

**CITY OF VICTORIA
HERITAGE ADVISORY PANEL
MEETING MINUTES
July 13, 2021**

Present: Avery Bonner
Doug Campbell
Helen Edwards
Jim Kerr
Kirby Delaney
Pamela Madoff, Chair
Shari Khadem
Steve Barber

Regrets: Aaron Usatch
Graham Walker

Guests: Brian Gregg
Edward Sawchyn
Mauricio Navarrete
Chaz Whipp
Ryan Johnson
Darren Gervais-Harrison
Councillor Charlayne Thornton-Joe
Councillor Geoff Young

Staff: John O'Reilly, Senior Heritage Planner
Ayla Conklin, A/Heritage Secretary

The Chair called the meeting to order at noon.

1. Adoption of the Agenda

Moved by Avery Bonner

Seconded by Doug Campbell

Carried (unanimous)

2. Adoption of the Minutes of the May 25 and June 8, 2021 Meeting

Moved by Doug Campbell

Seconded by Shari Khadem

Carried (unanimous)

3. **Business Arising from the Minutes**

1. Discussion with School District 61 starting in September 2021
2. The Roundhouse - Applicant would like the opportunity to return to HAPL and present changes from the original DP and revisions to current proposal, and response to HAPL comments. Staff has asked if they wanted more time to create to present to the panel. Applicant was satisfied with 20-minutes for presenting at the August 10th meeting. The applicant is requesting a closing comment to the panel deliberations, recommendations and motion which would require permission from panel to alter HAPL rules of procedure to allow a response after panel discussion or any participation beyond presentation and Q & A. Any suggestions or feedback?

Committee discussed:

- Depending on scheduled for August meeting, would we consider a second meeting to manage the length of the Roundhouse proposal? Would staff support this?
 - o Applicants are not requesting a special meeting, and less time required than previous. A separate meeting is not required but will evaluate as the month progresses for the August agenda. Availability an issue for vacation later in August.
- Support to add the Roundhouse application to the next agenda.
- Next presentation to be focused on the comments provided from the May 25th meeting.
- Request for presenters to have a strict time limit when responding to comments.
 - o Applicant would need to make a request to the Panel and Panel would vote. Presentation would be shorter and focused on changes.

4. **Announcements**

1. HAV00236 - 1314-1318 Wharf Street (Northern Junk) going to Public Hearing July 29, 2021
2. HD000179 -1314-1324 Broad Street (Ducks Block) & 615-625 Johnson Street going to Public Hearing on Sept 9, 2021
3. Heritage Planner job posting closed on July 8, 2021

5. **Delegated Heritage Alteration Permit No. 00174 for 801 Government Street (Downtown)**

No formal minutes were recorded.

6. **Delegated Heritage Alteration Permit No. 00173 for 622 Fisgard Street (Downtown)**

No formal minutes were recorded.

7. **Delegated Heritage Alteration Permit No. 00175 for 625 Fisgard Street (Downtown)**

No formal minutes were recorded.

Motion to adjourn: Jim Kerr Seconded: Shari Khadem Adjournment: (Unanimous)

Adjourned at 12:46 pm