

**Minutes of the Committee of the Whole Meeting of The City of Victoria
Thursday, January 22, 2004**

Committee Present: Mayor Lowe, Chair; and Councillors Coleman, Fleming, Fortin, Holland, Hughes, Madoff, Savoie, and Thornton-Joe.

Staff Present: J. Martignago – City Manager; and M.B. MacKenzie - Recording Secretary

Staff Present for a Portion of the Meeting: D. Atkinson – Director, Parks, Recreation & Community Planning; S. Barber – Planner, Heritage; J. Basey – City Solicitor/Director, Planning and Development; L. Chase – Planner; B. Dellebuur – Transportation; T. Galavan – Manager of Transportation; S. Hortsing – Project Manager; D. Koch – Manager, Planning Division; C. Higgins – Coordinator, Corporate Communications; J. Matanowitsch - Planner; S. Masters – Manager, Administration; M. McCliggott – Comptroller; P. O'Reilly - Director of Engineering; G. Price-Douglas – Community Development Planner; B. Sikstrom – Planner; N. Taylor – Executive Assistant to Mayor; C. Timms – Manager, Transportation and Development; R. Woodland – Corporate Administrator; and W. Zink – Manager, Community Development

1. CALL TO ORDER

The Mayor called the meeting to order at 9:05 a.m.

2. ADOPTION OF MINUTES – COMMITTEE OF THE WHOLE, JANUARY 15, 2004

Action: Councillor Coleman moved that the minutes of the Committee of the Whole meeting held January 15, 2004, be adopted.

CARRIED. 04/58

3. PLANNING AND DEVELOPMENT

.1 Rezoning Application #03-15 – 915/919 Market Street

Committee reviewed a report dated January 13, 2004 from the Planner, regarding rezoning application #03-15 for 915/919 Market Street. The application to rezone two lots from the R1-B zone to the R3-A1 zone to develop a 20-unit, three storey apartment building with underground parking will require two variances. An application for these lots was declined by Council earlier in 2003.

Action: Councillor Madoff moved that it be recommended to Council that:

- (a) rezoning application #03-15 for 915/919 Market Street be forwarded for consideration at a Public Hearing and that the City Solicitor be instructed to

prepare the necessary Zoning and Bylaw amendments subject to approval by Council's Advisory Design Panel; and

- (b) a Development Permit be issued concurrent with the rezoning of 915 and 919 Market Street relaxing:
 - (i) Section 3.9.10 (a) Front setback from 7.5 metres to 6.9 metres; and
 - (ii) Section 3.9.10 (b) Rear setback from 9 metres to 6 metres and from 10.5 metres for building over 7 metres in height to 6 metres.

CARRIED. 04/57

.2 Rezoning Application #03-17 – 90 Bay Street

In a report dated January 14, 2004, the Senior Planner provided information on rezoning application #03-17 for 90 Bay Street, to permit the construction of a single family dwelling to the rear west side of an existing house. The proposal for two buildings and four dwellings on the property results in a small separation space between the two buildings and minimal private open space for the proposed new single family dwelling. Renovations to the existing house, which is in poor condition, will increase its height and floor area.

Committee members discussed concerns with the application regarding lot density, landscaping and parking surface treatment.

Action: Councillor Madoff moved that rezoning application #03-17 for 90 Bay Street, be tabled, and staff review other options and report back to Committee.

CARRIED. 04/56

.3 Density Bonus Review, SC #13-95

Committee reviewed a report dated January 22, 2004, from the Manager, Planning Division, providing a summary of the public consultation to review the City's draft Density Bonus Policy including format submissions.

Action: Councillor Madoff moved that a workshop be scheduled comprised of members of Council; the Advisory Planning Commission; Urban Development Institute; staff; appropriate resource persons representing the City of Vancouver Density Bonus Policy; and a professional facilitator, to review the Density Bonus Policy.

CARRIED. 04/55

.4 Request for Heritage Designation – 1923 Belmont Avenue

Committee reviewed a report dated January 14, 2004, from the Heritage Planner regarding an application to designate an existing Heritage Registry house in the Fernwood neighbourhood as a municipal heritage site.

