

**Parks Master Plan Steering Committee**  
**Agenda**  
**Meeting #1 - December 12, 2006**  
**7:00pm – 9:00 pm**

**The purpose of this meeting** is to get to know each other and begin laying the foundations for the Parks Master Plan.

- 1.) Welcome - 5 minutes
- 2.) Introductions - 5 minutes
- 3.) Review Terms of Reference and Project Timeline for Parks Master Plan – 10 minutes
- 4.) Overview of Parks Division – 10 minutes
  - structure
  - recent initiatives
- 5.) What is a Parks Master Plan – 15 minutes
- 6.) Brainstorm and discuss some ideas regarding a possible process to consult the community and undertake the work of completing the Parks Master Plan - 20 minutes
- 7.) Review options for public survey – 15minutes
- 8.) Discuss Parks Field Trip - 10 minutes
  - would this be of use?
  - where would be go?
  - when would we go?
- 9.) Review Information Package - 10 minutes
  - brief explanation of what is included and what else would the committee like.
  - homework
- 10.) Discuss how the Committee would like its' meetings to run. – 10 minutes
- 11.) Next meeting date: January 2<sup>nd</sup> or January 16<sup>th</sup>?
  - Are people available on January 30<sup>th</sup> if we skip Jan. 2<sup>nd</sup>?

**Thank you very much for attending.**