

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, JUNE 7, 2007, 9:00 a.m.

Committee Members Present: Mayor Lowe in the Chair, Councillors Chandler, Fortin, Holland, Thornton-Joe and Young.

Absent: Councillors Coleman, Hughes, and Madoff.

Staff Present: P. Ballantyne – City Manager; R. Woodland - Corporate Administrator; C. Havelka - Recording Secretary.

Staff Present for a Portion of the Meeting: P. Sparanese – Deputy Director of Engineering; I. Husu – Acting Manager, Parking Services; D. Koch – Manager, Development Services; M. Hornell – Manager of Community Planning; D. Atkinson – Director of Parks, Recreation & Community Development; A. Hudson – Senior Planner; M. Mayhew – Executive Assistant; S. Barber – Senior Heritage Planner; M. Leskiw – Manager, Parks; M. McCloggott – Director of Finance; W. Zink – Manager, Social Planning & Housing; B. Sikstrom – Senior Planner; M. Gorman – IPM Coordinator; M. Lam – Head, Urban Design; S. Kaur – Engineering Customer Service Coordinator; S. Hortsing – Manager, Facilities.

1. CALL TO ORDER

The Chair called the meeting to order at 9:03 a.m.

2. APPROVAL OF AGENDA

The Chair outlined the following changes to the June 7, 2007 Committee of the Whole agenda:

- Item # 8 moved to Item # 1
- Addition of correspondence for item # 5
- Addition of report for Closed Item # 20
- Councillor Inquiries / Information Sharing:
 - a) Councillor Thornton-Joe – one sharing.
 - b) Councillor Chandler – one sharing.
 - c) Councillor Fortin – one sharing for Closed items.

Action: Councillor Thornton-Joe moved that the Agenda of the June 7, 2007 Committee of the Whole meeting be approved as amended.

CARRIED 07/319

3. ADOPTION OF MINUTES

3.1 May 17, 2007 Committee of the Whole Minutes

Action: Councillor Fortin moved that the minutes of the Committee of the Whole meeting held May 17, 2007 be adopted.

CARRIED 07/318

4. DEVELOPMENT SERVICES

4.1 Heritage Alteration Permit # 00057 for 2008 Fernwood Road (Rennie & Taylor Apartments)

Committee received a report dated May 24, 2007 from Development Services with respect to Heritage Alteration Permit # 00057 for 2008 Fernwood Road (Rennie & Taylor Apartments). The application is to rehabilitate an existing six-unit, Heritage Registry apartment building in the Fernwood Village. Exterior alterations include restoration of the original storefronts on the ground floor of the street elevation, removal of the fire escape, and construction of a new wooden deck and exit stair on the rear elevation. New landscaping and bicycling storage is proposed for the rear yard. As the building is located in the Fernwood Village Heritage Conservation Area, a Heritage Alteration Permit is required for exterior alterations. A Public Hearing is not required.

A Committee member was advised by staff that this modest proposal doesn't warrant a review by the Heritage Advisory Committee. The Committee member encouraged staff to advise the applicant to consider heritage designation for the property.

Action: Councillor Thornton-Joe moved that City Council authorize the issuance of Heritage Alteration Permit # 00057 in accordance with:

1. Plans dated April 4, 2007.
2. Development meeting all bylaw requirements.
3. Final plans to be in accordance with plans identified above.

CARRIED 07/317

5. DELEGATION

5.1 Tourism Victoria's Destination Marketing Commission 2007 Funding

Committee received a presentation and the 2006 Annual Report from Tourism Victoria members L. Whyte, President and CEO and M. McLean, Senior Vice President, Marketing and Communications from Tourism Victoria. The bulk of Tourism Victoria's 2007 Marketing Budget Allocation is targeted towards the North America market. The presentation reviewed the new approach to marketing Victoria which includes more provocative ads. The 2007 goal is to increase overnight tourism revenues 4% over 2006 levels.

Committee members discussed the following:

- Tourism and hotel occupancy rates are similar or have increased from 2006.
- In spite of issues such as passports and gas prices, tourists are coming to Victoria.
- The partnership Victoria has in relationship to the Hotel Tax is unique and is an important resource for marketing that other municipalities should consider.

A Committee member requested a report from Tourism Victoria that would provide historical numbers with respect to the growing return on the Hotel Tax.