Action: Councillor Holland moved that, whereas the Heritage Registry house at 1923 Belmont Avenue is of heritage significance, City Council designate it as a municipal heritage site.

CARRIED. 04/54

.5 Greenways Plan Implementation

In a report dated January 8, 2004, Councillor Savoie reviewed a draft Terms of Reference for the Greenways Implementation Steering Committee.

Action: Councillor Savoie moved that the Engineering, Planning and Parks, Recreation and Community Development departments provide input on the draft Terms of Reference for the Greenways Implementation Steering Committee within one month of receipt.

CARRIED. 04/53

4. ENGINEERING

.1 1831 Oak Bay Avenue – Resident Requests

Committee reviewed a report dated January 15, 2004 from the Transportation Section, regarding a request from Clare Street residents related to a Development Permit application for 1831 Oak Bay Avenue. The residents requested a curb extension and strip of coloured concrete paving on Clare Street to encourage traffic calming and direction; a crosswalk on Oak Bay Avenue at Clare Street; and posting Clare Street as a 30km/hr zone.

Action: Councillor Savoie moved that:

- (a) City Council endorse the installation of a marked crosswalk at the Clare Street/Oak Bay Avenue intersection; and
- (b) the request for an additional \$15,000 for crosswalk upgrades to install a curb extension on the north side of Oak Bay Avenue be referred to the Director of Finance for inclusion in the 2004 Capital Budget discussions.

CARRIED. 04/52

.2 Multi-Purpose Arena – Parking and Traffic Impact Study, Final Report

Committee reviewed a report dated January 9, 2004 from the Manager, Transportation, outlining recommended actions in the areas of parking management, transportation demand management, and measures to address increased vehicle and pedestrian trips at the Victoria Centre Arena.

Action: Councillor Savoie moved that City Council approve the recommendations contained on Pages (v) through (xiii) in the Executive Summary, Multi-Purpose Arena – City of Victoria, Parking and Traffic Impact Study, dated November 12, 2003.

CARRIED. 04/51

.3 Victoria Centre Arena Interdisciplinary Committee – Recommendations for 2004 Budget

In a report dated January 12, 2004, the Manager, Transportation and Development, supported the recommendations in the Multi-Purpose Arena – City of Victoria, Parking and Traffic Impact Study, dated November 12, 2003, for residential street parking management, transportation demand management and traffic management during large arena events.

Action: Councillor Savoie moved that, for the mitigation of neighbourhood impacts at the Victoria Centre Arena:

(a) the following funding be included in the 2004 budget:

(i) \$75,000 be applied to:

- (1) detailed design of the Caledonia Greenway from Blanshard Street to Cook Street, focusing on larger trees, based on the concept plan developed in December 2003;
- (2) detailed design of the Vancouver Greenway between Caledonia Street and Pembroke Street, past Royal Athletic Park; and
- (3) installation of the first phase of greenways improvements on Caledonia and Vancouver Streets, incorporating as many large trees as possible, and construction at the Caledonia and Vancouver intersection where the greenways meet, to restrict access on to Vancouver Street north of Caledonia Street to only emergency vehicles, RAP delivery vehicles and bicycles, if still required.

(b) the unexpended 2003 funding, approximately \$15,000, be re-budgeted in 2004 for the purpose of better integrating the neighbourhood with Pembroke Street frontage landscaping of the arena and its intersection with Quadra Street.

CARRIED. 04/50

5. COMMUNITY DEVELOPMENT

.1 A Victoria Book Prize – Annual Award

Committee reviewed a report dated January 14, 2004, from Parks, Recreation and Community Development, providing information on a proposal from the Victoria Book Prize Society to award a book prize on an annual basis to a Victoria area writer for a distinguished book.

Dennis Reid, President, Victoria Book Prize Society, provided a brief history of the Victoria Book Prize Society, noting that it is comprised of book sellers, publishers and writers. He advised that 12 people from Victoria had received the Governor General's Award for writing.

