



## APPLICATION FOR APPOINTMENT TO: ACCESSIBILITY ADVISORY COMMITTEE

Thank you for your interest in serving on a City of Victoria committee.

### Completing and Submitting an Application

Completed and signed applications can be submitted by email to Legislative Services at [legislativeservices@victoria.ca](mailto:legislativeservices@victoria.ca) or phone 250.361.0571 to make an appointment to drop off an application, or by mail to the City Clerk, City of Victoria, #1 Centennial Square, Victoria, BC, V8W 1P6. You may attach additional documentation. For further information, contact Christine Havelka, Deputy City Clerk, Legislative Services at 250.361.0571 or e-mail: [legislativeservices@victoria.ca](mailto:legislativeservices@victoria.ca)

### APPLICANT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Work Phone No. \_\_\_\_\_

Cellular No. \_\_\_\_\_

Email \_\_\_\_\_

Please indicate how you wish to be contacted: Phone \_\_\_\_ Email \_\_\_\_

### Consent to Use Personal Information

Your personal information will be reviewed to determine the most suitable candidates for the committee. This review includes disclosure to City staff involved with this Committee and members of Council.

Section 26(c) of the *Freedom of Information and Protection of Privacy Act* is the legislated authority to collect your personal information. If you have any questions about the collection, use or disclosure of your personal information, please contact the Deputy City Clerk, Legislative Services Department at 250.361.0346, by email at [legislativeservices@victoria.ca](mailto:legislativeservices@victoria.ca) or in person by appointment at #1 Centennial Square, Victoria BC, V8W 1P6.

To comply with section 31 of the *Freedom of Information and Protection of Privacy Act*, all applications are kept for one year from the date selected applicants are announced.

### Declaration of Applicant

I declare that the information I submit in this application is correct and that I am eligible to be appointed to the Committee or Panel for which I am applying, as I am not an elected official, officer or employee of The Corporation of the City of Victoria.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

# ACCESSIBILITY ADVISORY COMMITTEE

## About the Accessibility Advisory Committee

The purpose of the Interim Accessibility Advisory Committee is to:

1. Receive and communicate out City activities and updates related to accessibility to “parent” organizations the member represents (where applicable)
2. Comment on new provincial accessibility legislation to inform City planning and program changes on suggested priority actions for initial implementation
3. Provide feedback to staff on accessibility considerations through the 2022 Pilot on Responsive Budgeting Process
4. Share information on best practices and innovations on accessibility issues which align with the Focus Areas identified in the City’s approved Accessibility Framework
5. Respond to staff requests for input on new projects to identify and address accessibility considerations – On-going
6. Act as a resource and provide advice and recommendations to City Council and staff on the implementation of the Accessibility Framework and short-term action plan
7. Work with staff on a draft Mid-to-Long Term Accessibility Action Plan by Q1 2022.
8. Review proposed tool for balancing competing rights and interests and provide comments and recommendations to Council after review
9. Review and update current guidelines for writing an Accessibility Impact Statement (AIS) so the document can function as an Accessibility Lens

**Terms of Reference are available on the City of Victoria website at [victoria.ca/committees](https://victoria.ca/committees)**

The Committee will be comprised of up to nine (9) voting members of the public appointed by Council for a one-year term. **This recruitment is for up to four (4) new members on the Committee.**

## Eligibility for Membership on the Panel

- Up to two (2) of these members may have served on the City’s Accessibility Working Group established in 2015.
- Other members shall be appointed from the capital region that reflect a diversity of the types of accessibility issues faced by members of the community as outlined in the Accessibility Framework.
- Membership to the committee will be limited to people with lived experience or accessibility challenges and may also include individuals representing a broad range of under-served and equity seeking groups as listed in # 3 below.

## Time Commitment

Committee members will serve a 10-month term ending in April 2022. The Committee will meet monthly on the second Tuesday of the month from 4 p.m. – 6 p.m. in a Zoom meeting. In addition to preparing for and attending monthly meetings, applicants should anticipate working on ‘special projects’ or serving on a subcommittee for 2 to 3 hours per month.

**QUALIFICATIONS AND ELIGIBILITY**

**1. Please describe your reasons for seeking appointment to this committee.**

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**2. Have you previously been a member of the Accessibility Working Group? If yes, please indicate the term of your previous appointment.**

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**3. Please indicate which of the following groups that would apply to you. (Optional - Tick all that apply)**

- Person with accessibility challenges or lived experience
- Indigenous Person
- LGBTQ
- Newcomer, new Canadian
- Person living in poverty
- Person of diverse ethnic or cultural origin
- Senior
- Woman
- Youth
- Other – Please specify: \_\_\_\_\_

**4. Please provide additional information related to the above checked items (attachments are accepted).**

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