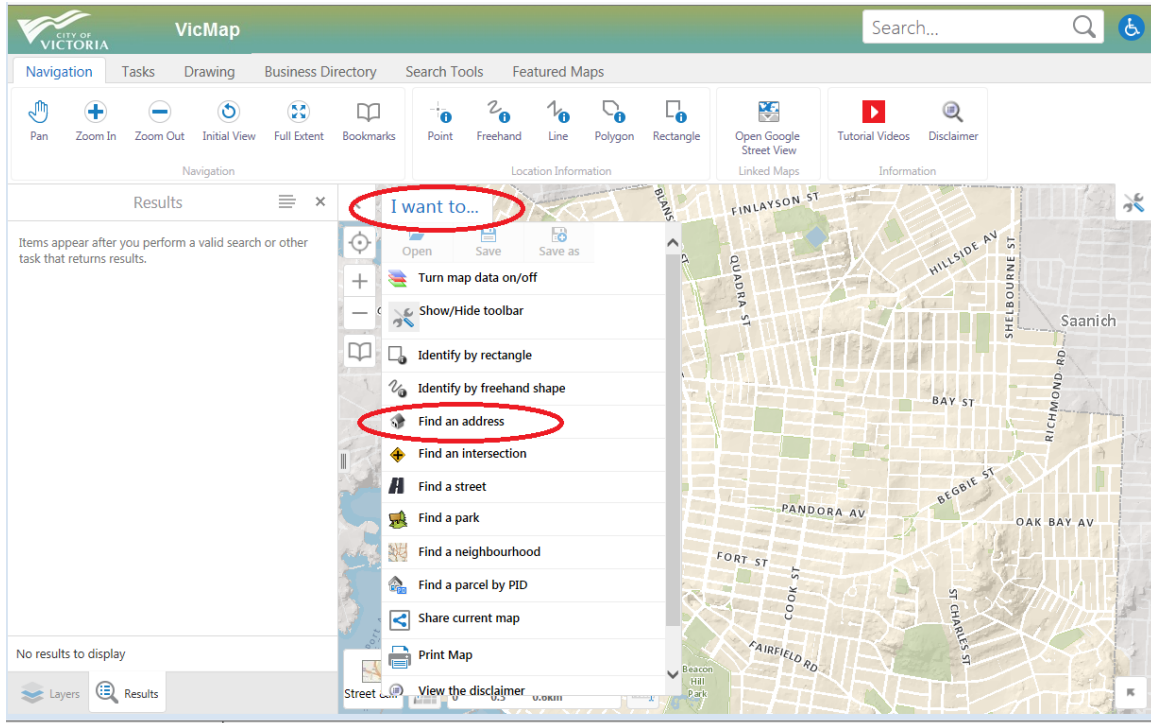


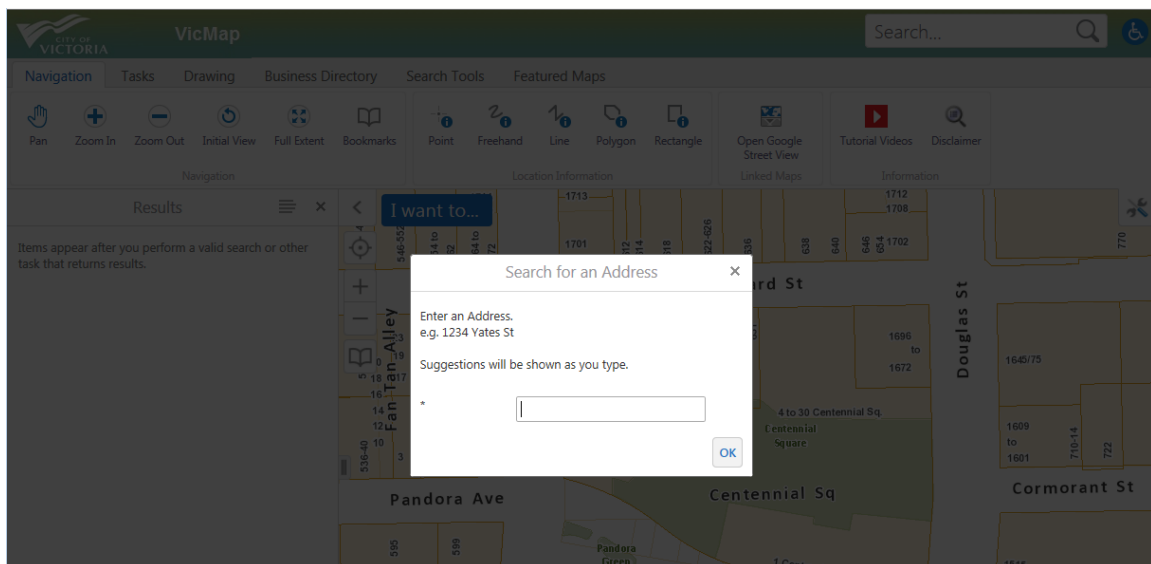
## Viewing Historical Permit Information Step-by-Step Instructions

