

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, JANUARY 10, 2008, 8:00 a.m.

Committee Members Present: Acting Mayor Bea Holland in the Chair; Councillors Chandler, Coleman, Fortin, Hughes, Madoff, Thornton-Joe and Young.

Regrets: Mayor Allan Lowe

Staff Present: P. Ballantyne – City Manager; R. Woodland – Corporate Administrator; M. McCliggott, Assistant City Manager; D. Day - Director of Planning and Development; M. Moodrey - Recording Secretary;

Also Present: Peter Johnson - Staples, McDannold, Stewart

CLOSED COMMITTEE OF THE WHOLE MEETING

1. THE CHAIR CALLED THE CLOSED MEETING TO ORDER AT 8:02 A.M.

ACTION: Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 11(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 11 (3) and/or (4) of the Council Bylaw.

CARRIED 08/039

1.1 913 Government Street

ACTION: Councillor Hughes moved that the Director of Planning and Development contact Rogers Chocolates to ascertain their intent as to the construction and to request that Rogers Chocolates do not commence construction until they have given 48 hours notice to the City of Victoria.

TABLED 08/038

ACTION: Councillor Fortin moved that this matter be tabled for consideration, after the regular Committee of the Whole meeting.

CARRIED 08/037

2. ADJOURNMENT OF CLOSED MEETING AT 9:15 A.M.

ACTION: Councillor Coleman moved that the closed Committee of the Whole meeting be adjourned and that the regular Committee of the Whole meeting be convened.

CARRIED 08/036

3. CONVENE – REGULAR COMMITTEE OF THE WHOLE MEETING

Committee Members Present: Acting Mayor Bea Holland in the Chair, Councillors Chandler, Coleman, Fortin, Hughes, Madoff, Thornton-Joe and Young.

Regrets: Mayor Allan Lowe

Staff Present: P. Ballantyne – City Manager; M. McCliggott, Assistant City Manager, R. Woodland – Corporate Administrator; M. Moodrey - Recording Secretary.

Staff Present for a Portion of the Meeting: D. Angrove – Fire Chief; S. Barber – Senior Heritage Planner; L. Baryluk, Planner; W. Carlow – Manager, Operations; D. Day – Director of Planning and Development; A. Dolan – Bylaw Enforcement Officer; M. Hornell - Manager, Community Planning Division; S. Masters - Manager, Administration; A. Meyer – Senior Planner; G. Oberg – Manager, Supply Management Services; S. Schopp – Manager, Regulatory and Development Services; B. Sikstrom - Senior Planner; P. Sparanese – Director, Engineering; N. Taylor - Senior Advisor, Intergovernmental and Strategic Initiatives; S. Thompson – Manager of Budgets and Financial Planning; V. Van den Boomen – Manager, Parking Services;

4. THE CHAIR CALLED THE MEETING TO ORDER AT 9:20 A.M.

5. ACKNOWLEDGMENT

The Chair acknowledged Councillor Sonya Chandler's return from maternity leave and presented her with a bouquet of flowers.

6. APPROVAL OF THE AGENDA

The Chair outlined the following changes to the January 10, 2008, Committee of the Whole Agenda:

Regular Meeting

Delete the following:

1. Item # 8 800 Yates Street and 1321 Blanshard Street, Rezoning Application #00160
2. Item # 9 230 – 240 Cook Street Rezoning – Access to Liquor Retail Store
3. Item #19 Sign Development Variance Permit – 655 Tyee Road

Add the following:

4. Item #6(a) 1952 Bay Street – Royal Jubilee Hospital
5. Item # 7 E-mail from Fairfield Planning and Zoning Committee
6. Item #13(a) 701 – 711 Douglas Street (Crystal Garden)
7. Item #14 Addition of two Maps
8. Item #15(a) Greater Victoria Festival Society 2008 Parade Support – 2008 Festival Investment Grant
9. Item #20(a) Gaining Ground Conference
10. Item #21(a) Disposition of Communications dated January 04, 2007
11. Councillor Sharing or Inquiry:
 - Councillor Fortin
 - Councillor Thornton-Joe

Closed Meeting

Add the following:

12. Item # 25: New Lease
13. Item # 26: Lease Amendment
14. Item # 27 Legal – Law Enforcement
15. Councillor Sharing or Inquiry:
 - Councillor Coleman
 - Councillor Hughes

ACTION: Councillor Coleman moved that the Agenda of the January 10, 2008 Committee of the Whole meeting be approved as amended.

CARRIED 08/035

7. ADOPTION OF MINUTES

The Minutes of the December 13, 2007 Committee of the Whole meeting was circulated.

ACTION: Councillor Coleman moved that the Minutes of the December 13, 2007 Committee of the Whole meeting be adopted.

CARRIED 08/034

8. DELEGATION

8.1 City of Victoria Youth Council

Seven members of the City of Victoria Youth Council (CVYC), Katie Shaw, Coordinator, Miles Provencher, Emily Rogers, Ben Porcher, Joseph Boutlier, Genevieve Sneddon, and Anneliese Sanghara, presented a report to Committee outlining the CVYC projects and activity plan for 2008.

