

Committee Present: Mayor Lowe, Chair; and Councillors Coleman, Fleming, Fortin, Holland, Hughes, Madoff, Savoie, and Thornton-Joe.

Staff Present: P. O'Reilly - Director of Engineering; and M.B. MacKenzie - Recording Secretary

Staff Present for a Portion of the Meeting: D. Atkinson – Director, Parks, Recreation & Community Planning; S. Barber – Planner, Heritage; J. Basey – Director, Planning and Development; K. Dowdall – Director of Finance; D. Koch – Manager, Planning Division; C. Higgins – Coordinator, Corporate Communications; J. Hill – General Manager, VCC; S. Masters – Manager, Administration; G. Price-Douglas – Community Development Planner; J. Rippon – Coordinator, Accounts Receivable; B. Sikstrom – Planner; K. Silvester – Manager, Water and Environment; T. Stewardson – Coordinator, Outdoor Sport Services; N. Taylor – Executive Assistant to Mayor; R. Woodland – Corporate Administrator; and W. Zink – Manager, Community Development

1. **CALL TO ORDER**

The Mayor called the meeting to order at 9:02 a.m.

2. **ADOPTION OF MINUTES – COMMITTEE OF THE WHOLE, JANUARY 8, 2004**

**Action:** Councillor Hughes moved that the minutes of the Committee of the Whole meeting held January 8, 2004, be adopted.

04/35

3. **DELEGATION**

.1 **The Greater Victoria Compost Education Centre**

Lynn Marie, Coordinator, outlined waste reduction services The Greater Victoria Compost Education Centre (GVCEC) provides to the residents of Victoria, including compost education, organic gardening demonstrations, workshops and events. The Committee was invited to visit the site and learn more about these services. In addition, Ms. Marie requested the City designate a small area of Beacon Hill Park for composting.

**Action:** Councillor Savoie moved that the delegation of Lynn Marie, Coordinator, providing information on waste reduction services provided by The Greater Victoria Compost Education Centre, be received for information.

04/34

**4. PLANNING AND DEVELOPMENT**

**.1 Development Variance Permit #03-24A – 910 Richmond Avenue**

Committee reviewed a memorandum dated December 24, 2003 from the Senior Planner, regarding Development Variance Permit #03-24A for 910 Richmond Avenue. The applicant requests relaxations of the front, rear and the east side yard setbacks of the proposed house that will front on to Lyman Duff Lane, and to the rear of the existing house at 910 Richmond Avenue. Letters of support from neighbouring property owners were submitted with the application.

**Action:** Councillor Madoff moved that it be recommended to Council that a Development Variance Permit for 910 Richmond Avenue be issued in accordance with:

- a) Plans stamped "Development Variance Permit No. 03-24A" dated December 4, 2003.
- b) Development meeting all bylaw requirements with the following relaxations:
  - Section 1.2.8 (New lot) Front yard setback relaxed from 7.5m to 3.65m
  - Section 1.2.9 (New lot) Rear yard setback relaxed from 7.5m to 6.7m
  - Section 1.2.10 (New lot) Side yard setback (east) relaxed from 2.24m (10% lot width) to 1.5m.
- c) Final plans to be in accordance with plans identified above to the satisfaction of the Director of Planning & Development.

04/33

**5. ENGINEERING**

**.1 Bowker Creek Watershed Management Plan**

Committee reviewed a memorandum dated January 5, 2004 from the Manager, Water & Environment, outlining a cost-sharing formula for funding the Bowker Creek watershed plan implementation coordinator.

**Action:** Councillor Savoie moved that City Council approve the cost-sharing formula for funding the Bowker Creek watershed plan implementation coordinator, as follows: Victoria – 23%; Oak Bay – 18%; and Saanich – 59%.

04/32

**6. COMMUNITY DEVELOPMENT**

**.1 Royal Athletic Park – Public Art Project**

Committee reviewed a memorandum dated January 9, 2004 from the Manager, Community Development and the Community Development Planner regarding revitalization of Royal Athletic Park by improving and replacing the fencing around the perimeter of the park. A Call for Artists in November 2003, and subsequent approval by the Selection Committee, resulted in the selection of five artworks by artists Martin Bachelor, Tom Kendall, Roy Green, Frances Baskerville and Frank Lewis. The artwork will be mounted on the northwest section of the fence along Vancouver Street.

**Action:** Councillor Coleman moved that the memorandum from the Manager, Community Development and the Community Development Planner, reviewing the Public Art Project at Royal Athletic Park, be received for information.

04/31

**7. PARKS**

**.1 Victoria International Six-a-Side Cricket Festival**

The Committee reviewed a memorandum dated January 9, 2004 from the Manager, Parks Division, and the Manager, Park Design & Development, outlining an application from the Victoria International Six-A-Side Cricket Festival to hold its bi-annual event in Beacon Hill Park August 6 to 14, 2004.

