

**Minutes of the Committee of the Whole Meeting of the City of Victoria
held Thursday, May 27, 2004**

Committee Present: Mayor Lowe, in the Chair; and Councillors Fleming, Fortin, Holland, Hughes, Madoff, Savoie, and Thornton-Joe

Staff Present: J. Martignago – City Manager; and M.B. MacKenzie - Committee Secretary

Staff Present for a Portion of the Meeting: D. Atkinson – Director, Parks, Recreation and Community Development; J. Basey – Director of Planning and Development/City Solicitor; D. Chow – Manager, Recreation Services; R. Dennis – Director, Human Resources; K. Fowler – Manager, Regulatory and Development Services; K. Hennessey – Senior Buyer; C. Higgins – Coordinator, Corporate Communications; S. Hortsing – Project Manager; D. Koch – Manager, Planning Division; M. Leskiw – Manager, Parks Division; S. Masters – Manager, Administration; G. Oberg – Manager, Supply Management Services; P. O'Reilly – Director of Engineering; K. Ramsay – Community Development Planner; N. Taylor – Executive Assistant to Mayor; C. Timms – Manager, Transportation and Development; R. Woodland – Corporate Administrator; and W. Zink – Manager, Community Development

1. CALL TO ORDER

The Mayor called the meeting to order at 9:03 a.m.

2. ADOPTION OF MINUTES – COMMITTEE OF THE WHOLE

2.1 Committee of the Whole Meeting – May 20, 2004

Action: Councillor Hughes moved that the minutes of the Committee of the Whole meeting held May 20, 2004, be adopted with the following correction:

Page 4, Item 3.5 – Rock Bay Precinct Draft Plan:

“- *consideration of the shoreline improvement projects being undertaken by the Greater Victoria Harbour Authority and the ~~Capital Commission~~ industrial harbour users;*”

CARRIED. 04/385

3. DELEGATION

3.1 Visit to Morioka, Japan – Reynolds Secondary School Students

Dawn Wilson and Alan Gilbow representing Reynolds Secondary School, presented photos of the 17 member Reynold's Secondary School student delegation to Victoria's Sister City, Morioka, Japan, February 18 to March 1, 2004. Ms. Wilson highlighted the benefits of the student exchange program including education in

inter-cultural relations and practical experience in secondary languages. Noting that the student exchange program is outside of the mandate of the School District, she requested that the City consider becoming more involved in the student exchange program.

Committee members, although supportive of the program, noted lack of resources to provide assistance to the many local secondary schools involved in the student exchange program, and suggested schools seek the support of local organizations.

4. PARKS, RECREATION AND COMMUNITY DEVELOPMENT

4.1 Beacon Hill Little League - Concession

The Manager, Parks Division, presented his report dated May 27, 2004, outlining a request from Beacon Hill Little League to operate a small concession at Gonzales Beach for two weekends in July to raise funds for the 2004 Canadian Softball Championships. Staff concerns include:

- Parks Bylaw prohibition of commercial activity including the sale of goods by a non-profit organization; and
- the precedent that such an exemption would provide in terms of requests from subsequent organizations to undertake similar fundraising activities.

Committee members expressed concerns regarding:

- the implications of allowing the concession on a trial basis;
- allowing commercial activities such as this in non-commercial recreational areas; and
- an increase in requests if this request is approved.

Representatives of the Beacon Hill Little League stated their frustration with fund-raising, noting that the National Little League organization has reduced funding to girls' teams.

Action: Councillor Hughes moved that the request from the Beacon Hill Little League to operate a concession at Gonzales Beach for two weekends in July, be tabled, and referred to the Parks and Recreation Committee for comment.

DEFEATED. 04/384

Action: Councillor Madoff moved that the request from the Beacon Hill Little League to operate a concession at Gonzales Beach for two weekends in July, be declined.

DEFEATED. 04/383

Action: Councillor Hughes moved that the request from the Beacon Hill Little League to operate a concession at Gonzales Beach for two weekends in July, be referred to the Parks and Recreation Committee for comment.

Staff was asked to investigate the rationale for funding cuts to Little League Girls' teams and report back to the Committee.

Councillor Fortin cited a non-pecuniary conflict of interest with the following item and was excused from the meeting at 9:56 a.m.