The City of Victoria Youth Council is entering its third full term with five returning members and 5 new members. Each member has “adopted” a neighbourhood in the City of Victoria and developed a Portfolio area where they will work closely with youth and community members to take action and make recommendations about the CVYC priority areas, as follows:

- Working with youth at two Youth Forums
- Educating and engaging youth on civic issues and getting youth feedback for City Council and Staff
- Launching a New Website www.CVYC.net
- Hands on Community Involvement with the Portfolio Program
- Raising awareness about the CVYC and its role in the community

Activities and Output for 2008

- Binge Drinking and Youth – “So Hammered” February 2008
- Youth and Police Relationships – May 01, 2008 in coordination with Youth Week
- 10 to 15 Volunteer Initiatives in the City of Victoria, working at a minimum of two events in each of the City of Victoria neighbourhoods
- Networking, engaging with and connecting with a minimum of 150 youth in the City of Victoria through the program’s work and projects
- Providing two presentations to the Committee of the Whole at City Hall
- Completion of one Community Discussion on Racism and Discrimination – April 2008
- Completion and Launch of a new, interactive website: www.CVYC.net
- Completion of 6 Youth and Health Discussions facilitated by the CVYC in middle and senior high schools within the City of Victoria
- Formation of a strong and dynamic, multi-sectoral Community Advisory Committee for the CVYC
- Completion of 5 Training and Skill Development Sessions for the CVYC members

Community Advisory Committee

For the first time the CVYC has successfully established a multi-sectoral Community Advisory Committee to help support the council’s coordinator and members in their work. Members of the CAC include community stakeholders from:

- The YM/YWCA
- BeatBoard Organization
- First United Church
- Downtown Business Association
- Intrepid Theatre
- The Government of British Columbia
- Community Program Managers and Directors
- Former CVYC members
- The Sierra Youth Coalition
- The Inter-Cultural Association of Victoria

Other Work in 2008

The CVYC will be working with its Coordinator, the Community Advisory Committee and the Supervisory and Evaluation Committee to complete the following infrastructure needs this year:

- A Policy and Procedures Manual for the CVYC
- Further development of the www.CVYC.net
- Ongoing funding needs – requesting core funding from City of Victoria for \$20,000 per year
- Support City Staff in their planning and development work as needed
- Performance review of the Coordinator and Position Salary Review

The CVYC invited Mayor and Council to a “*Meet and Brief with the CVYC*” on Thursday, March 13th in Committee Room #1 at City Hall from 5:30 to 6:30 pm

Committee thanked the members of the CVYC for the update and for their commitment to the community.

ACTION: Councillor Chandler moved that the report of the City of Victoria Youth Council be received for information.

CARRIED 08/033

9. DEVELOPMENT SERVICES

9.1 427 Arnold Avenue – HD000055, Heritage Designation

Committee received a report dated January 10, 2008 from the Community Planning Division with respect to 427 Arnold Avenue. This is an owner request to designate a one-and-one-half storey, Craftsman-style residence in the Fairfield neighbourhood as a Municipal Heritage Site. Designation includes original features of the living room, downstairs hall, dining room and upper floor, as well as a free-standing Arts and Crafts-style garage. The property is not on the Heritage Registry, but is part of an area of historic value identified in the current Fairfield Community Heritage Registry update.

ACTION: Councillor Thornton-Joe moved that it be recommended to Victoria City Council that whereas the house at 427 Arnold Avenue is of heritage significance, City Council designate the house, including the features and finishes of the following interior rooms: living room, downstairs hall, dining room and upper floor, and the free-standing Arts and Crafts-style garage, as a Municipal Heritage Site.

CARRIED 08/032

9.2 75 Cook Street – HD000057, Heritage Designation

Committee received a report dated January 10, 2007 from the Community Planning Division with respect to 75 Cook Street. This is an owner request to designate an Old English Cotswold Cottage-style house in the Fairfield neighbourhood as a Municipal Heritage Site. The property is not on the *Heritage Registry*, but is part of an area of historic value identified in the current *Fairfield Community Heritage Registry* update. The adjacent property, 97 Cook Street, is designated, as are two properties one block south (1 and 15 Cook Street).

ACTION: Councillor Thornton-Joe moved that it be recommended to Victoria City Council that whereas the house at 75 Cook Street is of heritage significance, City Council designate the house, and two interior fireplaces, as a Municipal Heritage Site.

CARRIED 08/031

9.3 539 Northcott Avenue – HD000058, Heritage Designation

Committee received a report dated January 10, 2007 from the Community Planning Division with respect to 539 Northcott Avenue. This is an owner request to designate an Edwardian Vernacular Arts and Crafts-style house on the Heritage Registry in the Victoria West neighbourhood, as a municipal heritage site. While the owners have replaced the original wood windows with vinyl windows, the heritage designation will ensure future changes are in accordance with the City's Standards and Guidelines for heritage buildings.

ACTION: Councillor Charlayne Thornton-Joe moved that it be recommended to Victoria City Council that whereas the house at 539 Northcott Avenue is of heritage significance, City Council designate it as a Municipal Heritage Site.