Go to the [VicMap](#) page on the City of Victoria website. Click on **“Launch VicMap”**.

Click the blue **“I want to...”** button and then click **“Find an address”**



A new window will open. Type the address in the search bar and click **“OK.”**



In the **Results** sidebar select **“Create Parcel Report”** below the address to generate a Property Report that includes such helpful information as zoning, land use, PID, heritage status, water servicing information, property tax summaries, etc.

For **historical permit information**, click on the address in the search results on the left of the screen. A new window will pop up that includes a **“Permit”** tab for any recent permits with the information available in the window. The **“Permit Cards”** tab contains information on older permits and includes a link to view the permit information available for that property. Properties may have either the **“Permit”** or **“Permit Cards”** tab or both depending on the age of the house and work done.

The screenshot shows the VicMap web application interface. The top navigation bar includes 'Navigation', 'Tasks', 'Drawing', 'Business Directory', 'Search Tools', and 'Featured Maps'. The main content area is divided into a sidebar on the left and a main map area on the right. The sidebar displays search results for '1 CENTENNIAL SQ', with the address circled in red and a 'CLICK HERE' link. Below the address, there are links for 'Create Parcel Report', 'Claim your Home Owner Grant online', 'Property Tax Information', and 'Find Your Garbage Collection Schedule'. The main map area shows a street view of Centennial Square, with a blue box 'I want to...' and a red circle around the 'Permits (bldg/elec/plumb)' tab in the table below. The table lists various permits for the address, including building permits for interior, commercial, and entertainment purposes, as well as plumbing permits.

Description	Details	Alias Addresses	Assessment	Laterals	Legal	Permits (bldg/elec/plumb)	Planning	Tax	Water	Zo
CATEGORY	type	STATUS	ISSUED_DATE	FOLDER_NUMBER	SUBJECT					
BUILDING PERMITS	BP-INTERIOR ONLY	ACTIVE	Jan 5, 2018 12:00 AM	BP054312	OFFICES - STORE 16					
BUILDING PERMITS	EP-COMMERCIAL	ACTIVE	Nov 7, 2017 12:00 AM	EP063509	CITY HALL					
BUILDING PERMITS	EP-COMMERCIAL	ACTIVE	Oct 16, 2017 12:00 AM	EP063424	ALL CITY STREET LIGHTING					
BUILDING PERMITS	EP-ENTERTAINMENT	ACTIVE	Aug 3, 2017 12:00 AM	EP063193	FILMING - VARIOUS LOCATION:					
BUILDING PERMITS	EP-COMMERCIAL	COMPLETED	May 15, 2017 12:00 AM	EP062835	CITY OF VICTORIA CENTENNIAL					
BUILDING PERMITS	BP-COMMERCIAL	ACTIVE	May 10, 2017 12:00 AM	BP053734	CITY OF VICTORIA CENTENNIAL					
BUILDING PERMITS	BP-PLUMBING	ACTIVE	May 8, 2017 12:00 AM	BP053567	CITY OF VICTORIA CENTENNIAL					