



Victoria Fire Department  
 Fire Prevention Division  
 1234 Yates Street  
 Victoria, BC V8V 3MB

T 250.920.3360  
 E vfd@victoria.ca  
 victoria.ca/fire

# Oil Tank Information Search Consent Form

Submit this form in person to City Hall at 1 Centennial Square, or to the Victoria Fire Department at 1234 Yates Street, along with the \$40 fee. Forms are not accepted by email or fax. Allow a minimum of two business days for processing.

Owner/Company: \_\_\_\_\_  
PROPERTY OWNER'S LEGAL FIRST AND LAST NAME OR COMPANY NAME (AS REGISTERED ON TITLE) PHONE

Owner/Company Address: \_\_\_\_\_  
UNIT NUMBER STREET CITY PROVINCE POSTAL CODE

**DECLARATION:**

Please be advised that I \_\_\_\_\_  
REGISTERED OWNER/OFFICER

being the registered owner of \_\_\_\_\_  
CIVIC ADDRESS (INCLUDE UNIT NUMBER FOR STRATA PROPERTIES)

give permission to \_\_\_\_\_  
FIRST AND LAST NAME PHONE

of \_\_\_\_\_  
COMPANY NAME (IF APPLICABLE)

to view and request copies of the oil tank information the Victoria Fire Department has on record for the address listed above.

Owner/Officer's Signature: \_\_\_\_\_  
DATE (D/M/Y)

\_\_\_\_\_  
PRINTED NAME

**FEE: \$40 plus GST.**

**Payment Options:**

City Hall/Victoria Fire Department – cash, cheque, debit, credit card  
 Please make cheques payable to "City of Victoria".

<b>OFFICE USE ONLY</b>		PAID <input type="checkbox"/>
FILE SEARCH COMPLETED BY: _____		
Building Files <input type="checkbox"/>	Digital Files <input type="checkbox"/>	
Copy to:		
<input type="checkbox"/> FINANCE DEPARTMENT	<input type="checkbox"/> APPLICANT	<input type="checkbox"/> VICTORIA FIRE DEPARTMENT