CARRIED 08/030

9.4 428 Heather Street – HD000059, Heritage Designation

Committee received a report dated January 10, 2008 from the Community Planning Division with respect to 428 Heather Street. This is an owner request to designate an 1891 Italianate-style dwelling in the James Bay neighbourhood as a municipal heritage site. It is not on the Heritage Registry, but is a significant example of this architectural style.

ACTION: Councillor Charlayne Thornton-Joe moved that it be recommended to Victoria City Council that whereas the house at 428 Heather Street is of heritage significance, City Council designate it as a Municipal Heritage Site:

CARRIED 08/029

10. FINANCE

10.1 Loan Authorization Bylaw - Parkades

Committee received a report dated December 18, 2007 from the Manager of Budgets and Financial Planning. City Council recently adopted a loan authorization bylaw in the amount of \$8,800,000 to fund upgrades to the Parkades. The City been through a successful counter petition process and have the Certificate of Approval from the Inspector of Municipalities. The next step in the process is to obtain a resolution from Council authorizing the Finance Department to proceed with borrowing the funds.

ACTION: Councillor Geoff Young moved that it be recommended to Victoria City Council that City Council approves borrowing from the Municipal Finance Authority of British Columbia, as part of their

2008 spring issue, \$8,800,000 as authorized through Loan Authorization Bylaw No. 06-084 (Parkades) and that the Capital Regional District be requested to consent to our borrowing over a 15-year term and include the borrowing in their security issuing bylaw.

CARRIED 08/028

10.2 Request for Proposal No. 07-074 Supply of Heavy Rescue Truck

Committee received a report dated December 27, 2007 from the Fire Department, Engineering Department, and Supply Management Services Division with respect to the Request for Proposal No. 07-074 — Supply of Heavy Rescue Truck, which was advertised in the September 26, 2007 edition of the Times Colonist and on the City's website. It was distributed to twenty-one potential suppliers generating six responses representing five manufacturers. Current City policy requires expenditures in excess of \$500,000.00 receive City Council's approval.

ACTION: Councillor Geoff Young moved that it be recommended to Victoria City Council that the Request for Proposal No. 07-074 — Supply of Heavy Rescue Truck be awarded to Rocky Mountain Phoenix, at a cost of \$524,960.19 exclusive of GST, on the basis of being the lowest proposal meeting specifications.

CARRIED 08/027

11. ADMINISTRATION

11.1 Gaining Ground Conference

Committee received a report dated January 08, 2008 from the Office of the City Manager with respect to the Gaining Ground Conference that is being held in Victoria, B.C., on May 22 – 24, 2008. Councillor Chandler would like to attend the conference. The approximate cost for doing so will be:

▪ Registration:	\$500
▪ Meals:	<u>\$120</u>
TOTAL	<u>\$620</u>

ACTION: Councillor Pamela Madoff moved that it be recommended to Victoria City Council that City Council approve the attendance of Councillor Sonya Chandler at the 2008 Gaining Ground Conference.

CARRIED 08/026

11.2 Disposition of Communications

Committee received the Disposition of Communications from the Manager, Administration reporting that certain communications received in the Legislative Services Division have been dealt with on the date and in the manner indicated, as follows:

1. Disposition of Communications dated December 21, 2007; and
2. Disposition of Communications dated January 04, 2008.

ACTION: Councillor Pamela Madoff moved that the Disposition of Communications dated December 21, 2007 and January 04, 2008 be received for information and filed.

CARRIED 08/025

11.3 Proclamations

ACTION: Councillor Charlayne Thornton-Joe moved that the month of February 2008 be proclaimed as "*Heart Month*" in the City of Victoria, Capital City of the Province of British Columbia.

CARRIED 08/024

12. COUNCILLOR INQUIRY

12.1 Blanshard Elementary School

Councillor Fortin inquired about the zoning of the Blanchard Elementary School property for the purpose of ensuring that the City of Victoria reflects its preferred zoning as reflected in the Quadra Hillside Community plan. The community has been concerned about the number of new redevelopment inquiries about the former Blanchard Elementary School property. He requested that City staff report to Committee as to the actual zoning of the property and provide comments on what the zoning should be for the property so that Council could consider a City initiated rezoning process.

13. DELEGATION

13.1 Dockside Green Ltd. – Annual Sustainability Report 2007

Joe Van Bellingham, Development Manager, Dockside Green Ltd. (Dockside Green) presented to Committee an update on Dockside Green's progress towards its commitments under the Master Development Agreement (MDA) and its Triple Bottom Line goals. Dockside Green also provided a 2007 Annual Sustainability Report to Committee.

Summary

The 2007 sustainability report highlighted the achievements that Dockside Green have made over the first two years of the project. Dockside Green reported that the development is on track in accordance with its original commitments, but also that Dockside Green have added new or enhanced sustainability goals to the project.

Among the highlights:

- Synergy and Balance are both on track to receive LEED platinum certification.
- The centralized waste wood gasification plant is in design and the site is under construction. The plant will provide renewable heating to the development, resulting in Dockside Green being the first North American community development to be "greenhouse gas positive" from a building energy perspective.
- Sewage treatment is under construction and will allow 100% of all sewage to be treated onsite.

