



# Business Licence Account Closure Form

Business Licence Clerk  
1 Centennial Square  
Victoria, BC V8W 1P6

T 250.361.0572  
E [businesslicence@victoria.ca](mailto:businesslicence@victoria.ca)  
[www.victoria.ca](http://www.victoria.ca)

Date: \_\_\_\_\_

Account #: \_\_\_\_\_

Name: \_\_\_\_\_

Please be advised I/we are closing our Business Licence account for the City of Victoria.

Please check one:

- No longer operating business
- Moved to another municipality
- Sold business
- Other – (please specify)

Signature(s): \_\_\_\_\_

## Return to:

### By Mail

City of Victoria – Business Licence Clerk  
1 Centennial Square  
Victoria BC, V8W 1P6

### Email

[businesslicence@victoria.ca](mailto:businesslicence@victoria.ca)

### In Person

Development Centre, 2nd Floor, City Hall  
8 a.m. – 4:30 p.m., Monday – Friday