4.2 Special Project Grants – Spring 2004 Report

In her report dated May 27, 2004, the Community Development Planner provided a summary of the Special Project Grant applications for the Spring 2004 Intake. The total amount requested is \$101,146.75, however, only 60% of the \$80,450 grant budget is available for allocation in this intake as per grant guidelines.

Following discussion of grant criteria and opportunities for matching grants, staff was asked to provide additional information on the request from the Horticulture Centre of the Pacific including details of its project budget.

Action: Councillor Fleming moved that Council approve the recommended 2004 Spring Intake Special Project Grant allocations as follows:

ORGANIZATION	AMOUNT REQUESTED	AMOUNT APPROVED
<u>COMMUNITY DEVELOPMENT</u>		
Bread and Roses Collective	\$ 4,600.00	\$ 0.00
Fernwood Community Centre Society	5,000.00	5,000.00
Greater Victoria School District 61	5,000.00	0.00
Island Voices c/o CineVic Society of Independent Filmmakers	5,000.00	3,000.00
Lifecycles Project Society	5,000.00	3,000.00
Victoria AIDS Resource and Community Service Society	\$ 1,500.00	\$ 750.00
Victoria International Development Education Association (VIDEA)	4,999.75	3,000.00
<u>ECONOMIC VITALITY</u>		
Ballet Victoria Society	5,000.00	2,500.00
CineVIC Society of Independent Filmmakers	5,000.00	1,500.00
<u>ENVIRONMENT</u>		
Centre for Integral Economics	5,000.00	1,000.00
Community Social Planning Council of Greater Victoria	1,000.00	1,000.00
Fairfield Community Association	1,200.00	1,200.00
Foundation 2000 Plus	2,500.00	0.00
Gorge Waterway Action Society	5,000.00	2,500.00
Horticulture Centre of the Pacific	5,000.00	0.00
The Land Conservancy of British Columbia	5,000.00	2,500.00
YM/YWCA of Greater Victoria – Victoria West Community Y	4,980.00	3,000.00

ORGANIZATION	AMOUNT REQUESTED	AMOUNT APPROVED
HERITAGE, ARTS AND CULTURE		
Capital Mental Health Association/Point Ellice House	4,500.00	4,500.00
Downtown Blanshard Advisory Committee and Promoting Action Toward Health (PATH)	5,000.00	3,500.00
Fernwood Community Association	3,328.00	3,300.00
NEED Crisis and Information Line	3,000.00	1,500.00
Open Cinema	5,000.00	1,000.00
The Fifty Fifty Arts Collective c/o The Ministry of Casual Living	2,500.00	1,000.00
Victoria Conservatory of Music	5,000.00	1,000.00
Victoria West Community Association	<u>2,039.00</u>	<u>2,000.00</u>
TOTAL:	<u>\$101,146.75</u>	<u>\$47,750.00</u>

CARRIED. 04/

Action: Councillor Savoie moved that this item be advanced to City Council on May 27, 2004.

CARRIED. 04/381

Councillor Fortin re-joined the meeting at 10:10 a.m.

5. **PLANNING AND DEVELOPMENT**

5.1 **UBCM Community Excellence Awards**

The City Manager advised that this item is withdrawn from the agenda at the request of staff.

6. **FINANCE**

6.1 **Real Estate Brokerage Services, Dockside Lands – RFP #04-025**

The Committee reviewed a report dated May 25, 2004, from the Senior Buyer, advising that three responses were received for Request for Proposal #04-025, Provision of Real Estate Brokerage Services – Dockside Lands.

Action: Councillor Fleming moved that RFP #04-25, Provision of Real Estate Brokerage Services – Dockside Lands, be awarded to Colliers International at a commission rate of 2.5% on the first \$18 million, and 3.5% on anything above \$18 million of the Total Gross Selling Price of Dockside Lands. This recommendation is based on Colliers International providing the best overall value to the City for this service.

CARRIED. 04/380

Action: Councillor Savoie moved that this item be advanced to City Council on May 27, 2004.

CARRIED. 04/379

7. ADMINISTRATIVE MATTERS

7.1 Disposition of Communications

Committee received a memorandum dated May 27, 2004, from the Manager, Administration, reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated.

Action: Councillor Hughes moved that the Disposition of Communications dated May 27, 2004 from the Manager, Administration, be received for information and filed.

