

## **MINUTES - COMMITTEE OF THE WHOLE**

### **MEETING HELD THURSDAY, OCTOBER 9, 2003, AT 9:00 A.M.**

**PRESENT:** Mayor Lowe, in the Chair, and Councillors Coleman, Fleming, Fortin, Holland, Hughes, Madoff, Savoie, and Thornton-Joe.

Mr. Joe Martignago, City Manager, attended for the entire meeting and Messrs. Barber, Basey, Carpenter, Dennis, Dowdall, Hortsing, Hennessey, Leskiw, Oberg, Phillips, Robertson, Scoones, Silvester and Woodland, Ms. Atkinson, Ms. Fowler, Ms. Higgins, Ms. McKay, Ms. Scott, Ms. Taylor, Ms. Zink, Fire Chief Thoresen, and Deputy Fire Chief Couch attended for portions of the meeting.

Recording Secretary: Linda Johnson

### **DELEGATION**

#### **TIMES COLONIST 10K**

03/684

Kathy Bond, Times Colonist Marketing Director, and Hugh McDonald, Executive Director, Sport Host Victoria addressed Committee of the Whole regarding the annual Times Colonist 10K run. They expressed concern with the increase in restrictions placed on signage and sponsor recognition in Beacon Hill Park and feel that this may cause a loss of financial support for the event. The finish site has traditionally been located in the park on the all-weather playing fields, and the delegation cited several reasons why this location is best suited to the event. They requested that the City allow a reasonable level of sponsorship recognition and allow the Times Colonist 10K organization to hold their finish area activities in Beacon Hill Park on the all-weather playing fields for the next five years.

Committee requested that staff review this request as it relates to the Beacon Hill Park management plan, and report back to Committee of the Whole as soon as possible.

### **UNITED WAY CAMPAIGN**

03/683

Director of Finance Keith Dowdall, the City's United Way Campaign Chair for 2003, addressed Committee regarding this year's campaign. He highlighted the various categories for which the City has received recognition for Leadership Giving.

Mr. Ken Silvester, former Campaign Chair, presented Mayor Lowe with a Gold Award plaque recognizing the contributions of Victoria City Council in 2001 and 2002.

## **PLANNING & DEVELOPMENT**

### **REQUEST FOR HERITAGE DESIGNATION** **606-614 JOHNSON STREET**

03/682

Committee received a memorandum dated September 18, 2003 from the Heritage Planner regarding a request received from the owner of 606-614 Johnson Street to designate this heritage registry building as a municipal heritage site.

**ACTION:** Councillor Madoff moved that it be recommended to Council that, whereas the building at 606-614 Johnson Street is worthy of heritage designation, it be designated as a municipal heritage site.

### **HERITAGE ALTERATION PERMIT #123** **1439 PEMBROKE STREET**

03/681

Committee received a memorandum dated October 3, 2003 from the Heritage Planner regarding Heritage Alteration Permit #123 for 1439 Pembroke Street. The application is to construct a new shed roof dormer, deck and stairway on the rear of the heritage designated house at 1439 Pembroke Street.

**ACTION:** Councillor Madoff moved that it be recommended to Council that, pursuant to Heritage Designation Bylaw No. 132, Heritage Alteration Permit #123 be issued in accordance with:

- 1) Plans dated August 22, 2003 and September 5, 2003.
- 2) Development meeting all bylaw requirements.
- 3) Final plans to be in conformance with plans identified above.

## **ENGINEERING**

### **RESIDENTIAL STRATA TITLE APPLICATION** **402-410 COOK STREET**

03/680

At its meeting on September 18, 2003 Victoria City Council authorized the Director of Engineering to accept a complete strata title conversion application for 402-410 Cook Street, and requested the City Solicitor to prepare a Restrictive Covenant to guarantee that the strata units will be rented for a minimum of 10 years.

Committee received a memorandum dated September 30, 2003 from the Supervisor, Land Development advising that a complete application has now been submitted and reviewed by staff. The Restrictive Covenant is being prepared by City solicitors and will be available for concurrent registration with the final strata plan.

The application is for strata conversion of a vacant residential building containing 5 units. The proposal is to update all 5 units and develop the basements, resulting in 4-bedroom row house dwelling units.

- ACTION:** Councillor Holland moved that it be recommended to Council that the application to strata title the residential building at 402-410 Cook Street into five rental strata units, be approved, subject to:
- 1) Compliance with the applicable provincial codes and municipal bylaws.
  - 2) The concurrent registration of a Restrictive Covenant with the strata plan whereby the five strata units will be rental units for a minimum of 10 years.

## **RECREATION**

### **VICTORIA CHRISTMAS FESTIVAL SOCIETY** **2003 FUNDING REQUEST**

03/679

Committee received a memorandum dated October 2, 2003 from the Community Recreation Development Coordinator advising that the Victoria Christmas Festival Society has requested a grant of \$15,000 towards the production of their 2<sup>nd</sup> annual Victorian Christmas Festival scheduled for December 1 to 31, 2003. This new event is designed to create a downtown Christmas Festival consisting of festive décor and a variety of theme related events and activities during the month of December.

The Society requested grant funding through the Special Project Grant program in 2002, however, the Society subsequently withdrew their grant request due to the heavy work load with preparations for year one of the festival. For this same reason, they were not able to make the 2003 Festival Investment Grant application deadline at the end of November. All funds have now been allocated under the 2003 Festival Investment Grant program, however funds are available within the Arts and Culture business unit to accommodate this request.

