

MINUTES OF THE ACCESSIBILITY WORKING GROUP
MONDAY, MARCH 6, 2017

1. THE CHAIR CALLED THE MEETING TO ORDER AT 4:03 P.M.

Present: Linda Bartram (Chair), Susan Gallagher, Paul Jones, Steve Bertrand, Chris Marks, Chris Dobbie, Robin Bayley (via skype)
Councillors: Councillor Jeremy Loveday, Councillor Charlayne Thornton-Joe
Staff: Brad Dellebuur, Christine Brinton, Chaz Whipp, Mary Chudley (Engagement)
Guests: Mary and Keith (interpreters) and Christine (from the Victoria Disability Resource Centre)

2. APPROVAL OF AGENDA – March 6, 2017

The Accessibility Working Group (AWG) reviewed the agenda.

Motion: It was moved by Linda Bartram, seconded by Steve Bertrand that the agenda of Monday, March 6, 2017 AWG meeting be approved as circulated. **Carried**

3. APPROVAL OF MINUTES – February 6, 2017

Two sets of minutes were circulated to the AWG, the second set of minutes were approved (draft 2), and the process of reviewing draft minutes was discussed. The committee agreed (without a motion) that in future, changes to the minutes would only be entertained at a meeting, and not in advance.

Motion: It was moved by Linda Bartram, seconded by Paul Jones, that the draft 2 set of minutes of the AWG meeting held February 6, 2017 be approved as circulated.

Carried

4. BUSINESS ARISING:

a) Engagement (Accessibility Survey)

Mary Chudley from Engagement, City of Victoria, answered questions provided in advance by the AWG about the draft accessibility survey. Highlights of the discussion included:

- Mary asked for a contact in the Province's Accessibility Secretariat and Robin Bayley suggested Tim Cottrell, Director. He may be able to review and comment on question 2, which is a list of functional limitations, as to whether a widely recognized list exists.
- Christine (guest) will ask the VDRC Board to comment on the list in Q2 also.

- Survey Monkey will be the survey platform. Survey Monkey now meets BC FOIPPA privacy requirements to keep the personal information in Canada.
- AWG agreed the age category is necessary and to 5 categories, as in an original draft.
- The designated review subcommittee members will be Linda Bartram, Chris Marks, and Steve Bertrand, who agreed to test and review the survey in prototype form on the Survey Monkey platform. Mary will work with this subcommittee.

b) Motion to make AWG Meetings Scent and Pet Dog Free

This item was deferred to the next meeting.

c) Status Reports / Issues List

- Barrier Buster Project – Chaz updated the group as he met with Andre Gordon, from Rick Hansen Foundation to discuss this grant. The Rick Hansen Foundation advised Chaz that the emphasis will be on visual and hearing type projects, such as the hearing loop and the accessible pedestrian signals.

Motion: It was moved by Chris Dobbie, seconded by Chris Marks that the AWG change their support for the barrier buster grant project to the hearing loop installed at City Hall and the accessible pedestrian signal pilot project.

Carried

- Timing of Audible Signals - Brad was going to have the changes incorporated into regularly scheduled maintenance work at the intersections.
- Accessing Heritage Buildings – Councillor Jeremy Loveday updated the AWG regarding a 12 year old citizen, Dacian Filipescu who is looking to make downtown businesses more accessible. Dacian would like to come to the AWG's next meeting to make a short presentation.

Councillor Loveday is bringing a motion to Council to get information on the permitting of a DVBA/City partnership.

Action: Staff to invite Dacian to the April AWG meeting.

- The latest draft (draft 7) of the Facilities Checklist – this draft of the Facilities checklist was emailed to the AWG on February 28, 2017.

Motion: It was moved by Paul Jones, seconded by Steve Bertrand that the AWG accept this draft as the final working document for the AWG.

Carried

- Accessing Bus stop on 500 block of Pandora – Brad and Linda will meet to discuss.
- Update from Emergency Planning Workshop Feb 20 and 21 - Linda reported that her input was valued. She explained that the workshop was for those who provide emergency services and participants came away with a better understanding of disabilities and how they can be accommodated at reception centres during an emergency.
- Additional Membership Update – The City Clerk is looking at the governance structure of the AWG as it is changing from a working group to an Advisory Committee. Brad suggested that new members would not likely be sought until the new structure is in place.
- Accessibility Framework (Robin) – deferred.
- Proposed Statement of Commitment - Linda emailed the latest draft of Proposed Statement of Commitment to the AWG on February 28, 2017.

Motion: It was moved by Paul Jones, seconded by Susan Gallagher that the AWG accept this as the working document for the AWG.

Carried

Brad said this statement could be forwarded to Council for their consideration.

- 6) **ADJOURNMENT:** The meeting was adjourned at 5:35 pm
- 7) **DATE OF NEXT MEETING:** Monday, April 3, 2017