- The plant is designed to recover heat from the sewage treatment plant and city sewage trunk line.
- Treated sewage water will be used for toilets, irrigation or water features.
- Projected potable water savings are 66.5% below baseline LEED water standards. It is estimated that 70 million gallons of water per year, at full build-out will be saved (equivalent to entire region's water use on driest day of the year).
- A naturalized approach to storm water treatment has been designed and is under construction. The municipal storm water system will not be used.
- Meters will be used in each residential unit to measure hot and cold water, heat and electricity, ensuring that building occupants pay only for what they use and eliminating "free riders."
- Building energy modeling projects 50% to 52% below the Canadian Model National Building Code.
- Green roofs are being built in Synergy, Balance and Ci-1 (Dockside Green's first commercial building).
- All amenities will be delivered as planned. Additional paths and view corridors have been added to the design.
- Environmentally friendly building materials, fly ash, Triton wood and air quality techniques are being used.
- The on-site park is under construction and is being planted with native arid adaptive species.
- The Community Liaison Group has been established and has started meeting.
- Several environmental products are being used from Victoria, B.C., and Canadian companies, contributing to the promotion of a sustainable and bioregional economy.
- Excellent working relationships have been established with the Vic West Community Association.
- A video has been produced to showcase support from Chamber of Commerce, Sierra Club and Victoria West Community Association.
- A Housing Affordability Strategy has been completed and will be implemented in 2007.
- A Memorandum of Understanding has been signed with First Nations. A First Nations job training program has been initiated and a First Nations art piece has been ordered for public display.
- The Princess Mary building (formerly the Princess Mary Restaurant) has been preserved onsite and will be redeveloped as Farmer Construction's new head office.
- Dockside Green is the first project in North America to register for LEED ND (Neighbourhood Development) certification.

Committee thanked Dockside Green Ltd. for their Annual Report and presentation. The Chair commented that she appreciated Mr. Van Bellingham's comments on the project, his positive approach and for his leadership.

ACTION: Councillor Chandler moved that Dockside Green Ltd.'s Annual Sustainability Report 2007 be received for information.

CARRIED 08/023

14. PRESENTATION

14.1 Twin City of Khabarovsk, Russia, 150th Anniversary Celebrations

Committee received a report dated January 02, 2008 from Legislative Services Division with respect to the Twin City of Khabarovsk, Russia, and its 150th Anniversary Celebrations. Sheryl Masters, Manager of Administration and Protocol of the City of Victoria, Pam Copley, President of the Victoria Khabarovsk Association and Alison Partridge, Director of Public Relations of Butchart Gardens, presented to Committee.

An official letter has been sent to Mayor Alan Lowe from Mayor Alexander Sokolov extending a formal invitation for a delegation from the City of Victoria to visit Khabarovsk, Russia, to celebrate the Day of Khabarovsk on May 31, 2008. The purpose of this presentation is to suggest options to Council regarding the City of Victoria's involvement with our twin city, Khabarovsk's 150th Anniversary Celebrations. In summary there are three areas requiring Council's consideration:

- **Delegation:** Confirmation of Council wishes to send a delegation to Khabarovsk in May of 2008.
- **Gift:** Selection of a gift that matches the standard and quality of gifts sent to Victoria's other twin cities in the past and that is in keeping with those from the City of Khabarovsk's other twin cities.
- **Artistic Team:** Confirmation of Council's wishes to send an artistic team and the process for choosing a team. Travel expenses are a consideration.

ACTION: Councillor Young moved that this matter be tabled for consideration, after the regular Committee of the Whole meeting.

CARRIED 08/022

15. DEVELOPMENT SERVICES

Councillor Dean Fortin withdrew from Council Chambers at 10:05 a.m. as he has a direct pecuniary conflict of interest with the following item.

15.1 Dockside Green Ltd. – Annual Sustainability Report 2007

Committee received a report dated January 03, 2008 from the Development Services Division with respect to Dockside Green Ltd. Pursuant to the Master Development Agreement (MDA) for Dockside Green, the developer, Dockside Green Limited, is required to provide an annual report on the status of the development. Schedule J of the MDA sets out key factors to be addressed in the annual report so a summary chart provides the update (Appendix 1).

The developer has presented the attached 2007 Dockside Green Annual Sustainability Report as the summary of what has been accomplished in the past year as it pertains to the requirements of the Dockside MDA, and "triple bottom line" goals. The developer addressed the general objectives of site remediation, land use and housing affordability, environmental/LEED considerations, circulation/mobility and Dockside public realm. City staff has reviewed the report and the Schedule J reporting status documents to confirm compliance with the MDA.

- ACTION:** Councillor Charlayne Thornton-Joe moved that it be recommended to Victoria City Council that City Council receives for information:
1. the City staff report dated January 03, 2007;
 2. the updated Schedule J summary (Appendix 1); and
 3. Dockside Green's 2007 Annual Sustainability Report.

CARRIED 08/021

Councillor Dean Fortin returned to the meeting at 10:10 a.m.

