

Victoria City Council Policy
Public Advisory Committees - Terms of Reference

Adopted by Victoria City Council on:

Terms Applicable to all Public Advisory Committees

1. To consider and provide advice to a Council Standing Committee on matters referred to the Public Advisory Committee by the Council Standing Committee.
2. To consider and provide advice to the Council on matters referred to the Public Advisory Committee by the Council.
3. To consider and provide advice to the relevant Standing Committee of Council on matters within the Public Advisory Committee's specific terms of reference.

Specific Terms of Reference for each Public Advisory Committee

Public Advisory Planning Committee

Primary reporting relationship: Governance & Priorities Committee

To provide advice and input on significant urban planning policies, encompassing community and transportation planning, including:

1. Major plans and policy frameworks such as the Sustainability Framework, the Official Community Plan and the Master Transportation Plan, including the impacts of managing growth on the sustainability, livability, development patterns and transportation network within the City and the Region.
2. Area plans for neighbourhoods, corridors and sectors.
3. Implementation strategies and techniques to achieve civic policies and priorities in conjunction with public and private investment and development, including public amenities and systems.
4. Major changes to regulatory tools and techniques to implement policy directives, including the Zoning Regulation Bylaw.

Advisory Design Panel

Primary reporting relationship: Council Standing Committee on
Planning & Land Use

To advise the Standing Committee on the design merits of plans referred to the Panel as part of a:

1. Rezoning Application.
2. Development Permit.
3. Development Variance Permit Application.
4. Statutory Building Scheme.
5. Board of Variance application involving a house conversion.
6. Special Projects referred to the Panel by the Standing Committee.

Heritage Advisory Committee

Primary reporting relationship: Council Standing Committee on
Planning & Land Use

1. To advise the Standing Committee on those heritage matters coming within the scope of the committee under the Local Government Act or that are referred to it by the Standing Committee.
2. To make recommendations to the Standing Committee respecting the designation of heritage buildings, structures and lands, and the preservation, alteration, renovation or demolition of heritage buildings, structures or lands.
3. To meet jointly with the Advisory Design Panel to review and provide recommendations to the Standing Committee on development proposals referred to a joint meeting.

Community Development Public Advisory Committee

Primary reporting relationship: Standing Policy Committee on
Community Development

To provide advice and input to the Standing Policy Committee regarding City:

1. Arts & culture policies, programs and facilities.
2. Policies and programs aimed at developing community capacity.
3. Economic development policies and initiatives.
4. Parks & Recreation facilities, programs and services.
5. Policies and programs to support affordable housing development.
6. Policies to support community social service delivery.
7. Policies to support community livability, particularly Downtown.

Environment & Infrastructure Public Advisory Committee

Primary reporting relationship: Standing Policy Committee on
Environment & Infrastructure

To provide advice and input to the Standing Committee regarding City:

1. Energy conservation strategies and policies.
2. Policies to reduce greenhouse gas emissions.
3. Policies and programs that support good stewardship of parks, natural spaces and the urban forest.
4. Liquid and solid waste management policies and practices.
5. Planning and design of transportation infrastructure.
6. Policies and practices that support a healthy marine environment.
7. Policies and practices to promote good environmental air quality.