- Action:** Councillor Thornton-Joe moved that Council approve Tourism Victoria's request for proceeds of the 2007 2% Hotel Tax be used for external marketing of the destination, with the distribution as follows:
- \$522,314 (based on the estimated inflation adjustment) to the Victoria Conference Centre for marketing and promotion of the Victoria Conference Centre.
 - Balance of the 2% Hotel Tax to the Destination Marketing Commission for executing the 2007 Marketing Plan.

CARRIED 07/316

6. PRESENTATION

6.1 City of Victoria Parking Strategy 2007

Committee received a report dated May 28, 2007 from Engineering with respect to the City of Victoria Parking Strategy for 2007. A Parking Committee Task Force, comprise of representatives from Council, the Downtown Victoria Business Association, the Canadian Corps of Commissionaires, the Victoria Chamber of Commerce, the Downtown Advisory Committee and various staff. The City's evolving strategy aims to enhance the living and business activities in the downtown and support healthy, safe, convenient, inviting and friendly downtown.

The guiding principles for a sustainable parking strategy include the following:

- Support sustainable transportation and land-use plans and policies.
- Support the economic vitality of the Downtown.
- Offset the expenditure through parking revenues.
- Continue to focus on supplying short-term parking opportunities.
- Compliment the CRD's TravelChoices Study for the region.
- Assist the Downtown Plan Update which is under review to provide further information regarding policies and regulations for parking requirements.

The objectives of the Parking Strategy include the following:

- Providing excellence in customer service.
- Creating incentives to position Downtown as the destination of choice.
- Promoting a safe and inviting Downtown parking environment.
- Enhancing the parking technology to support economic vitality Downtown.
- Ensuring that the parking system is self sufficient and sustaining.
- Ensuring that the parking demands are addressed for both today and the future.

Each of the objectives in the Parking Strategy has a series of strategies and performance measures. What is unique about this Parking Strategy over the previous versions is that we have now incorporated performance measures. This is directly related to the recently introduced Corporate Strategic Plan and is part of the requirement according to the Community Charter.

Staff reviewed several objectives that will be introduced as a part of this strategy:

- The role of Parking Officers will be enhanced to provide emergency first aid, security and information for tourists. More discretion will be encouraged with regards to tickets, with safety being the first priority.
- The holiday courtesy program will continue.
- First Hour Free coupon program will continue.
- Enhanced security of the parkades will be implemented, with 24/7 security coverage in the parkades.
- New pay/display parking meters will replace the 1900 meters currently in use.
- On street hourly rates will increase to \$2.00 an hour, an increase of .50¢
- Monthly parking rates will increase.
- The daily rate in Parkades will increase to \$12.00.
- Parking fines – the voluntary payment amount will increase to \$20.00, an increase of \$5.00.

Committee members discussed revenues from the parking strategy and planning for a sustainable future. Using funds towards alternate transportation, such as a free bus loop service, was discussed. Committee members discussed way finding signs that will help parkers locate their cars inside a Parkade as well as advertise the number of available spots.

A Committee member requested that the issue of a larger transportation fund be referred to the Finance Committee for their review.

A Committee member inquired as to a neighbourhood parking strategy where residents are challenged in their parking situations. Staff advised that Traffic Technicians can review parking alternatives with residents but also advised that staff will look at neighbourhood parking issues.

The Mayor presented his Top Ten Facts people need to know about parking in Victoria:

10. There are 33 parking spaces downtown for persons with disabilities.
\$150.00 penalty for violations.
9. Parking in front of any driveway is a violation.
8. Parking Officers are all trained in First Aid.
7. 90 minute meters have a five (5) minute grace period.
6. Green meter heads are for cars less than three metres long, motorcycles and scooters.
5. First hour free parking coupons are available at participating retailers.
4. Sunday and holiday parking is free in City parkades.

3. Pre-paid parking cards offer a refund on unused meter time.
2. You cannot park all day at broken parking meters or ones with missing meter heads – you can only park at those meters for the time allowed within that zone.
1. Our Parking Officers do NOT have quotas.

Action:

Councillor Thornton-Joe moved:

- That Council approve the new Parking Strategy 2007.
- That the new Parking Strategy 2007 be communicated to the community.
- That staff report each year on the progress of the Parking Strategy and realign budgets as required.
- That Council thanks the Parking Committee for their contribution in creating the Parking Strategy 2007.

