



SIGHTSEEING VEHICLE / VESSEL FOR HIRE BUSINESS LICENCE APPLICATION

City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6
250.361.0224

For information, or assistance completing this form, please contact the Public Service Center at 250.361.0224 or by email at publicservice@victoria.ca. You can mail your completed application to the above address, fax it to 250.361.0317 or email to the email address noted above.

IMPORTANT: Application must be completed in full, accompanied by appropriate documentation. Incomplete forms will not be processed. Completion of this application does not guarantee approval of application. Approved licences will be issued only upon receipt of payment of the business licence fee. Conducting business without a valid licence is an offence for which penalties are prescribed. The minimum penalty is a fine of \$100 per day for each day that the offence continues, pursuant to Sec. 4 of the Business Licence Bylaw.

PART A: APPLICATION

Business Name: _____

Business Address: _____ Victoria, BC Postal Code: _____

Phone: _____ Fax: _____ Cellular: _____

Owner (1) Name: _____ Date of Birth: ____/____/____

Owner (2) Name: _____ Date of Birth: ____/____/____

Limited / Incorporated Company Name: _____

DOCUMENTS REQUIRED: (photocopies accepted)

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|--|---|
| <p><u>Vehicle</u></p> <p><input type="checkbox"/> Current ICBC Insurance papers - must show PT Reference Number - Liability required not less than \$2,000,000</p> | <p><u>Pedicab Vehicle</u></p> <p><input type="checkbox"/> Current Insurance papers - Liability required not less than \$1,000,000</p> |
| <p><u>Vessel</u></p> <p><input type="checkbox"/> Current Certificate of Insurance - must show individual vessel name - Liability required not less than \$1,000,000</p> <p><input type="checkbox"/> Current Ship's Safety Inspection</p> | <p><u>Horsedrawn Vehicle</u></p> <p><input type="checkbox"/> Current Insurance papers - Liability required not less than \$2,000,000</p> <p><input type="checkbox"/> Current copy of a Registered Veterinarian's Certificate & SPCA evaluation (Please see Bylaw No. 09-089)</p> |

PLEASE SEE REVERSE TO FILL IN APPROPRIATE VEHICLE OR VESSEL INFORMATION

PART B: APPLICANT INFORMATION

Applicant / Representative Name: _____

Applicant / Representative Signature: _____ Date Signed: ____/____/____

Important: In providing this information, you have consented to its use for the above-mentioned purpose and declare that all the information provided herein is correct. Applicant has read and agrees to comply with the stated regulations and requirements of the Vehicles for Hire Bylaw and the Business Licence Bylaw of the City of Victoria. Licences are valid from January 16 to January 15 of the following year.

PART C: APPLICANT TO FILL IN APPROPRIATE VEHICLE OR VESSEL INFORMATION

VEHICLE INFORMATION:

| YEAR | MAKE | COMPANY VEHICLE NAME | VIN NO | BC LICENCE PLATE NO | FOR OFFICE USE ONLY | | | |
|------|------|----------------------|--------|---------------------|---------------------|-------|------------|-----------|
| | | | | | OLD CITY DECAL | BL NO | CITY DECAL | COM DECAL |
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VESSEL INFORMATION:

| YEAR | MAKE | VESSEL NAME | VESSEL REGISTERED NO | FOR OFFICE USE ONLY | | |
|------|------|-------------|----------------------|---------------------|-------|------------|
| | | | | OLD CITY DECAL | BL NO | CITY DECAL |
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Part D: APPROVAL PROCESS (FOR OFFICE USE ONLY)

PROCESSED BY: _____ DATE PROCESSED _____ / _____ / _____