15.2 Rezoning #00146 – 1952 Bay Street – Royal Jubilee Hospital

Committee received a report dated January 09, 2008 from Development Services Division with respect to the Rezoning Application No. 00146, 1952 Bay Street (Royal Jubilee Hospital). The application is to construct a ten storey (50 metre) Patient Care Centre at the corner of Bay Street and Richmond Road. The proposal would increase the density of the site as a whole, from the existing floor space ratio of 1.02:1 to 1.31:1. New setback standards would also be established.

There are a number of complex issues related to the application, which include:

- building design and design review process
- preservation of green space
- tree preservation
- traffic management
- parking
- the need for ongoing communication and a positive relationship with the surrounding neighborhoods
- the need for a comprehensive master plan for the site as a whole.

City staff has been working with the applicant regarding these issues and have reached satisfactory resolutions to each item that can be recommended to Council. Details, along with assurances regarding performance, have been negotiated with representatives from the Vancouver Island Health Authority, Royal Jubilee Hospital and Partnerships BC and are included in the draft Master Development Agreement.

A draft Zoning Amendment Bylaw has been written, which would limit the location of the proposed Patient Care Centre to the northwest corner of the site. It would also protect the green space at the corner of Richmond Avenue and Fort Street and would prohibit new development on the remainder of the site. Once a comprehensive master plan has been completed for the site, it will likely need to be rezoned again to reflect that plan.

- ACTION:** Councillor Charlayne Thornton-Joe moved that it be recommended to Victoria City Council that
1. City Council advance the application for consideration at a Public Hearing subject to finalization of all details required for the Master Development Agreement and the Zoning Regulation Amendment Bylaw to the satisfaction of the Director of Planning and Development and the Director of Engineering;

2. A Development Variance Permit requiring a minimum of 1390 parking stalls be issued concurrently with a successful rezoning; and
3. The rezoning application be forwarded for consideration of a Public Hearing at a Special Council Meeting on January 29, 2007 commencing 7:30 p.m.

CARRIED 08/020

15.3 1055 Clare Street, Rezoning Application No. 00129

Committee received a report dated January 02, 2008 from the Development Services Division with respect to 1055 Clare Street, Rezoning Application No. 00129. This is a revised proposal from June 2007, which was for a triplex to replace an existing house and garage at 1055 Clare Street. This proposal is to subdivide and construct two small lot houses.

The following points were taken into consideration in assessing this application:

- *The Gonzales Neighbourhood Community Plan (2002)* envisions retention of the neighbourhood's largely single family detached dwelling character. This Plan also recommends consideration of small lot house subdivision and rezoning applications in Gonzales, subject to compliance with the *Small Lot House Design Guidelines*.
- The proposal involves demolition of an existing dwelling. The applicant's submission indicates that the existing house is not suitable for conversion or upgrading.
- Variances are required for lot width for each parcel and two side yard setbacks for window placement. These variances are minor in nature and supportable.
- The applicant has complied with the petition requirements of the *Small Lot Rezoning Policy* and has obtained majority support.
- The application was considered by the Fairfield Neighbourhood Association and their comments have been provided in the attached letter to Council.

ACTION: Councillor Charlayne Thornton-Joe moved that it be recommended to Victoria City Council that the application be forwarded for consideration at a Public Hearing and that the City Solicitor be instructed to prepare the necessary Zoning Bylaw amendments, subject to:

1. Approval of the Development Permit concurrent with the rezoning to allow construction in accordance with the plans date stamped November 19, 2007 and with the following relaxations to Part 1.96 of the Zoning Bylaw:
 - a) Section 3, frontage requirements from 10 m to 9.7 m for both lots;
 - b) Section 9(1), for the south side window for the northerly lot (Lot 1) from 2.4 m to 1.5 m;
 - c) Section 9(1) for the north side window for the southerly lot (Lot 2) from 2.4 m to 1.5 m.

Note: The lots are included in the Intensive Residential Development Permit Area 26 regulating the exterior design and finish and landscaping.

CARRIED 08/019

**15.4 701 - 711 Douglas Street (Crystal Garden),
Heritage Alteration Permit No. 00072**

Committee received a report dated January 10, 2008 from the Community Planning Division with respect to 701 – 711 Douglas Street (Crystal Garden). The application is for the construction of a three-storey addition on the east elevation of the Crystal Garden, a Heritage Registry building, a portion of which is being leased by the City of Victoria to provide additional space for a variety of functions for the Victoria Conference Centre. The addition will house food service facilities, enclosed garbage and recycling, and service elevators and loading bays to support the use of the main interior space for banquet and dining functions of the Conference Centre. Whereas, the Crystal Garden is a Heritage Registry building in a Heritage Conservation Area/Development Permit Area No. 15 (Downtown), Council approval of a Heritage Alteration Permit is required.

Committee members commented that the current design of the building is too contemporary and stark and that they would not be able to support the design when it comes before the Provincial Capital Commission (PCC). Committee members indicated that the design should have an elegant contrast to reflect the heritage quality of Crystal Pool. (The PCC's deadline is January 29, 2008 so City staff would have to work within the deadline to provide a new design.)

.ACTION: Councillor Charlayne Thornton-Joe moved this matter be postponed to the January 17, 2007 special Committee of the Whole meeting for consideration of a revised design that reflects Committee's comments.