CARRIED 07/315

7. DEVELOPMENT SERVICES

7.2 Rezoning Application # 00103 for 819 – 821 Yates Street

Committee received a report dated May 25, 2007 from Development Services with respect to Rezoning Application # 00103 for 819 – 821 Yates Street. This rezoning application was previously presented to Committee of the Whole and a decision was postponed pending submission of a revised design. The applicant has submitted a revised application proposing 204 residential units within two residential towers of varying heights, ground level commercial use along both Yates and View Streets including drawings detailing the pedestrian experience along Yates Street, underground parking, a private landscaped courtyard and a mid-block walkway incorporating public art, to be secured outside of daytime working hours. The proposal requires an increase in density from 3.01:1 to 5.83:1 FSR, an increase in height from 43 m to 55 m for the north residential tower, a variance to the massing setback above 10 m and to relax the east side yard setback from 4.5 m to 3 m.

The proposed density lift is consistent with the *Downtown Victoria Plan* due to provision of residential use and a mid-block walkway. The height variance is supportable as the different tower heights are suitable to the contexts of both Yates and View Streets. This design refinement is an improvement over the previous submission as it permits the tower on View Street to be reduced to 36.6 m in height, below the 43 m zoning maximum. Siting the shorter tower on View Street lessens the visual impact on the landmark St. Andrew's Cathedral spire. The urban design concept of two towers separated by a central landscaped courtyard provide for more liveable conditions for future residents within the towers. Most units have dual exposures and all overlook either the streets or the central landscaped courtyard. It is recommended that the proposed variances and design of the residential entrances along the mid-block walkway for compliance with CPTED principles be reviewed by the Advisory Design Panel. A more thorough

review of architectural detailing is intended to follow during a subsequent Development Permit Application Process.

This revised proposal was considered by the Downtown Residents' Association which has provided comments in the letter dated May 14, 2007 attached to this report.

Committee members discussed the green features of the project and the option of the Environment & Shoreline Advisory Committee (ESAC) commenting on the environmental features of the project. The Mayor suggested an ESAC member attend the Advisory Design Panel (ADP) meeting to provide their input.

Committee members raised the following points:

- A Committee member commented on the three meter distance for bedroom windows which does not follow the guidelines suggested in the *Interim Design Guidelines*. Staff advised that this will be reviewed in more depth at the development permit stage.
- A Committee member also expressed concerns about the pedestrian experience, relating to how the tower ties into the ground point. It was requested that the ADP review this issue.
- A Committee member expressed concerns regarding setbacks and how they relate to adjacent parcels and future developments.
- A Committee member noted that though there are fewer market housing units in this proposal than the first, it is encouraging to see some being proposed.

Action:

Councillor Holland moved that the application be forwarded for consideration at a Public Hearing and that the City's Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, based on the draft Zone outline in Section 4.a.1 subject to:

1. Design of street improvements to the satisfaction of the Director of Engineering, prior to review by the Advisory Design Panel.
2. Review by the Advisory Design Panel of the exterior design and landscaping with special attention to:
 - a) Liveability of the windows and balconies facing side yards;
 - b) Skyline impact with particular regard to maintaining St. Andrew's Cathedral spire as a prominent skyline landmark within a radius of 90 m;
 - c) Green building components;
 - d) CPTED with particular reference to residential lobbies and walkway.
3. Review of density by the Advisory Planning Commission.
4. A Master Development Agreement to secure:
 - a) Public art at a value of \$200,000, 10% adaptable housing units, two units managed as supported housing and public access during daylight business hours to the

- mid-block walkway, to the satisfaction of the Director of Planning and Development; and
- b) Offsite streetscape and servicing improvements to the satisfaction of the Director of Engineering.

CARRIED 07/314

7.3 Rezoning Application # 00129 for 1055 Clare Street

Committee received a report dated May 28, 2007 from Development Services for 1055 Clare Street. This application is to demolish the existing house and garage at 1055 Clare Street to construct a three unit residential building on a 709 m² lot. The design of the building simulates a two-storey single family dwelling, with access to two units from the front porch and access to the upper floor unit from the rear of the building.

The following points were taken into consideration in assessing this application:

- *The Gonzales Neighbourhood Community Plan (2002)* envisions retention of the neighbourhood's largely single family detached dwelling character.
- The neighbourhood plan also supports consideration of duplex rezonings based on the City's established criteria and the *Neighbourliness Guidelines for Duplexes*.

The application was considered by the Fairfield Neighbourhood Association and their comments have been provided in the letter attached to this report.

