



Sustainable Planning & Community Development

Consolidated Monthly Reporting – January 2017

Development Services

Applications Received	This Month	YTD	Delegated Permits Completed		
Rezoning	2	2	Delegated DP	Received	Completed
Development Permit	2	2	1001 Blanshard St.	21-Dec-2016	9-Jan-2017
Development Variance Permit	3	3	722 Johnson St.	18-Oct-2016	19-Jan-2017
Development Permits w/ Variance	1	1	1531 Elford St.	1-Dec-2016	19-Jan-2017
Heritage Alteration Permit	0	0	3164 Gamma St.	23-Dec-2017	19-Jan-2017
Heritage Alteration w/ Variance Permit	0	0	Delegated HAP	Received	Completed
Heritage Designation	0	0	1291 Gladstone Ave.	15-Nov-2017	27-Jan-2017
Delegated Development Permit	2	2	1402 Douglas St.	9-Jan-2017	27-Jan-2017
Delegated Heritage Alteration Permit	1	1			
Total	8	8			

Applications Received	This Month	YTD
Storefront Cannabis Retailer	5	5

Applications Received		
Address	Application Type	Scope / Purpose
2915 Douglas Street	DDP	Exterior changes to existing building
1417 May Street	DPV and REZ	New 4 unit multi-family dwelling
1265 Vista Height	DVP	Front setback relaxation to new single-family dwelling
340 Harbour Road	DP	Construction of a 3 storey commercial building
2616 / 2622 Douglas Street	REZ	Rezone property to allow for retail sale of cannabis
1402 – 1406 Douglas Street	DHP	New entrance door at front elevation
1303 Fairfield Road	DP and REZ	New 4 storey mixed-use building including 16 rental apartments
1402 Douglas Street	REZ	Rezone property to allow for retail sale of cannabis
1601 Douglas	REZ	Rezone property to allow for retail sale of cannabis
1144 Fort Street	DDP	Exterior remediation to the building and landscaping
1725 Cook Street	REZ	Rezone property to allow for retail sale of cannabis
3025 Douglas Street	REZ	Rezone to change use from transient to residential
730 / 732 Tyee	REZ	Rezone property to allow for retail sale of cannabis
1322 Rockland	DVP	Reduce yard setbacks of existing building to allow for the subdivision of the property.

Application Turnaround Times – REZ, DVP, DPV, HAV (75% Target)			
Action	Month Application Completed	Percentage	Average # of Days
% of Applications where TRG Comments are Distributed within 20 Business Days or Less (excluding cannabis rezoning)	January	77%	17
% of Applications where Application is Presented to COTW within 80 Business Days (or less) from Date of Submission (no resubmission needed)	January	100%	63
% of Applications where Application is Presented to COTW within 80 Business Days (or less) from Date of Resubmission	January	100%	32
% of Applications where Application is Presented to Council within 8 months or less.	January	33% *	332 * (average 11 mnths)

*Includes Docksider (518 business days) & 3025 Stanley Ave. which Council referred back to staff several times.

Application Turnaround Times – Board of Variance (75% Target)		
Action	Month Application Completed	Percentage
% of Board of Variance Applications where Application is Presented to the Board within 25 Business Days (or less) from Date of Submission*	January	100%

Permits & Inspections

Major Applications Received		
Address	Scope Summary	Permit Value
563 Superior Street	Interior Tenant Alteration - Queen's Printer Building	\$1,400,000
2626 Cook Street	Refurbishing Existing Apartment Building	\$1,100,000
Building Demolitions		
Address	Scope Summary	Dwelling Units
1400 Quadra Street	Demolish Commercial Building	0
1412 Quadra Street	Demolish Commercial Building	0
553 Superior Street	Demolish Commercial Building	0
115 Moss Street	Demolish Single Family Dwelling	1
115 Moss Street	Demolish Accessory Building	0
1770 Albert Avenue	Demolish Single Family Dwelling	1
986 Cowichan Street	Demolish Single Family Dwelling	1
1329 May Street	Demolish Single Family Dwelling	1
1329 May Street	Demolish Accessory Building	0
Total Monthly Permit Value		
Year-to-Date 2017	\$10,273,434.76	
Year-to-Date 2016	\$5,214,285.53	

Permit Turnaround Times	January 2017	January 2016	2016 Average	Year to Date
Building Permits				
Building Permit Applications	115	55	100	115
Permits Reviewed Within Targeted Processing Time	91%	97%	81%	91%
Next Day Field Inspections Performed	156	206	219	156
Plumbing Permits				
Permits Issued	85	75	85	85
Next Day Field Inspections Performed	207	170	193	207
Electrical Permits				
Permits Issued	152	232	147	152
Next Day Inspection Services	109	132	167	109
Address Files (Complaints)				
# of Files Started	13	11	16	13
Field Inspections Related to File	35	25	32	35