John Gould, Executive Director, School of Writing, supports the Victoria Book Prize Annual Award. He advised Committee that a fund is now in place to cover the administration and sponsorship.

Action: Councillor Madoff moved that:

- (a) City Council establish a Victoria Book Prize Award of \$5,000 to be given as an annual Program Grant to the Victoria Book Prize Society, for the recognition of the literary achievements of a Victoria area writer; and
- (b) The City of Victoria annually host the Victoria Book Prize Awards Ceremony in City Hall, and receive public recognition for their role as financial sponsor of this award.

CARRIED. 04/49

.2 2004 Program Grants

Councillor Fortin, citing indirect pecuniary interest with the following item, declared a conflict of interest and was excused from the meeting at 10:25 a.m.

.1 2004 Youth Outreach Worker Program Grants

Committee received a report dated December 23, 2003 from the Community Development Planner, providing a summary of 2004 Youth Outreach Worker Program Grant applications, and making funding recommendations for consideration by Council.

Action: Councillor Holland moved that:

- (a) it be recommended to Council that the following 2004 Program Grants, totaling \$60,000, be approved; and

| APPLICANT | AMOUNT APPROVED |
|--|------------------------|
| 2004 Youth Outreach Worker Program Grants | |
| - Burnside/Gorge Community Association | \$10,000 |
| - Boys' and Girls' Clubs of Greater Victoria | 10,000 |
| - James Bay Community Project | 10,000 |
| - Victoria Youth Empowerment Society | 20,000 |
| - Fairfield/Fernwood/Oaklands | 10,000 |
| TOTAL: | \$ 60,000 |

- (b) The City of Victoria receives public recognition of its role as financial sponsor of these programs.

CARRIED. 04/48

Councillor Fortin re-joined the meeting at 10:39 a.m.

.2 “Summer Opportunities Program” Grant

Committee received a report dated January 14, 2004 from the Community Development Planner, regarding an application for a \$2,000 grant by Victoria Youth Empowerment Society (VYES).

Action: Councillor Fleming moved that:

- (a) City Council approve a \$2,000 Program Grant to the Victoria Youth Empowerment Society for the Summer Opportunities Program for 2004-2005; and
- (b) The City of Victoria receives public recognition of its role as financial sponsor of this program.

CARRIED. 04/47

.3 “Bike to Work Week 2004” Grant

Committee received a report dated January 28, 2004 from the Community Development Planner, regarding an application for a \$5,000 grant by the Greater Victoria Bike to Work Society.

Action: Councillor Coleman moved that City Council approve a \$1,000 Program Grant to the Greater Victoria Bike to Work Society for 2004 Bike to Work initiatives, including the following standard grant conditions:

- (a) The City of Victoria is recognized in all print materials and electronic media during Bike to Work Week activities; and
- (b) a final report is submitted to the City.

CARRIED. 04/46

.4 “Adult Street Outreach – Open Door” Grant

Committee received a report dated January 28, 2004 from the Community Development Planner, regarding an application for a grant by Open Door Inner City Ministry.

Action: Councillor Hughes moved that City Council approve a \$25,000 Program Grant to the Open Door Inner City Ministry for 2004 Adult Street Outreach Program and as per standard grant conditions:

- (a) The City of Victoria is recognized in all print materials and media in relation to this program; and
- (b) a final report which provides an evaluation of the program over the year is submitted to Community Development Division staff.

CARRIED. 04/45

.5 “Meet and Greet Program” Special Project Grant

Committee received a report dated January 28, 2004 from the Downtown Community Development Co-ordinator, regarding an application for a \$5,000 Special Project Grant by the Victoria AM Society.

Action: Councillor Coleman moved that City Council approve a \$1,250 Special Project Grant to the Victoria AM Society for the 2004 Meet and Greet Program including the following grant conditions:

- (a) The City of Victoria is recognized in all print materials and electronic media associated with the program; and
- (b) a final report and financial statements are submitted to the City.