- ACTION:** Councillor Holland moved that it be recommended to Council that:
- 1) A grant in the amount of \$4,500 be approved for the Victoria Christmas Festival Society.
  - 2) The Victoria Christmas Festival Society ensure that the City of Victoria receives public recognition of its role as a financial sponsor of \$6,000 value.
  - 3) At the completion of the festival, the Victorian Christmas Festival Society submits a final report to the City.
  - 4) Any future funding requests by the Society be considered only under the Festival Investment Grant program.

Councillor Fortin advised that he is an employee of the Burnside Gorge Community Centre, and because of this potential conflict of interest, could not consider the next agenda item. He left the meeting at 10:00 a.m.

## **FINANCE**

**RFP #03-051 – BURNSIDE GORGE COMMUNITY CENTRE**  
**ARCHITECT SERVICES**

03/678

Committee received a memorandum dated October 6, 2003 from the Senior Buyer regarding Request for Proposals #03-051 for Burnside Gorge Community Centre – Architect Services. The RFP was advertised, 21 packages were issued, and nine responses received. A committee conducted the evaluation of the proposal responses.

- ACTION:** Councillor Savoie moved that it be recommended to Council that:
- 1) Authorization be given to hire Garyali Architect Inc. for the Phase 1, Counter Petition Process, for an estimated fee of \$31,597 plus GST.
  - 2) Upon successful results of the Counter Petition, authorization be given to hire Garyali Architect Inc. for Phase 2, Design and Construction of the Burnside Gorge Community Centre, for an estimated cost of \$213,202, plus \$25,100 for LEED™, plus GST, based on a construction budget of \$3,200,000.

Councillor Fortin returned to the meeting at 10:03 a.m.

**ADMINISTRATIVE MATTERS**

**DISPOSITION OF COMMUNICATIONS**

03/677

Committee received a memorandum dated October 6, 2003, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

- ACTION:** Councillor Holland moved that the Disposition of Communications dated October 6, 2003 from the Manager, Administration, be received for information and filed.

**PROCLAMATIONS**

03/676

- ACTION:** Councillor Coleman moved that the following proclamations be approved and forwarded to the appropriate Council meeting:
- |                                       |                            |
|---------------------------------------|----------------------------|
| <i>Canada's Citizenship Week 2003</i> | <i>October 13-19, 2003</i> |
| <i>Men's Health Week</i>              | <i>October 18-25, 2003</i> |
| <i>Affordable Housing Week</i>        | <i>October 17-23, 2003</i> |

**APPOINTMENT – FIRE CHIEF**

Committee received a memorandum dated October 9, 2003 from Fire Chief Thoresen advising of his retirement on November 30, 2003, and recommending the appointment of his successor.

The position of Fire Chief is designated by the City Employees Bylaw as an officer of the City, and as such, must be appointed by Council in consultation with the City Manager.

**ACTION:** Councillor Holland moved that it be recommended to Council that Deputy Chief Richard Couch be appointed to the position of Fire Chief, effective December 1, 2003.

Mayor Lowe thanked Fire Chief Thoresen for his outstanding service, and presented him with a gift on behalf of the City.

### **COUNCILLOR INQUIRIES**

#### **REBUILDING BC'S COASTAL FOREST INDUSTRY**

03/674

Committee received a letter dated September 29, 2003 from International Forest Products, TimberWest Forest Corporation, and Weyerhaeuser Company Ltd. requesting Council's consideration of a motion supporting a new vision for BC's Coastal forest industry.

Councillors requested more information on this issue, including copies of the document "*Embracing the Vision: Rebuilding BC's Coastal Forest Industry*", referred to in the above-mentioned letter.

### **COUNCILLOR INQUIRIES**

#### **HILLTOP AREA OF SONGHEES**

03/673

Councillor Savoie requested background information on the Design Guidelines and Rezoning approved by Council in 1998-99 for the Hilltop Area of Songhees.

#### **TREE REMOVAL ON GOVERNMENT STREET**

03/672

Councillor Savoie requested information on the plan for replacing the trees recently removed at the corner of Government and Fisdard Streets.

Councillor Coleman also requested more information on tree removal on Government Street.

### **FINANCE**

**“ORCAS IN THE CITY” PROJECT**

03/671

Committee of the Whole, at its meeting on October 2, 2003, approved in principle the City's participation in an "Orcas in the City" fund raising project. At that time they requested further information on funding the project.

Committee received a verbal report from the Director of Finance, outlining funding options.

**ACTION:** Councillor Holland moved that it be recommended to Council that funding for the Lions Society "Orcas in the City" project be considered through the City's Special Grants Process.

**CLOSED MEETING - 10:30 A.M.**

Councillor Holland moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

**LEGAL – BYLAW ENFORCEMENT – SPCA**

03/670

The City Solicitor provided an update on an action against the BC SPCA to enforce the City's Noise Abatement Bylaw.

**APPOINTMENT – DEPUTY FIRE CHIEF**

03/669

The Fire Chief outlined the competition held for Deputy Fire Chief and the recommendation of the selection committee. Mr. Doug Angrove, presently serving as Deputy Fire Chief for the City of Nanaimo, has been offered the position, effective December 1, 2003.

The meeting adjourned at 11:00 a.m.

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Mayor Lowe, Chair