CARRIED 08/018

16. COMMUNITY PLANNING

**16.1 Regional Growth Strategy Amendment Bylaw No. 1, 2007 –
Statutory Referral**

Committee received a report dated January 10, 2007 from the Community Planning Division. This report reviews and makes recommendations on CRD Bylaw No. 3443, "Regional Growth Strategy (RGS) Bylaw No. 1, 2002, Amendment Bylaw No. 1, 2007", which proposes expansion of the Regional Urban Containment and Servicing Policy Area (RUCSPA) within the District of Highlands to permit extension of regional sewer and water service to the Bear Mountain area west of Millstream Road. Council must respond to the CRD Board within 120 days of receipt of Bylaw 3443 (no later than February 5, 2008), with a resolution either accepting or rejecting the proposed amendment. In the case of refusal, Council's resolution must indicate the provision to which it objects, and the reasons for its objection.

The report evaluates three issues related to this referral: regional containment; regional servicing; and the impact on the City of Victoria. Although the direct impact to the interests of the City of Victoria from this proposed RGS amendment appear small, the potential for the future extension of regional services outside the RUCSPA - as currently permitted in the RGS to address pressing public health and environmental issues, to provide fire suppression or to service agriculture - remains open and problematic. As currently proposed under Bylaw No. 3443, Highlands would retain the capacity to extend sewer and water services outside the RUCSPA in future, without reference either to other CRD member municipalities or to commonly agreed decision criteria. While the proposed RUCSPA expansion in itself does not appear to undermine City and regional growth management goals, the lack of a complementary policy statement that requires Highlands to meet clearly established tests to justify servicing extensions beyond the RUCSPA, is a weakness of this proposed amendment.

- ACTION:** Councillor Dean Fortin moved that it be recommended to Victoria City Council that City Council:
1. Reject CRD Bylaw No. 3443 "Capital Regional District Growth Strategy Bylaw No. 1, 2002, Amendment Bylaw No. 1, 2007" in its entirety, on the grounds that the proposed amendment to Map 3 in Schedule A forming a part of Bylaw 3443, is not complemented by appropriate policy language that sets terms and conditions on the District of Highlands's exercise of powers to extend servicing beyond the Regional Urban Containment and Servicing Policy Area, afforded by Initiative 1.1, Action 5 of the Capital Regional District Regional Growth Strategy Bylaw No. 1, 2002; and
 2. Convey the resolution on CRD Bylaw No. 3443 by formal letter addressed to the Chair and Board of the Capital Regional District, prior to the statutory referral period deadline of February 5, 2008.

CARRIED 08/017

Councillor Helen Hughes voted against this motion

17. SOCIAL PLANNING AND HOUSING

17.1 Preventing Recidivism in Chronic Offenders in Victoria – NCPCC Funding Application

Committee received a report dated January 02, 2008 from the Senior Advisor, Intergovernmental and Strategic Initiatives. The purpose of this report is to advise Mayor and Council of an application to the National Crime Prevention Centre's (NCPCC) Crime Prevention Action Fund for \$600,000 over 3 years to support a \$1 million project to prevent recidivism in chronic offenders in Victoria. This project responds to the Corporate Strategic Plan Goal #2 — Social and Cultural Development and the objective to improve public and personal safety.

The project will concentrate on a small number of high-need individuals in Victoria with multiple risk factors to reduce their likelihood of engaging in criminal behaviour

and lower recidivism in those who are prolific offenders. Employing an integrated engagement model with staff from enforcement, social and health agencies and using evidence-based techniques to increase protective factors for this target group, the project will work with a proposed 30 individuals not currently on court order to address their lack of housing, their mental illnesses and/or substance use problems, and health issues. Using this integrated approach with these individuals is expected to result in decreased incidence of recidivism in Victoria and improved perceptions of public safety downtown. Following a Forensic Assertive Community Treatment model, this project will address multiple risk factors relative to street crime by chronic offenders, including homelessness, substance addiction, mental illness and unemployment.

Committee members commended City staff for securing outside funding from a nationally recognized benefactor and thanked City staff for their hard work.

ACTION: Councillor Thornton-Joe moved that it be recommended to Victoria City Council that City Council receive this report for information and support the application to the National Crime Prevention Centre for funding in the amount of \$600,000 to support the project "Preventing Recidivism in Chronic Offenders in Victoria".

CARRIED 08/016

18. PARKS, RECREATION AND COMMUNITY DEVELOPMENT

18.1 Greater Victoria Festival Society and Parade Support – 2008 Festival Investment Grant

Committee received a report dated January 10, 2007 from the Community Recreation and Culture Coordinator, regarding funding support to the Greater Victoria Festival Society towards the 2008 Island Farm's Victoria Day and Santa Light Parades. The annual Festival Investment Grant recommendations were brought forward to Council on December 13, 2007, which included the recommendation to provide the Festival Society with support in the amount of \$16,000. This included a \$9,000 grant and \$7,000 towards a portion of the insurance costs. Council deferred the decision at that time and referred the request to the City Manager for review and reconsideration. The Festival Society's 2008 request for assistance is for \$20,500, which includes the insurance support, estimated to be between \$11 - \$12,000. The 2007 support provided to the Society was \$17,000 (\$8,500 grant and \$8,500 towards insurance). The December 13, 2007 staff recommendation was consistent with the direction given by Council in 2006 that funding assistance for the parade insurance be provided on a declining basis in subsequent years.