Committee members discussed the multi units proposed for this project and how it is unsuitable for the lot size. Also noted was the proposed design which appears box-like and would benefit from modification.

Action: Councillor Holland moved that this application be declined.

Action: Councillor Thornton-Joe moved that the motion to decline be postponed pending further consideration by the applicant of density and design concerns raised by Committee.

CARRIED 07/313

7.4 Development Permit # 000084 for 734 – 736 Broughton Street

Committee received a report dated June 7, 2007 from Development Services with respect to Development Permit # 000084 for 734 – 736 Broughton Street. This application is for a new fourth floor addition, re-cladding of the south and east facades and incorporation of a ground level café with glazed shop frontage along the east elevation fronting a mid-block walkway. There is a concurrent rezoning application in process as the fourth floor addition requires a density lift.

Proximity of the proposed addition to a recently approved building at 732 Broughton Street was considered. Separation distances between the addition and affected units were evaluated based on the City's recently approved *Interim Design Guidelines for Developing Core Area Residential High Density*. The addition is closer than recommended to the living rooms of two east-facing residential units on the fourth floor. However, the living room windows and terraces of those units also have northern and southern exposures. To mitigate proximity concerns, the applicant has proposed exterior cladding materials for the rooftop addition and HVAC equipment to consider the quality of views from the adjacent building. There is one minor variance proposed which involves new glazing along the south and east faces, which would protrude 94 cm into the setback area. The effect of this glazing is intended for design consistency between the two elevations and to emphasize the corner as the entry point for the walkway.

The application was considered by the Downtown Residents' Association which has asked that previous comments that were submitted during the rezoning application be referred to. This Development Permit application is subject to notification, sign posting and a hearing.

A Committee member expressed concerns regarding full accessibility for this building and was advised by staff that those issues had been addressed.

Action:

Councillor Holland moved:

1. That the proposed resolution noted below be considered at the same public meeting for which a Public Hearing is held for the Zoning Bylaw Amendment for 736 Broughton Street, and subject to Council's adoption of the Zoning Bylaw Amendment.
2. That Council authorize the issuance of a Development Permit in accordance with:
 - I. Plans stamped "Development Permit # 000084", dated April 10, 2007.
 - II. Development meeting all Zoning Bylaw requirements, with the following variance:
Section 6.8.3 (b) – Front yard massing setback relaxed from 0.94m to nil for building over 10m in height.
 - iii. Final Plans be in accordance with plans identified above to the satisfaction of the Director of Planning and Development.

CARRIED 07/312

Councillor Fortin withdrew from the Council Chambers at 10:44 a.m. as he is the Executive Director of the Burnside Gorge Community Association and has a direct pecuniary interest with Dockside Green.

7.5 Development Permit # 000082 for 398 Harbour Road

Committee received a report dated June 7, 2007 from Development Services with respect to Development Permit # 000082 for 398 Harbour Road. This application is for a three-storey, mixed-use commercial and office building within the Dockside Development Area C (DA-C) on the south side of Harbour Road where it meets the

Galloping Goose Trail over the crosswalk. The building is located on the northern portion of the site. Occupying the southern portion is an open plaza that connects the Galloping Goose Trail, Harbour Road and the Dockside Internal North/South Greenway. Out of a total of forty-three parking stalls, six surface spaces are provided on site. The rest will be provided on the adjacent waste water treatment plant site to the south and the parkade underneath the Dockside Green Phase 1 residential blocks and townhouses to the west.

The proposal is consistent with the key intentions of the *Design Guidelines for the Dockside Area*. The reconfiguration of the open plaza and building footprint is considered an improvement to the original concept of the Illustrative Master Plan. It is noted that the west elevation of the building facing the alignment of the Internal North/South Greenway and the east face of Dockside Green Phase 1 residential would benefit from improvements for a softer and scaled-down appearance.

As this Development Permit application does not include any variances, it is not subject to a notification and a hearing.

Committee was advised by staff that this proposal will not be going to Advisory Design Panel due to recent design amendments which addressed issues with the west wall windows.

