

Victoria City Council Policy
Standing Committees of Council - Terms of Reference

Adopted by Victoria City Council on:

Terms Applicable to all Standing Committees

1. To consider and provide recommendations to Council on matters referred to the Standing Committee by Council or the Agenda Committee.
2. To consider and provide recommendations to the Governance & Priorities Committee on matters referred to the Standing Committee by the GPC.
3. To consider and provide recommendations to Council on policy matters generally within the terms of reference of the Standing Committee.
4. To refer matters to the associated Public Advisory Committee for their advice.

Specific Terms of Reference for each Standing Committee of Council

Governance & Priorities Committee

Primary reporting relationship: Council

Public Advisory Committee association: Planning

To consider and provide recommendations to the Council on:

1. Significant urban planning policies, encompassing community and transportation planning.
2. Council's governance model.
3. Council priorities and planning.
4. Sustainability framework.
5. Corporate communications policy.
6. The Five-Year Financial Plan, capital plan and taxation policy.
7. City legal matters.
8. Strategic community issues.

Standing Committee on Planning & Land Use

Primary reporting relationship: Council

Public Advisory Committee association: Design Panel
Heritage

To review and provide recommendations to the Council on land use applications, including:

1. Rezoning Applications.
2. Development Permits.
3. Development Variance Permits.
4. Heritage Designations.
5. Heritage Alteration Permits.
6. Subdivisions that require Council approval.
7. Private Property Maintenance orders.

Standing Policy Committee – Community Development

Primary reporting relationship: Council

Public Advisory Committee association: Community Development

To consider and provide recommendations to the Council regarding City:

1. Arts & culture policies, programs and facilities.
2. Policies and programs aimed at developing community capacity.
3. Economic development policies and initiatives.
4. Parks & Recreation facilities, programs and services.
5. Policies and programs to support affordable housing development.
6. Policies to support community social service delivery.
7. Policies to support community livability, particularly Downtown.

Standing Policy Committee – Corporate Services

Primary reporting relationship: Council

Standing Committee association: Governance & Priorities

To consider and provide recommendations to the Council regarding City:

1. Fiscal Policy and Auditing.
2. Human Resources Policy and Bargaining.
3. Property Management Policy.
4. Risk Management Policy.
5. Information Technology Policy.
6. Bylaw Enforcement Policy.

Standing Policy Committee - Environment & Infrastructure

Primary reporting relationship: Council

Public Advisory Committee association: Environment & Infrastructure

To consider and provide recommendations to the Council regarding City:

1. Energy conservation strategies and policies.
2. Policies to reduce greenhouse gas emissions.
3. Policies and programs that support good stewardship of parks, natural spaces and the urban forest.
4. Liquid and solid waste management policies and practices.
5. Planning and design of transportation infrastructure.
6. Policies and practices that support a healthy marine environment.
7. Policies and practices to promote good environmental air quality.