Melissa McLean  
Alan Robert Morrison  
Margie Parikh  
David A. Rand  
Shannon Renault  
Roberta Tower  
Andrew P. Turner

Environment & Shoreline Advisory Committee

Janette Brown  
Donna Duncan  
Brian Emmett  
Tara Hastings  
Eric Lott  
Lisa McBain  
June Pretzer  
Donna Sanford  
Marcella Snijders  
Aaron Welch

Heritage Advisory Committee

Jennifer Nell Barr  
Nicholas B. Bawlf  
Robert Baxter  
Brenda Bolwyn  
John Coe  
John C.S. Edwards  
Rick Goodacre  
Emma Hall  
Andrew James Rushforth  
Jim Stiven  
Kevin Swayze

Parks, Recreation & Community Services Advisory Committee

Steve Anderson  
Diane Fox  
Pamela Grant  
Paul Holmes  
Saila Venus Hull  
Karen Sawatzky  
Richard Sykes  
Tara Taggart  
Laura West

The meeting adjourned at 11:35 a.m.

Mayor Lowe, Chair