In-kind City services for 2008 are expected to be similar to 2007 at \$24,750. A parade or celebration has taken place on City streets on Victoria Day in one form or another, for over 100 years. Considering the long time association that the City has had with the parades, their strong economic impact and the City's desire to ensure the sustainability and continuation of the parades, staff are recommending support be given to the Society through a grant and full insurance coverage. Funds are available through the grant budgets to accommodate this request.

- ACTION:** Councillor Madoff moved that it be recommended to Victoria City Council that:
1. Council approve a Festival Investment Grant of \$9,000 to the Greater Victoria Festival Society, along with full support of the parade insurance costs estimated to be approximately \$12,000.
 2. The Festival Society be required to ensure that the City of Victoria receives public recognition of its role as a financial sponsor at a value of the approved grant, insurance and in-kind support.
 3. The Festival Society submit a final report upon completion of their event, including a financial statement and promotional material.

CARRIED 08/015

Committee members explored the possibility of developing a policy to define signatory events.

- ACTION:** Councillor Coleman moved that the City of Victoria consider policy options to define signatory events, the responsibility of the City as to insurance, and the costs for these events.

DEFEATED 08/014

Acting Mayor Holland, Councillors Chandler, Fortin, Madoff, and Young voted against this motion

Councillor Chris Coleman left the meeting at 12:43 p.m.

19. ENGINEERING

19.1 On-Street Pay Stations to Replace Single Meter Heads

Committee received a report dated December 18, 2007 from the Parking Services Division. The City of Victoria Parking Strategy 2007 was approved by Committee of the Whole on June 07, 2007 and ratified at the June 14, 2007 Council meeting. The purpose of the strategy was to enhance all parking services to all users of downtown. Rate increases of all forms of parking were set and the increased revenues are expected to fund the new and improved deliveries of service. One of the objectives of the strategy is to "Improve parking technology to make it more user- friendly". The main strategy for this objective is to convert single head parking meters to pay stations. This technology can:

- increase methods of payment (credit, debit and park cards, coin, pay by cell etc.)
- rely on solar power (eliminate use of batteries currently used)
- offer superior vandalism and theft resistance
- increase sidewalk space (1 pay station can replace 8-10 meters)
- provide financial reporting and real time alarms
- expand the number of locations to reload park cards
- enhance the quality of tickets
- present local businesses parking incentives to offer shoppers

The Finance committee has endorsed staff to proceed with this report. The cost to outfit the City is estimated to \$5,000,000.

ACTION: Councillor Young moved that it be recommended to Victoria City Council that City Council approves borrowing from the Municipal Finance Authority of British Columbia, under Section 175 of the Community Charter, \$5,000,000 to be repaid over a five-year period to replace single parking meter heads with on-street pay stations.

CARRIED 08/013

Councillor Sonya Chandler left meeting at 1:00 p.m.

20. ADMINISTRATIVE MATTERS

20.1 Upcoming Workshops

Committee received a report dated January 10, 2008 from the Office of the City Manager to help Council plan their schedules for the next few week, the following table summarizes upcoming Council Workshops that have been scheduled.

Additional Budget Workshops will be scheduled as required.

Dates	Time	Purpose	Locations
Tuesday, Jan 22	9:00 am to 12:00 pm	Budget Meeting to be followed by Budget Workshop	Committee Room #1
Thursday, Jan 24	11:00 am to 1:00 pm	Centennial Square Workshop (Jay Wollenburg to Facilitate)	Committee Room #1 – <u>IN CAMERA</u>
Tuesday, Feb 05	9:00 am to 12:00 pm	Budget Workshop	Committee Room #1
Tuesday, Feb 12	9:00 am to 12:00 pm	Budget Workshop	Committee Room #1

ACTION: Councillor Hughes moved that it be recommended to Victoria City Council that Council approves the Special Meeting Schedule.

CARRIED 08/012

21. COUNCILLOR INFORMATION SHARING

21.1 VICTORIA DOWNTOWN

Councillor Thornton-Joe, Downtown Liaison, informed Committee that the classes of Grades 1 to 4 at the Sir James Douglas School prepared posters with the theme of keeping Victoria downtown clean. She thanked the Downtown Victoria Business Association for their support in making frames for these posters and working with businesses to have them put up on the downtown businesses' windows.

CLOSED MEETING - 12:20 P.M.

Committee Members Present: Acting Mayor Bea Holland in the Chair, Councillors Chandler, Coleman, Fortin, Hughes, Madoff, Thornton-Joe and Young.

Regrets: Mayor Allan Lowe

Staff Present: P. Ballantyne – City Manager; R. Woodland – Corporate Administrator; M. McCliggott, Assistant City Manager, S. Barber – Senior Heritage Planner, D. Day - Director of Planning and Development; M. Hornell – Manager, Community Planning Division; P. Sparanese, Director of Engineer; B. Wiffen – Property Manager; M. Moodrey - Recording Secretary;

ACTION: Councillor Hughes moved that Committee of the Whole convene a closed meeting that excludes the public under Section 11(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Section 11 (3) and/or (4) of the Council Bylaw.

