

## **Interim Terms of Reference**

### **Renters' Advisory Committee**

#### **1. Purpose**

The purpose of the Renters' Advisory Committee is to provide advice and recommendations to Victoria City Council and staff on:

- Policies to increase rental housing stock;
- Improving conditions and wellbeing for renters in the City of Victoria ;
- Strategic priorities for the city relating to renters,
- The impacts of provincial and federal legislation affecting tenants ;
- Enhancing access and inclusion for renters in developing municipal policy and civic life; and
- Other matters that the committee deems relevant to the interests of renters in the City of Victoria.

#### **2. Composition**

The Renters' Advisory Committee will be comprised of up to twelve (12) members of the public appointed to two (2) year terms, representing the diverse perspectives and experiences of renters and renters' advocates.

Two Council members will be appointed to serve as non-voting liaisons to the committee.

Staff in Sustainable Planning and Community Development , and Legislative Services will act as a resource to the committee as appropriate and at the direction of the City Manager.

#### **3. Procedure**

Committee members will elect a Chair and Vice-Chair at the first meeting from among the members.

The committee will meet monthly from September to November and January to June.

Meetings will be conducted in accordance with procedures adopted for other City of Victoria advisory committees.

Members may initiate discussion of new initiatives. Initiatives requiring staff support will require Council approval before work is undertaken.

Recommendations approved by members at committee meetings will be forwarded within two weeks for Council's consideration at the Committee of the Whole where they may be addressed right away or forwarded to the quarterly update as part of the strategic planning quarterly review process.