**Action:** Councillor Coleman moved that the application by the Victoria International Six-A-Side Cricket Festival to hold its bi-annual event in Beacon Hill Park August 6 to 14, 2004, be approved, subject to the following requirements:

- a) the beer garden be located adjacent to the Cricket Field House;
- b) all sales of food and beverages, souvenirs and equipment take place within the Cricket Field House;
- c) the organizer be required to submit to the Parks Division for approval, a plan for minimizing impact on parking access for other users;
- d) the organizer obtain a Park permit, the appropriate Liquor License and provide proof of liability insurance; and
- e) the organizer be required to cover actual costs of any special requests for labour or services from the Parks Division.

04/30

**8. FINANCE**

**.1 Corrections to Assessment Rolls**

Committee received a memorandum dated December 31, 2003 from the Director of Finance, requesting approval of tax adjustments based on revised assessments for 2003.

**Action:** Councillor Fleming moved that the report dated December 31, 2003 be received from the Director of Finance, and tax adjustments based on revised assessments for 2003 as noted in Supplementary Rolls #7, #8, #9 and #10, be approved.

04/29

**9. LIQUOR LICENSING**

**.1 Liquor Primary License - Beagle Pub, 301 Cook Street**

Committee received a memorandum dated January 9, 2004 from the Manager, Administration, reviewing a request for an amendment to the liquor primary license for Beagle Pub, 301 Cook Street. To remain competitive with other businesses in the City, the applicant proposed changing the hours of sale from:

- a) Sunday to Wednesday from the currently approved hours of 11:00h – 23:00h to 11:00h – 24:00h; and
- b) Thursday, Friday and Saturday from 11:00h – 23:00h to 11:00h – 1:00h.

While some Committee members were satisfied with the hours of operation recommended by staff, others were concerned with approving the application without further consultation with adjacent property owners.

**Action:** Councillor Fortin moved that City Council consider the approval of an amendment to primary liquor license #137823 for Beagle Pub, operating at 301 Cook Street, to change the hours of operation:

- a) daily from the currently approved hours of 11:00h - 23:00h to 11:00h – 24:00h; and
- b) the patio hours remain unchanged at 11:00h – 23:00h seven days a week,

subject to the receipt of additional community input from neighbours within 50m of the Beagle Pub and the Fairfield Community Association.

04/28

**10. ADMINISTRATIVE MATTERS**

**.1 Local Government Management Association 2004 Annual Conference**

Committee received a memorandum dated January 7, 2004 from the Manager, Administration, outlining a request from the Local Government Management Association Annual Conference Planning Committee, to cover the costs of the conference facilities for the 2004 Conference.

**Action:** Councillor Holland moved that City Council, as part of a regional initiative, support the Local Government Management Association 2004 Annual Conference through the provision of a grant of \$2553.52 to cover 24.63% of half the total rental fee of the Victoria Conference Centre, with funding to be made available from Miscellaneous Grants.

04/27

Councillor Fortin declared a conflict of interest with the following item, and was excused from the meeting at 9:28a.m.

**.2 Disposition of Communications**

Committee received a memorandum dated January 9, 2004, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

**Action:** Councillor Madoff moved that the Disposition of Communications dated January 9, 2004 from the Manager, Administration, be received for information and filed.

04/26

Councillor Fortin rejoined the meeting at 9:29a.m.

**.3 Proclamation – “Parent Participation Preschools Week”**

**Action:** Councillor Hughes moved that the week of February 8 – 15, 2004, be proclaimed “Parent Participation Preschools Week” in the City of Victoria, British Columbia.

04/25

**11. COUNCILLOR INFORMATION SHARING**

**.1 Changes to Residential Tenancy Act**

Councillor Fortin updated the Committee on the Regulations pertaining to Bill 70, the Residential Tenancy Act, which were passed and effective January 1, 2004. The rent review process has been eliminated, and rent can now be raised by up to 4.6% annually.

**12. CLOSED MEETING - 9:55 A.M.**

Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw.

**.1 Legal – E & N Roundhouse**

Committee reviewed a report dated January 9, 2004, from the Heritage Planner regarding the E & N Roundhouse property located at 251 – 253 Esquimalt Road.

**Action:** Councillor Holland moved that the recommendation in the report dated January 9, 2004, from the Heritage Planner, be approved.

04/24

**2. Land – Victoria Convention Centre (VCC)**

Committee reviewed a report dated December 18, 2003, from the Property Manager regarding lease renewals in the Victoria Convention Centre.

**Action:** Councillor Fleming moved that the recommendations in the report dated December 18, 2004, from the Property Manager, be approved.

04/23

**3. Land/Legal – Central Library Project**

The Corporate Administrator requested direction from the Committee regarding outstanding negotiation issues.

**13. ADJOURNMENT**

The meeting adjourned at 10:50 a.m.

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Mayor Lowe, Chair