



Active Transportation Advisory Committee Terms of Reference

1. Purpose

The purpose of the Active Transportation Advisory Committee is to provide advice and recommendations to Victoria City Council and staff on:

- a) Strategies for promoting the mode shift to active transportation;
- b) Proposed transportation expenditures as part the Financial Planning process, including roads, cycling and pedestrian infrastructure, traffic calming initiatives, and bus shelters;
- c) Transportation issues and priorities identified through the Local Area / Neighbourhood Planning Process;
- d) Crosswalk prioritization and implementation;
- e) Implementation of the Biketoria initiative and Cycling Master Plan;
- f) Implementation of the Pedestrian Master Plan;
- g) Transit issues, priorities and projects within City of Victoria jurisdiction;
- h) Neighbourhood "place-making" initiatives with active-transportation impacts;
- i) Additional active transportation issues as identified by Council, staff and committee members.

2. Composition

The Active Transportation Advisory Committee will be comprised of up to twelve (12) members of the public appointed to two (2) year terms, including:

- a) Three (3) members with expertise on cycling mobility;
- b) Three (3) members with expertise on pedestrian mobility, including one member with specific expertise on seniors' mobility;
- c) Three members with expertise or lived experience on physical accessibility issues;
- d) One member with expertise on transit issues;
- e) Up to two additional members.

Two Council members will be appointed to serve as non-voting liaisons to the committee.

Staff in Engineering and Public Works, Sustainable Planning and Community Development, and Legislative Services will act as a resource to the committee as appropriate and at the direction of the City Manager.

3. Procedure

Committee members will elect a Chair and Vice-Chair at the first meeting from among the members.

The committee will meet monthly from September to November and January to June.

Meetings will be conducted in accordance with procedures adopted for other City of Victoria advisory committees.

Members may initiate discussion of new initiatives. Initiatives requiring staff support will require Council approval before work is undertaken.