

MINUTES OF THE
RENTERS' ADVISORY COMMITTEE MEETING
JULY 9, 2019

THE CHAIR CALLED THE MEETING TO ORDER AT 5:04 P.M.

Committee Members Present: Alieda Blandford, Amy White, Ashley McKay, Emily Rogers, Jeff Dean, Leslie Robinson, Megan Billings, Vanessa Hammond and Yuka Kurokawa.

Committee Members Absent: Alfred Okot Ochen, Maureen Bourke and Riga Godron.

Council Members Present: Jeremy Loveday, Sharmarke Dubow.

Staff Present: Hollie McKeil – Housing Planner
Kai Okazaki – Planning Assistant
Devon Cownden – Secretary

1. APPROVAL OF AGENDA

The agenda for the meeting of July 9, 2019 was put forward for adoption.

Motion:

It was moved by Leslie Robinson, seconded by Jeff Dean, that the Renters' Advisory Committee agenda for July 9, 2019 be adopted.

The Committee discussed:

- re-ordering agenda items and including discussion on the Residential Properties Standards of Maintenance Bylaw.

Amendment:

It was moved by Emily Rogers, seconded by Megan Billings, that the Committee agenda be amended to shorten the discussion period and change the starting time of the Tenant Assistance Policy Review & RAC Consultation to 25 minutes, beginning at 6:35 p.m.

CARRIED 7-2

Amendment to the amendment:

It was moved by Leslie Robinson, seconded by Emily Rogers, that the Committee agenda be amended to include a section to receive an update from staff on the progress of the Standards of Maintenance Bylaw beginning at 6:20 p.m. and ending at 6:35 p.m.

On the main motion as amended:

It was moved by Leslie Robinson, seconded by Jeff Dean, that the Renters' Advisory Committee agenda for July 9, 2019 be adopted as amended.

CARRIED 7-2

2. ADOPTION OF MEETING MINUTES

Motion:

It was moved by Alieda Blandford, seconded by Jeff Dean that the Minutes of the Renters' Advisory Committee meeting held May 21, 2019 and June 4, 2019 be approved.

CARRIED UNANIMOUSLY

3. AGENDA ITEMS

TOPIC OVERVIEW AND DISCUSSION	ACTION, LEADER, AND TIMELINE
<p>3.1 The Standards of Maintenance Bylaw - Hollie McKeil provided an update on the status of the Residential Properties Standards of Maintenance (RPSOM) Bylaw.</p> <p>The Committee discussed enforceability, public consultation and the timeline for implementation of the RPSOM.</p>	<p><u>Motion to refer:</u></p> <p>It was moved by Yuka Kurokawa, seconded by Jeff Dean that the Renters' Advisory Committee refer and add additional time to discuss the RPSOM Bylaw at the end of the meeting.</p> <p>CARRIED UNANIMOUSLY</p>
<p>3.2 Work Plan Survey - Alieda Blandford will present and summarize the work-plan survey completed by the Committee</p> <p>Improving the tracking and measuring of rental housing inventory and the implementation of the Standards of Maintenance Bylaw were of highest interest among the Committee members surveyed.</p>	<p>- Further discussion to take place at the next Committee meeting on Sept 17, 2019</p>

TOPIC OVERVIEW AND DISCUSSION	ACTION, LEADER, AND TIMELINE
<p>3.3 Work Plan Survey - Alieda Blandford will present and summarize the work-plan survey completed by the Committee</p> <p>Improving the tracking and measuring of rental housing inventory and the implementation of the Standards of Maintenance Bylaw were of highest interest among the Committee members surveyed.</p>	<p>- Further discussion to take place at the next Committee meeting on Sept 17, 2019</p>
<p>3.4 Strategic Work plan discussion - Yuka Kurokawa will give a five minute presentation on the work plan and Committee meeting process.</p> <p>The draft work plan was reviewed by the Committee and minor changes were suggested.</p> <p>The Committee discussed referring work plan priorities to sub committees to assist in developing solutions to renter issues before being discussed in a formal Committee meeting.</p>	<p><u>Motion:</u></p> <p>It was moved by Leslie Robinson, seconded by Jeff Dean, that the Renters' Advisory Committee extend discussion on the work plan.</p> <p>CARRIED UNANIMOUSLY</p> <p><u>Motion:</u></p> <p>It was moved by Jeff Dean, seconded by Alieda Blandford, that the Renters' Advisory Committee will create a list of sub-committees to the work plan objectives to assist in development of Committee action items.</p> <p>CARRIED UNANIMOUSLY</p> <p><u>Motion:</u></p> <p>It was moved by Vanessa Hammond, seconded by Emily Rogers that the Renter's Advisory Committee may assign topics to a subcommittee working groups for development with a mandate to report back to the Committee with recommendations.</p> <p>CARRIED UNANIMOUSLY</p> <p>- Staff will make minor changes to the draft work plan and will share the editable document with Committee members to populate the sub-committee assignment document on or before the next Committee meeting on Sept 17, 2019.</p>

TOPIC OVERVIEW AND DISCUSSION	ACTION, LEADER, AND TIMELINE
<p>3.5 The Standards of Maintenance Bylaw - Hollie McKeil provided an update on the status of the Residential Properties Standards of Maintenance (RPSOM) Bylaw.</p> <p>The Committee discussed creating a sub-committee to develop feedback for the RPSOM Bylaw.</p>	<p>- Leslie Robinson will initiate a sub-committee to assist in providing feedback on the RPSOM Bylaw implementation to staff and will report back at the next meeting on September 17, 2019</p>
<p>3.6 Presentation of the Tenant Assistance Policy - Kai Okazaki will give a ten minute presentation on his review of the TAP and ask for feedback from the Committee.</p> <p>The Committee thanked Kai for his presentation.</p>	<p>- Kai Okazaki will email Committee members to offer additional opportunities to provide written feedback by August 2, 2019.</p>

4. ADJOURNMENT

It was moved by Yuka Kurokawa, seconded by Emily Rogers, that The Renters' Advisory Committee meeting of July 9, 2019, be adjourned at 7:00 p.m.

CARRIED UNANIMOUSLY