

City of Victoria JOB VACANCY NOTICE External

CUPE LOCAL 50

DATE OF ISSUE: February 5, 2010 CLOSING DATE: February 15, 2010

Competition Number: **10/19**
Position Title: **Bartender**
Number of Positions: **Eight**
Work Schedule: **Auxiliary on-call; Based on Event Schedule**
Pay Group: **\$15.24 per hour, Pay Grade 103**

ALL APPLICATIONS MUST BE received in the Human Resources Department by 4:30 p.m. on the above closing date and must be complete, including all qualifications and experience relevant to this position.

*Please submit your application quoting the above competition number to:
The City of Victoria Human Resources Department, 627 Pandora Avenue, Victoria, B.C.,
V8W 1N8, by FAX to (250) 361-0238 or by email to hr@victoria.ca.*

DEPARTMENT: Parks, Recreation & Culture / Recreation Services / Royal Athletic Park

KEY DUTIES

Serve alcoholic and non-alcoholic beverages including wine, beer and mixed drinks to patrons; ensure minors are not served by checking identification.

Set up and dismantle bar station and lounge area; maintain an inventory of supplies by Replenishing stock; complete stock sheet and clean bar area.

Accept cash and make change; replenish cash float as required; complete bank deposit slip.

Perform related duties where qualified.

INDEPENDENCE

Work is assigned by supervisor and reviewed upon completion.
Problems are referred to supervisor.

WORKING CONDITIONS

Physical Effort:

Lift and move heavy supplies and equipment. (occasional)

Mental Effort:

Deal with complaints and negative comments. (rare)

Visual/Auditory Effort:

Normal.

Work Environment:

Bar and lounge area.

Work irregular hours.

KEY SKILLS AND ABILITIES

Complete forms accurately

Deal with the public in a courteous and tactful manner.

QUALIFICATIONS

Formal Education, Training and Occupational Certification:

Grade 10.

Responsible Beverage Service Program. (10 hours)

Must be 19 years of age.

Required to obtain criminal record clearance.

Experience:

Not required.

or an equivalent combination of education and experience.

OTHER:

May be requested to substitute in a more senior position.

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This is a CUPE Local 50 position.

Testing may be conducted.