- Action:** Councillor Holland moved that Council authorize the issuance of a Development Permit in accordance with:
1. Plans stamped "Development Permit # 000082: dated May 23, 2007.
 2. Development meeting all bylaw requirements.
 3. The applicant to provide the following to the satisfaction of the Director of Planning and Development:
 - Covenants to be registered on titles of the adjacent properties to the west and south where some of the required parking for the proposal is provided.
 - Easement to allow a parking stall to straddle a property line.
 - Improvements and refinements to the west elevation of the proposed building prior to consideration by Council for approval.
 4. Final plans to be in accordance with plans identified above with the incorporation of responses to comments from staff and Council to the satisfaction of the Director of Planning and Development.

CARRIED 07/311

Councillor Fortin returned to Council Chambers at 10:46 a.m.

7.6 Heritage Alteration Permit # 00047 for 923 Burdett Avenue

Committee received a report dated May 28, 2007 from Development Services with respect to Heritage Alteration Permit # 00047 for 923 Burdett Avenue. Committee of the Whole, at its meeting of May 3, 2007, considered a rezoning application for 923 Burdett Avenue to permit development of sixty condominium units, three

townhouse units and nine seniors' housing units. The proposal will require restoration and re-use of heritage-designated Mount St. Angela College, removal of Mount St. Angela's 1912 rear addition, removal of an existing dwelling at 929 Burdett Avenue, relocation of a dwelling at 924 McClure Street and new construction. The proposal was recommended to proceed to a Public Hearing subject to a number of conditions, including review by the Heritage Advisory Committee, and approval of a Heritage Alteration Permit. Committee also requested a computer model view analysis of the development from the Christ Church Cathedral property.

The application was reviewed by the Heritage Advisory Committee at its meeting on May 8, 2007 and was recommended for approval.

Committee members discussed the Advisory Planning Commission's meeting which failed to pass a motion to approve this project.

A Committee member inquired as to the guarantees that the revitalization will be carried out. Staff advised that this will be negotiated as part of the phasing of the project.

A Committee member requested that the stone wall be included as part of the heritage designation. Staff advised they will work to include this feature.

A Committee member requested that the interior of the "Pattulo house" at 924 McClure be designated heritage, as is the interior of Mt. St. Angela.

Committee confirmed that this report is for heritage alteration approval and a subsequent report will come to Committee of the Whole before the Public Hearing.

Action:

Councillor Holland moved:

1. That Rezoning Application # 00100 and the Heritage Revitalization Agreement be recommended to proceed to Public Hearing.
2. That Heritage Alteration Permit # 00047 be approved in accordance with:
 - a) Plans dated April 30, 2007.
 - b) Heritage Conservation Plan, Angela College, March 2007, Don Luxton & Associates.
 - c) Development meeting all Bylaw requirements.
 - d) Provision of further details of the restoration plan for the south east corner to preserve the original 1866 fabric.
 - e) Finals plans to be in accordance with plans identified above.
- 3) The demolition of the 1912 rear wing to Angela College and the house at 929 Burdett Avenue be endorsed. Further, the relocation of 924 McClure Street to Burdett Avenue be endorsed.
- 4) That Heritage Alteration Permit be considered concurrent with the Public Hearing for the rezoning.

CARRIED 07/310

7.7 Renewal - Temporary Use Permit for 230 Cook Street

Committee received a report dated June 7, 2007 from Development Services regarding the renewal of a Temporary Use Permit to permit liquor retail sales at 230 Cook Street. This temporary use permit is a two-year renewal for the business known as the Cook Street Village Wine Shop. The temporary site is located in a mobile unit in the parking lot to the rear of the grocery store at 230 Cook Street.

The following points were considered in the evaluation of this application:

- The original Temporary Use Permit was approved by Council in July 7, 2005 and will expire July 7, 2007.
- The original temporary use application generally met the requirements of the *Licensee Retail Store Rezoning Policy*. A Temporary Use Permit can be granted for up to two years, with an additional option for renewal up to a maximum of two years.
- A liquor retail store use is permitted on the adjacent site, 240 Cook Street, known as "The Castana", which is currently under development. The applicant, who intends to return to this development upon its completion, has been kept apprised of the delays in the construction phase of the new building.
- The site is located within Development Permit Area 13, Lower Cook Street. Two variances associated with the original Temporary Use Permit were previously approved under a Development Permit.
- The original Temporary Use Permit application went to Public Hearing and a petition favouring the original application was received by Council. The regular notification and sign process was followed.
- Under the current renewal application, the Cook Street Village Wine Shop owner has consulted with the Fairfield Community Association. The owner has also polled the neighbouring owners and residents as to the acceptability of the renewal application, and submitted a summary to the City.
- The applicant consulted in the original Temporary Use Permit application with the Fairfield Community Association. As part of the *Licensee Retail Store Rezoning Policy*, the Police Department and School District were also notified in the original application and had no objection.

