



**City of Victoria  
Neighbourhood Development Program  
NEIGHBOURHOOD GREENWAYS GRANT  
Application Form**

Application Deadline: May 1 annually

**Please keep the information within the established application spaces. After completing the form, print and send to the address listed at the bottom of the application form.**

**1. GENERAL**

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Neighbourhood \_\_\_\_\_ Date \_\_\_\_\_

Neighbourhood Association  
(attach a copy of your annual report)

President/Chair \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Project Name \_\_\_\_\_

Location \_\_\_\_\_

Starting Date \_\_\_\_\_ Completion Date \_\_\_\_\_

Total Cost of Project \$ \_\_\_\_\_

Greenways Grant Request (tick off category)

\$5,000    \$10,000    \$15,000    \$20,000    \$25,000

Neighbourhood Match Value (must be 50% of request) \$ \_\_\_\_\_

Project Coordinator and Contact (if other than applicant)

Organization or Group \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_



2D. Where is the project located on the City of Victoria's Greenway system and how does it relate to the overall Greenways Network? (See attached map, Appendix I)

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**3. PROJECT PURPOSE (Need, problem or issue)**

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3A. What is the public benefit for this project?

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3B. Are there any safety or on going maintenance issues for this project?

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3C. Describe in your own words how this project relates to the Greenways Planning Principles. (Appendix II)

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**4. NEIGHBOURHOOD INVOLVEMENT & PROJECT DESIGN**

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4A. Describe in detail how people in your neighbourhood have participated in selecting and planning this proposal and how they will be involved in implementing it. (e.g. #'s of volunteers participating, etc.)

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4.B Please attach a design rendering of proposed Neighbourhood Greenway including: site, dimensions, materials to be used, etc.

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**6. SUMMARY OF SOURCES OF NEIGHBOURHOOD MATCH:**

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6A. List how the Cash Match component will be applied:

<b>Budget Item</b>	<b>Dollar Value</b>	<b>Source</b>	<b>When Available</b>
TOTAL			

6B. List each element of the Match other than cash: (Labour and Materials)

<b>Budget Item</b>	<b>Dollar Value</b>	<b>Source</b>	<b>When Available</b>
TOTAL			

6C. Summary (ensure consistency with Budget Summary)

Total Cash Match (6A)	\$_____	(25% of Match)
Total Other Match (6B)	\$_____	(25% of Match)
TOTAL NEIGHBOURHOOD MATCH	\$_____	(50% of total requested)

plus

Requested City contribution	\$_____
Total Project Value	\$_____

6D. Attach signed pledges both from the applicant Association to provide neighbourhood resources and from all donors giving details of offered resources and when available.

Signed	_____
(Position)	_____

Send the completed application form **May 1 annually** to:

Neighbourhood Greenway Grants  
Recreation & Community Development  
City of Victoria  
633 Pandora Avenue  
Victoria, BC, V8W 1N8

or **faxed** to: 361-0385 Attn: Gail Price-Douglas

Questions? Contact

Gail Price-Douglas, Community Development Planner at 361-0358 email: [gprice-douglas@victoria.ca](mailto:gprice-douglas@victoria.ca) or  
Doug Demarzo, Senior Planner, Parks Division at 361-1617 email: [ddemarzo@victoria.ca](mailto:ddemarzo@victoria.ca)

Mailed applications must be postmarked by May 1. Hand-delivered, e-mailed and faxed applications must be received no later than 4:30 p.m.