



**Active Transportation Advisory Committee**

*Tuesday, April 24, 2018*

Present: Holland Elizabeth Gidney, Glenys Verhulst (Chair), Britta Gundersen-Bryden, Sierra Brown, Andrew Mickelson, Tom Berkhout, Councillor Isitt

Regrets: Cindy Marven, Eric Nicholls, Eric Doherty, Lee Johnson, Councillor Alto

Staff: Sarah Webb

<b>DECISIONS and UPDATES</b>	
1	Motion to adopt agenda for April 24, 2018.
2	Motion to receive and approve action minutes of March 2018.
3	<p>Motion that the Active Transportation Advisory Committee recommends that Council direct staff to:</p> <ol style="list-style-type: none"> <li>1) Write a letter to the Board of Education and Staff at School District 61 asking for District leadership in developing a comprehensive crossing guard solution to address both short term and long term needs</li> <li>2) Prepare a staff report outlining the roles that the municipality can take to support a crossing guard program for Victoria schools and, if required, dedicate city funds needed to continue a program for the 2018/2019 school year.</li> </ol> <p>SEE BELOW NOTES FOR PRE-AMBLE / WHEREAS CLAUSES</p>

<b>ACTIONS</b>	<b>ACTION BY</b>	<b>DUE</b>
<p><b>Committee Membership</b></p> <p>The Active Transportation Advisory Committee acknowledges Deb Baker’s resignation and elects to move forward with filling the vacant position (10:59)</p>	S.Webb (via legislative services)	April 25, 2018
<p><b>Dallas Road Cycle Track &amp; Pedestrian Upgrades</b></p> <p>The Active Transportation Advisory Committee recommends that the following points be brought through to staff as a part of the 90% of design:</p> <ul style="list-style-type: none"> <li>- A review is done for pedestrian and cycling access from Clover point Road to Dallas Road Waterfront Trail;</li> </ul>	S.Webb	

ACTIONS	ACTION BY	DUE
<ul style="list-style-type: none"> <li>- Confirm if the Dallas Road Waterfront trail is multi-use and sign / paint accordingly.</li> <li>- As a part of the review of Cook Street and Dallas Road, specific consideration be given to re-designing the intersection to improve safety and convenience for pedestrians, motorists and cyclists (eg: round-about; 3 way stop; second marked crossing e/w)</li> <li>- A Wayfinding sign be placed at Oswego Street rather than Dock, or an additional sign be added to the proposed plan.</li> <li>- The City of Victoria’s Parks Department updates the Park Management Plan for Clover Point (recognition this is outside of scope; but members felt important about the future use of the park how it interfaces with the new transportation infrastructure to provide access and amenities for all user modes.)</li> <li>- Lighting needs be addressed surrounding the entrance to the new sewage treatment pump station.</li> </ul>		May 1
<p><b>Beacon Hill Connector – Early Design Review</b></p> <ul style="list-style-type: none"> <li>- That the ATAC supports conceptual plans for an improved east/west cycling and walking connector through Beacon Hill Park as a part of the \$100,000 community amenity for the CRD Clover Point Force Main project.</li> <li>- The Active Transportation Advisory Committee requests that, when budget allow, lighting also be installed</li> </ul>	S.Webb	May 3, 2018
<p><b>2019 Budget Considerations</b></p> <p>The Active Transportation Advisory Committee recommends that:</p> <ul style="list-style-type: none"> <li>- <b>At a minimum, funding</b> levels for Pedestrian Master Plan Implementation are maintained at the same amount as 2018 levels for the 2019 Budget;</li> <li>- Pedestrian Master Plan implementation funding continues to increase to a total budget of 1 million dollars between 2020 and 2022.</li> </ul>	S.Webb (via minutes distribution and Quarterly reporting to Council)	

ACTIONS	ACTION BY	DUE
<ul style="list-style-type: none"> <li>- Funding for Bicycle Master Plan Implementation is allocated in the 2019 to design and construct all planned 2019 AAA projects (Richardson, Haultain, Kimta, Vancouver, Harbour, Graham/5<sup>th</sup>)</li> <li>- For the next 5 years, \$500,000 be spent annually on crosswalk installation and upgrades (new funding; maintain other budget items)</li> <li>- Council consider all other necessary resources (community engagement, design maintenance and operations) associated with all transportation capital investments.</li> </ul>		
<p><b>Sidewalk Condition Assessment</b></p> <p>As a part of the Sidewalk Condition Assessment, the Active Transportation Advisory Committee requests that staff consider not only the condition of the actual surface, but also an added requirement where obstructions such as utility poles and parking signage that may pose as an accessibility and safety risk to users. (1.43)</p>	S.Webb	Bring forward for SoW development
<p><b>Crossing Guard Program</b></p> <ul style="list-style-type: none"> <li>• Whereas adult school crossing guards play an important role in the lives of children who walk or bicycle to school by helping children safely cross the street at key locations and remind drivers of the presence of pedestrians;</li> <li>• Whereas the presence of adult crossing guards can lead to more parents feeling comfortable about their children walking or bicycling to school;</li> <li>• Whereas it is recognized that an adult school crossing guard can act as a positive role model to help children develop the skills necessary to cross streets safely at all times;</li> <li>• Whereas the City of Victoria has historically provided grant funding to Beacon Community Services to support the adult school crossing guard program at Victoria schools;</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• Where as it understood that adult school crossing guard program has discontinued by</li> </ul>	S. Webb (via Council Liaisons)	April 25, 2018

	<b>ACTIONS</b>	<b>ACTION BY</b>	<b>DUE</b>
	<p>Beacon Community Services for the upcoming school year.</p> <p>The Active Transportation Advisory Committee recommends that Council direct staff to:</p> <ul style="list-style-type: none"> <li>3) Write a letter to the Board of Education and Staff at School District 61 asking for District leadership in developing a comprehensive crossing guard solution to address both short term and long term needs</li> <li>4) Prepare a staff report outlining the roles that the municipality can take to support a crossing guard program for Victoria schools and, if required, dedicate city funds needed to continue a program for the 2018/2019 school year.</li> </ul>		
	<b>Next Meeting – May 2018</b>		May 22

Upcoming Agenda topics:

- Multi-Use Pathways policy discussion
- Filling vacancy on committee
- Crystal pool design & site
- Origin and Destination study results
- Dockless bike share
- Greenway plan implementation
- James Bay community transportation consultation
- Intersection and crosswalk designs and operations