Action:

Councillor Fortin moved:

1. That the application for renewal of a Temporary Use Permit for a period of two years for a Liquor Retail Store be approved on the following conditions:
 - a) Upon expiration of the Temporary Use Permit renewal, that the parking lot and landscaping be returned to its original condition.
 - b) The above be to the satisfaction of the Director of Planning and Development.
2. That the application for renewal be in accordance with plans stamped "Development Permit No. 05-19" dated June 10, 2005.

CARRIED 07/309

8. PARKS

8.1 Pesticide Use Reduction Bylaw and Public Education Program Implementation

Committee received a report dated May 31, 2007 from Parks with respect to Pesticide Use Reduction Bylaw and Public Education Program Implementation. The purpose of this report is to provide City Council with proposed timelines and estimated resource requirements for implementation of the City of Victoria's Pesticide Use Reduction Bylaw and Public Education Program.

City staff have reviewed the CRD "Model Pesticide Use Control Bylaw" and have incorporated the necessary changes to draft a Pesticide Use Reduction Bylaw for the City of Victoria. Based on direction from City Council to move forward on the adoption of a Bylaw with an effective date that follows a comprehensive education program, staff are proposing to send the draft Bylaw for final review to the City's Advisory Committees and present to City Council for formal adoption, September 2007 with an effective date of January 1st, 2009.

To participate in the CRD Public Education Strategy and move forward on the adoption of a Pesticide Use Reduction Bylaw in September 2007 as per the proposed timelines, resources will need to be allocated from the 2007 budget.

Committee members expressed concerns about the eighteen month wait to implement this bylaw. Staff advised that budgetary concerns and the need to fully educate the public and retailers of this program were considerations when targeting the implementation date.

A Committee member noted the necessity of alerting retailers of the date for implementing this bylaw to mitigate any impact this may have on their business.

The Director of Parks, Recreation and Community Development advised Committee that alerting retailers of these changes are a part of Park's communication strategy.

Action:

Councillor Chandler moved that City Council:

- Directs staff to circulate the draft bylaw to the City's Advisory Committees for final review.
- Requests that staff continue to cooperate with the CRD and other municipalities on a pesticide use reduction public education campaign by way of the CRD lead working group and allocates \$20,000 from 2007 – Contingencies to support this commitment.
- Requests that staff develop a communication plan and finalize the City of Victoria Pesticide Education Bylaw for formal adoption, September 2007 and allocates \$12,000 from 2007 – Contingencies to support this commitment.

CARRIED 07/308

Action:

Councillor Chandler moved that the Mayor's office send a letter to the Province and the Union of British Columbia Municipalities

informing them of the City's resolution to implement a Pesticide Use Reduction Bylaw by January 1, 2009.

CARRIED 07/307

9. FINANCE

9.1 Victoria Housing Trust Fund

Committee received a report dated May 28, 2007 from Finance with respect to the Victoria Housing Trust Fund. Council endorsed the finalized Victoria Housing Trust Fund Purpose and Principles in December, 2006. At this same meeting, Council also entrusted the Victoria Foundation with responsibility for administering and managing the Victoria Housing Trust Fund but did not provide any specific financial guidelines, other than to agree to adopt the CRD application materials to reflect the City's interests.

Further guidelines would address per unit funding limits as well as approaches to defray other City fees and charges, including Development Cost Charges. It is also proposed that further work be done to ensure that the funds granted are used for the intended purposes and that the City's objectives and interests are protected should circumstances change at some future date.

The following additional guidelines and actions are proposed:

- A maximum funding limit of \$10,000 per unit for qualifying projects is established.
- All qualifying projects will be required to pay all City fees, including Development Cost Charges.
- Should Council authorize a grant for City fees or Development Cost Charges for those projects identified in the Local Government Act (non-profit rental and non-profit supportive housing), the grant would be incorporated into any contribution from the Victoria Housing Trust Fund.
- That staff be directed to investigate and report back to Council on how to ensure that the funds granted are used for the intended purposes and that the City's objectives and interests are protected should circumstances change at some future date.

Consistent with Council's previous direction with these proposed changes, the Manager – Social Planning & Housing Division will finalize arrangements with the Victoria Foundation pursuant to the approved Housing Trust Fund purpose and principles.

