



## MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

December 9, 2025, 4:03 P.M.

**XWSEPSUM NATION ROOM, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees Nation and the Xwsepsum Nation.**

**Meeting conducted electronically via Zoom and in-person**

PRESENT: S. Jennings (Chair), S. Hough (Vice Chair), D. Arafeh, T. Pokorny, P. Singh

PRESESENT

ELECTRONICALLY: C. Paisley, D. Monsour, N. Moss

ABSENT: C. Marks

STAFF: A. Galiev - Equity, Diversity & Inclusion Lead, S. MacKenzie - Equity, Diversity & Inclusion Coordinator, M. Moore - Lived Experience Consultant, Office of Equity, Diversity & Inclusion, D. Bright - Planning Analyst, C. Dudley - Planner, J. Hicks – Manager, Transportation Planning, S. Maichen - Legislative Coordinator

### **A. Call to Order**

The meeting was called to order at 4:03 p.m.

### **B. Land Acknowledgement**

The Vice Chair, on behalf of the Committee, acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Xwsepsum First Nation communities, and thanked them for allowing us to live, work and play on their lands.

### **C. APPROVAL OF AGENDA**

Moved and Seconded:

That the agenda be approved.

**CARRIED UNANIMOUSLY**

### **D. CONSIDERATION OF MINUTES**

#### **D.1 Minutes from the meeting held November 12, 2025**

Moved and Seconded:

That the minutes from the Accessibility Advisory Committee meeting held November 12, 2025 be approved.

**CARRIED UNANIMOUSLY**

**F. NEW BUSINESS**

**F.1 Off-Street Parking update and discussion (Planning and Development, and Transportation)**

The Manager of Transportation Planning and Planner shared a presentation regarding specifications of the Off-Street Parking Regulations Bylaw.

*Committee discussed the following:*

1. *Need for drop-off zones in City boundaries*
2. *Concerns about flex space type of parking*
3. *Equity and parking spaces fees*
4. *Consideration of increasing the minimum accessible parking stall requirements on developments*
5. *Need for continuous engagement on parking*

**E. Welcome and Remarks from the Chair**

*The Chair expressed their thanks to Committee members for another year of meaningful work and noted select committee members attendance at the Accessibility Advisory Committees Session organized by Disability Alliance BC on December 8<sup>th</sup>.*

**F.2 Chair and Vice Chair updates - Suzan Jennings and Sandra Hough**

*The Vice Chair noted successful conversations at the Welcoming City Conference on November 15<sup>th</sup>.*

**F.3 Community Roundtable**

*Committee discussed the following:*

1. *What the Committee would like to accomplish in 2026*
2. *Potential of bringing an impact report to Council*
3. *Attending community events to inform public of what the Committee does*

*D. Arafeh left the meeting at 5:47 p.m.*

*Committee discussed the following:*

1. *Creating a set of goals and priorities for the Committee*
2. *Ensuring the AAC's visibility to City Council and the public*
3. *Potential of inviting Councillors to meetings*
4. *Embedding lived experience inputs into City's projects and coordination of field trips with various departments*

**G. Next Meeting Agenda & Date**

The next meeting will be held on January 13, 2025.

**H. ADJOURNMENT**

Moved and Seconded:

That the meeting be adjourned at 6:00 p.m.

**CARRIED UNANIMOUSLY**