CARRIED. 04/378

7.2 Proclamations

Action: Councillor Holland moved that the following proclamations be approved and forwarded to the appropriate Council meeting:

Homeless Day
Seniors' Week

January 15, 2005
June 6-12, 2004

CARRIED. 04/377

8. COUNCILLOR INQUIRIES

8.1 Proposed Taxi Fare Increase – Resolution of Support

Councillor Fleming asked that this item be postponed and placed on the June 3, 2004, Committee of the Whole agenda.

8.2 Heritage Fair

Councillor Thornton-Joe requested that Historica Heritage Fair entries by local elementary and secondary school students be displayed in the lobby of Victoria City Hall from June 1 to 11, 2004. Some of the displays will proceed to the National Heritage Fair in Montreal, July 5-12, 2004.

8.3 Needs of Seniors

Noting that funding has been made available to municipalities for senior's needs, Councillor Holland requested that staff obtain a copy of the criteria from the Union of British Columbia Municipalities, and if the City has a suitable program, make application for funding.

9. COUNCILLOR INFORMATION SHARING

9.1 Escalating Police and Fire Costs

Councillor Holland requested that letter be sent to the Union of British Columbia Municipalities seeking its support regarding the impacts of escalating police and fire costs on taxpayers in all municipalities.

9.2 Library Operations

Councillor Hughes advised that the Library Board sub-committee on governance is interviewing four short-listed consultants who will prepare a study on Greater Victoria Public Library governance.

10. CLOSED MEETING - 10:24 A.M.

Committee Present: Mayor Lowe; and Councillors Fleming, Fortin, Holland, Hughes, Madoff, Savoie and Thornton-Joe

Staff Present: Donna Atkinson – Director of Parks, Recreation and Community Development; J. Basey – Director of Planning and Development/City Solicitor; R. Couch – Fire Chief; R. Dennis – Director, Human Resources; K. Fowler – Manager, Regulatory and Development Services; C. Higgins – Co-ordinator, Corporate Communications; S. Hortsing – Project Manager; M. Lam – Senior Planner, Urban Design; M.B. MacKenzie - Recording Secretary; J. Martignago – City Manager; S. Masters – Manager, Administration; G. Oberg – Manager, Supply Management Services; P. O'Reilly – Director of Engineering; N. Taylor – Executive Assistant to the Mayor; and R. Woodland – Corporate Administrator

Action: Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 11(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 11 (3) and/or (4) of the Council Bylaw.

CARRIED. 04/376

Dave Dakers, R.G. Properties Ltd., joined the meeting at 10:25 a.m. for discussion of the following item.

10.1 Legal/Land - Contract

Staff received a verbal report from Dave Dakers, R.G. Properties Ltd., on the construction status of the Save-On Foods Centre.

Mr. Dakers left the meeting at 10:48 a.m.

Staff was requested prepare a letter to R.G. Properties that addresses the points discussed by the Committee.

10.2 Land/Lease – 950 Wharf Street

Action: Councillor Holland moved that:

1. the recommendations in the report dated May 11, 2004, from the Property Manager, be approved, subject to incorporation of design changes as approved by the Advisory Design Panel at its meeting held May 26, 2004; and
2. that this item be advanced to City Council on May 27, 2004.

CARRIED. 04/375

10.3 Legal – Legal Services

Action: Councillor Fleming moved that Request for Proposal #04-017, Provision of Legal Services, be awarded to the following firms based on the proposals that provide the City with the overall best value:

Labour and Employment Law	- Heenan Blaikie, LLP (Fixed Annual Fee Proposal)
General Law	- Staples McDannold Stewart (Fixed Annual Fee Proposal)

CARRIED. 04/374

Action: Councillor Fleming moved that this item be advanced to City Council on May 27, 2004.

CARRIED. 04/373

11. ADJOURNMENT OF CLOSED MEETING

The Closed meeting adjourned at 11:30 a.m.

12. RECONVENE REGULAR COMMITTEE OF THE WHOLE MEETING

The Regular meeting reconvened at 11:56 a.m.

13. WORKSHOP

13.1 2004 Corporate Strategic Plan Update

The City Manager and Directors reviewed the Departmental Strategic Plan Response, 2004, dated May 18, 2004 with members of the Committee. Further discussion of this item will take place at the June 3, 2004, Committee of the Whole meeting.

14. **ADJOURNMENT**

The meeting adjourned at 1:00 p.m.

Mayor Lowe, Chair