CARRIED. 04/44

.6 “Summer Downtown Ambassadors Program” Special Project Grant

Committee received a report dated January 28, 2004 from the Downtown Community Development Co-ordinator, regarding an application for a \$15,000 Special Project Grant by the Victoria AM Society.

Action: Councillor Fleming moved that:

- (a) a Special Project Grant of \$15,000 be made to Tourism Victoria to operate its Summer Downtown Ambassadors Program in 2004; and
- (b) approval is contingent on Tourism Victoria:
 - (i) identifying and pursuing improvements to the program and other funding sources ;
 - (ii) providing financial statements and a final report including program achievements for the year; and
 - (iii) describing how the City has been recognized as a sponsor of the program.

CARRIED. 04/43

10. ADMINISTRATIVE MATTERS

.1 Disposition of Communications

Committee received a memorandum dated January 16, 2004, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

Action: Councillor Hughes moved that the Disposition of Communications dated January 16, 2004 from the Manager, Administration, be received for information and filed.

CARRIED. 04/42

.2 Khabarovsk, Russia - Twin City Funding Request

The Co-ordinator, Corporate Communications, outlined her report dated January 19, 2004, regarding a request from the Victoria-Khabarovsk Association, for the City of Victoria to participate in a visit to Victoria's twin city in Russia this summer, by approving an official delegation of three, including a member of Council.

While members of Committee believed that the City needs to support its Sister City relationship with Khabarovsk by sending more than one elected official as part of the official delegation, they were also concerned with associated costs.

Action: Councillor Fleming moved that:

- (a) Council approve \$3,000 each for one elected official and one member of staff to lead an official delegation to Khabarovsk, Russia in August 2004;
- (b) Council approve a maximum total budget of \$7,000 for all expenses related to the trip; and
- (c) the request for a \$300 subsidy for up to eight delegates, be declined.

CARRIED. 04/41

.3 Proclamation – “Darwin Day”

Action: Councillor Hughes moved that February 12, 2004, be proclaimed “Darwin Day” in the City of Victoria, British Columbia.

CARRIED. 04/40

11. COUNCILLOR INQUIRIES

.1 Rock Bay Remediation Project

Action: Councillor Savoie moved that a letter be sent to Transport Canada, Environment Canada, and B.C. Hydro, reiterating that The City of Victoria strongly supports the Rock Bay Remediation Project including the removal of soil and sediment at the Rock Bay site.

CARRIED. 04/39

.2 Emergency Shelter

Councillor Fortin advised that Councillor Gramigma from Metchosin expressed his personal gratitude to Victoria City Council for the emergency shelter provided for the homeless at Silver Threads during the recent cold weather.

.3 Water Conservation – Low-Flush Toilets

Councillor Fortin advised of a pilot project encouraging the installation of low-flush toilets, which offers a \$75 rebate per toilet from the Capital Regional District Water Board. He also requested that staff look at flushing the water mains now, rather than waiting until summer, when there would be lower water volumes.

.4 Temporary Shelter – Blanshard School

Councillor Fortin advised Committee that he suggested Trustee John Young forward his request to convert Blanshard School to a temporary shelter to Committee of the Whole for consideration. It was also suggested that transitional housing may be an alternative option.

12. CLOSED MEETING - 11:20 A.M.

Action: Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 10(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 10 (3) of the Council Bylaw. CARRIED. 04/38

.1 Legal – Bylaw Enforcement

The City Solicitor updated the Committee on a current bylaw enforcement issue.

2. Legal – Claim

Action: Councillor Coleman moved that the recommendations in the report dated January 21, 2004, from the City Solicitor, be approved.

CARRIED. 04/37

3. Land/Legal – Central Library Project

The Corporate Administrator updated the Committee on property negotiation issues.

.4 Legal – Contract

Action: Councillor Holland moved that Council approve the revised contract construction schedule as the Approved Construction Schedule, known as Schedule “A” of the Design Build Contract.

CARRIED. 04/36

13. ADJOURNMENT

The meeting adjourned at 12:26 p.m.

Mayor Lowe, Chair