CARRIED 08/011

22. ADOPTION OF CLOSED MINUTES

22.1 Minutes of the December 13, 2007 Closed Committee of the Whole Meeting

The Minutes of the December 13, 2007 Closed Committee of the Whole meeting was circulated.

ACTION: Councillor Hughes moved that the minutes of the December 13, 2007 Closed Committee of the Whole meeting be adopted as circulated.

CARRIED 08/010

23. LEGAL

23.1 913 Government Street

Council received and discussed legal advice regarding a heritage matter. Committee agreed not to rise and report the resolution be recorded and kept confidential.

{Resolution Closed – 08/009}

24. LAND

24.1 New Lease – Agropur Cooperative, Queens Avenue

- ACTION:** Councillor Fortin moved that it be recommended to Victoria City Council that City Council approve a new Lease with Agropur Cooperative as follows:
1. Subject parcels: That Part of Section 3, Victoria District, included in Plan 45795 and Lot 1, Sec 3, Victoria District, Plan 37190, except part in Plan 37205
 2. Term: 5 years commencing Jan. 1, 2008, with 2 five year renewals
 3. Rent: \$17,720/year - first term; fair market value thereafter. GST and property taxes applicable.
 4. Permitted uses: activities necessary for and ancillary to processing, distribution and sale of dairy products.
 5. Utility companies with underground works at this location shall be permitted to register rights of way on title.

CARRIED 08/008

Committee requested that City staff contact the Capital Regional District to confirm that Island Farms is no longer discharging their waste into the City sewer system and report to Committee of the Whole.

24.2 New Lease – 3140 Napier Lane

- ACTION:** Councillor Madoff moved that it be recommended to Victoria City Council that City Council approves a new Lease with Acer Fine Woodworking as follows:
1. Premises - 3140 Napier Lane, bay at north end of building
 2. Rent - \$9,000.00 per year plus GST
 3. Term - February 1, 2008 to January 31, 2010
 4. Tenant responsible for utilities and all maintenance and repair of premises with the exception of structural failure.

CARRIED 08/007

24.3 Lease Amendment – 203 Harbour Road

- ACTION:** Councillor Madoff moved that it be recommended to Victoria City Council that: City Council approve the amendment to the existing SALTS lease, dated December 1, 2006, as follows:
1. Premises to be added to Lease — Building #1
 2. Additional consideration - \$950.00 per month plus G.S.T.
 3. Effective date of amendment — February 1, 2008
 4. All other terms and conditions of the Lease dated December 1, 2006, between the City of Victoria and SALTS remain in effect

CARRIED 08/006

25. BYLAW ENFORCEMENT

25.1 Proposed Building Inspection

A bylaw enforcement matter was discussed. Committee agreed not to rise and report the resolution be recorded and kept confidential.

{Resolution Closed – 08/003}

26. COUNCILLOR INQUIRIES

26.1 Road Construction

On Councillor Coleman's behalf, Councillor Hughes inquired as to the City's procedure to assist or compensate businesses affected by the City road construction.

City staff indicated that there is no authority in the Community Charter for the City to compensate businesses affected by the City road construction. City staff outlined to Committee the procedures that the City has incorporated to make it more acceptable for local businesses affected by construction work. City staff also suggested to Committee that these procedures should be incorporated into a policy for the City in future projects.

The Chair requested that the Engineering Department provide their report to Councillor Coleman.

26.2 Business Licence Hearing

Councillor Hughes inquired about the procedures for a Business Licence Hearing and the legal aspect of the hearing.

City staff informed Committee that Business Licence Hearings would have a written agenda and hearing guidelines for the Chair and Council and discussed the legal process with Committee.

City Manager excused herself from meeting at 2:00 p.m.

27. MUNICIPAL RECOGNITION

27.1 Twin City of Khabarovsk, Russia, 150th Anniversary Celebrations

- ACTION:** Councillor Young moved that it be recommended to Victoria City Council that:
1. City Council consider a delegation to send to Khabarovsk, composed of Council members to be confirmed at the January 24, 2008 Committee of the Whole meeting;
 2. City Council approve up to \$7500 for a sculpture, plaque and shipping to mount in the rose garden as proposed by the Victoria-Khabarovsk Association. The City to commence a process for 'Expressions of Interest' from artists to produce a sculpture that is indicative of the spirit of Victoria and the West Coast;
 3. City Council support the Victoria-Khabarovsk Associations gift of native Canadian roses to produce a Twin City Rose Garden

supported by Butchart Gardens and the Victoria Rose Society;
and

4. City Council commence an 'Expression of Interest' process to seek interested artistic groups to represent the City of Victoria. Artist(s) to cover their own travel expenses.

CARRIED 08/002

18. ADJOURNMENT OF MEETING 2:15 pm

ACTION: Councillor Hughes moved that the Committee of the Whole meeting be adjourned.

CARRIED 08/001

The meeting adjourned at 2:15 p.m.

Acting Mayor Bea Holland, Chair