Committee discussed with staff policy decisions regarding the purpose and principles for the Victoria Housing Trust Fund and it was agreed to implement these guidelines and review their effectiveness.

Action:

Councillor Fortin moved:

1. That Council approve changes to the Victoria Housing Trust Fund Application Guidelines as outlined above.

2. That staff be directed to investigate and report back to Council on how to ensure that the funds granted are used for the intended purposes and that the City's objectives and interests are protected should circumstances change at some future date.

CARRIED 07/306

10. CORPORATE AND REGULATORY SERVICES

10.1 Licensee Application for Extended Hours – Red Jacket Lounge – 751 View Street

Committee received a report dated May 28, 2007 from Corporate and Regulatory Services with respect to a Licensee Application for Extended Hours for the Red Jacket Lounge at 751 View Street. The purpose of this report is to provide a recommendation from Victoria City Council to the General Manager, Liquor Control & Licensing Branch regarding an application from the Red Jacket Lounge & Cabaret (License #151099) for a permanent extension to their hours of liquor service on Sundays.

An application from the Red Jacket Lounge and Cabaret, operating at 751 View Street, Victoria, B.C. is to change the hours of liquor sales to 19:00h -02:00h, seven days a week; a two hour extension on Sundays.

The applicant is requesting the change in hours in order to remain competitive with other businesses in the community and to service the industry clientele that is currently attracted to the establishment. Red Jacket management states in their letter attached to this report, that: "as a result of the increase in business (temporary long weekend Sunday extensions) we have not needed to open additional nights of the week".

The Red Jacket is located in the area designated "Primary Centre" within the Development Permit Area #15, "Downtown" in the *Official Community Plan*. The land uses in this area include residential, retail, office, club, public parking and church. Residential land uses are sited currently next door at 1114-1126 Blanshard/View (upper floors).

Committee members discussed the proximity of residential to this business and the possible impact a two hour extension would have on residents.

A Committee member noted the need to support a lively and vibrant downtown. It was also noted that this business has not received unsolicited letters of complaint. A trial period of extended hours was suggested.

Committee members discussed the recently approved policy which provides guidelines for extended hours. It was noted that this is a land use issue and doesn't reflect on the management of the establishment.

Action: Councillor Thornton-Joe moved that

1. Victoria City Council **does not support** the change of hours for Sundays, of 19:00h to 02:00h, to the liquor primary license for Red Jacket, operating at 751 View Street, Victoria, B.C., Liquor Primary License # 151099.
2. Victoria City Council provides the following comments on the prescribed conditions:
 - a) The potential for noise is increased under the proposed hours; the operation is located within the Intermediate Zone of the Noise Bylaw, which allows for a higher noise level threshold for nuisance; however there is residential and a church within 50 metres;
 - b) The impact on the community is predicted to be an increase in noise and nuisance on Sunday evenings and an increased demand for police resources.
 - c) The views of the residents were solicited through a public notice and a notification letter sent to surrounding residents and property owners as described in the staff report to Council dated May 24, 2006 to which Council received five letters of concern and one letter of support.

CARRIED 07/305

Councillors Chandler and Young voted against this motion

11. ADMINISTRATIVE MATTERS

11.1 FCM Conference – June 2007 Calgary

Committee received a report dated May 22, 2007 from the Office of the Mayor, regarding the attendance of Councillor Coleman to the Federation of Canadian Municipalities Conference being held in Calgary, Alberta, from June 1 to June 4, 2007.

Action: Councillor Thornton-Joe moved that Council approves the attendance of Councillor Coleman at the 2007 FCM Conference.

CARRIED 07/304

11.2 Disposition of Communications dated May 25 and May 31, 2007

Action: Councillor Thornton-Joe moved that the Disposition of Communications dated May 25 and May 31, 2007 from the Manager, Administration, be received for information and filed.

CARRIED 07/303

A Committee member noted item # 4 in the May 25th disposition, regarding banning unnecessary idling in the Capital Regional District.

A Committee member noted item # 16 in the May 31st disposition, regarding the 2007 allocations under the Traffic Fine Revenue Sharing Grant Program and advised that the City has received approximately \$200,000 from that program.

A Committee member noted item # 17 in the May 31st disposition regarding the CRD's creation of a Regional Homeless Task Force, asking the City to appoint an elected official to become a member.

