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# Micro Grant Application Checklist

## SECTION 1. APPLICATION FORM

### Complete Application Form

- Have all questions in the application been answered?
- Is all requested documentation attached?
- Has the application been signed by the appropriate parties?

## SECTION 2. ELIGIBILITY

### Eligibility Requirements

- Is this project or program in compliance with the City of Victoria's food policies such as the [Boulevard Gardening Guidelines](#) and [Community Garden Policy](#)?

## SECTION 3. SUBMISSION

### Submit Application

- Email: [grants@victoria.ca](mailto:grants@victoria.ca)
- Mail: City Hall, 1 Centennial Square, Victoria, BC V8W 1P6
- In person: Purchasing, City Hall, 1 Centennial Square, Victoria, BC V8W 1P6

## SECTION 4. CONTACT INFORMATION

### Grant Support

- Questions: [grants@victoria.ca](mailto:grants@victoria.ca) or Peter Paine at 250.361.0245