



Honorary Citizens Committee
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Honorary Citizen Awards Terms of Reference

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The Honorary Citizens Committee consists of at least seven members with consideration being given to ensuring representation from various segments and interest levels of community concerns. The Committee meets, as required, during the months prior to the awards ceremony. The Council liaison is the Chair of the Committee. The awards ceremony is to be held once every three years, in the second year after the municipal election.

The awards program is named the Honorary Citizen Awards. The Honorary Citizens Committee is primarily responsible for ensuring that there are a suitable number of nominations to choose from, with the Council and the public also having the ability to make nominations for the proposed awards. The Committee evaluates nominations and makes Honorary Citizen Awards recommendations to Council. Meetings are held in camera and recommendations remain confidential until Council has announced the recipients. The number of Honorary Citizen Award nominations recommended to Council is approximately ten for each year.

Council evaluates and selects awards recipients in camera from the list of nominations evaluated and recommended by the Honorary Citizens Committee. Approximately ten awards will be presented in the autumn by the Mayor at a formal recognition ceremony followed by a formal reception hosted by Council.

The criteria for Honorary Citizen Awards are as follows:

1. Awards are given in recognition of an individual's service or achievements.
2. Honorary Citizen Award nominees must be living residents or former residents of the region who have made an exceptional contribution to the City of Victoria (Capital Region).
3. Those currently holding elected office, or those considering running for elected office in the 2014 local general election, will be excluded from nomination.