Action: Councillor Fortin moved that Councillor Thornton-Joe be appointed to the newly created CRD Regional Homeless Task Force as requested by the CRD in a letter dated May 28, 2007.

CARRIED 07/302

11.3 Proclamations – “World Refugee Day”

Action: Councillor Thornton-Joe moved that June 20, 2007, be proclaimed as “World Refugee Day” in the City of Victoria, Capital City of the Province of British Columbia.

CARRIED 07/301

11.4 Proclamations – “Pride Week 2007”

Action: Councillor Thornton-Joe moved that the week of July 1st – July 8th, 2007, be proclaimed as “Pride Week 2007” in the City of Victoria, Capital City of the Province of British Columbia.

CARRIED 07/300

12. COUNCILLOR INFORMATION SHARING

12.1 Notice of Motion – Wisdom Council

Councillor Chandler advised Committee that this issue has been resolved. The Corporate Administrator advised that the Wisdom Council will inform the City of the date and time they require meeting rooms and it will be treated as a grant towards the organization.

12.2 Councillor Sharing - Beacon Hill Park

Councillor Thornton-Joe shared with Committee, on the behalf of Councillor Madoff, the date of the 125th anniversary of Beacon Hill Park. Celebrations will take place on June 16 & 17, 2007.

12.3 Councillor Sharing – Canada Day Celebrations

Councillor Thornton-Joe shared with Committee the upcoming Canada Day celebrations and the hard work and fundraising that is now taking place.

12.4 Councillor Sharing – Councillor Chandler

Councillor Chandler put forward a notice of motion that at the next Committee of the Whole she will be requesting maternity leave for three months starting July 1, 2007.

13. CLOSED MEETING at 11:32 a.m.

Committee Members Present: Mayor Lowe in the Chair, Councillors Chandler, Fortin, Holland, Thornton-Joe and Young.

Absent: Councillors Coleman, Hughes and Madoff.

Staff Present: P. Ballantyne – City Manager; R. Woodland – Corporate Administrator; C. Havelka - Recording Secretary.

Action: Councillor Fortin moved that Committee of the Whole convene a Closed meeting that excludes the public under Section 11(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 11(3) and/or (4) of the Council Bylaw.

CARRIED 07/299

13.1 May 17, 2007 Committee of the Whole Closed Minutes

Councillor Young advised Committee that he voted against item # 13.3, First Nations Protocol.

Action: Councillor Holland moved that the Closed Minutes of the Committee of the Whole meeting held May 17, 2007 be adopted as corrected.

CARRIED 07/298

13.2 May 24, 2007 Special Closed Committee of the Whole Closed Minutes

Action: Councillor Holland moved that the Special Closed Minutes of the Committee of the Whole meeting held May 24, 2007 be adopted.

13.3 Downtown Plan Update

Committee received information from the City Manager with respect to the Downtown Plan Update and the issue of releasing information to the public on the progress of this plan.

Committee agreed to rise and report on the current status of the Downtown Plan Update.

13.4 Advisory Committee Appointments

Committee received a report dated June 5, 2007 from Corporate and Regulatory Services with respect to vacancies for City Advisory Committees, Commission and Boards, as follows:

	City Advisory Committees	Vacancies	Positions
1.	Advisory Housing Committee	1	Citizen Member
2.	Advisory Planning Commission	2	Citizen Members
3.	Downtown Advisory Committee	2	Citizen Members
4.	Heritage Advisory Committee	2	Citizen Members
5.	Parks, Recreation & Community Services Advisory Committee	5	Citizen Members

A Committee member requested more time to consider all of the applications to appoint members to these vacancies.

Action: Councillor Thornton-Joe moved that it be recommended to Council that:

- 1) Veronica Doyle be appointed to the Advisory Housing Committee the term ending December 31, 2007;
- 2) Alastair Kerr be appointed to the Downtown Advisory Committee for the term ending December 31, 2007.

CARRIED 07/297

The City Manager requested guidance from Committee regarding the proposed review of the structure and policy of the committees, boards and commissions.

13.5 Councillor Fortin – Bylaw Enforcement Matter

Councillors Fortin and Young advised Committee on a bylaw enforcement matter with respect to a pollution discharge issue from a property.

14. ADJOURNMENT

Action: Councillor Thornton-Joe moved that the Committee of the Whole meeting of June 7, 2007 be adjourned at 11:45 a.m.

CARRIED 07/296

Mayor Lowe, Chair