



CLOSED MEETING

Planning and Land Use Committee Report For the Meeting of July 17, 2014

To: Planning and Land Use Committee **Date:** July 8, 2014
From: Robert Woodland, Director
 Legislative and Regulatory Services
Subject: Appointment Process for the Advisory Design Panel (ADP)

Closed Meeting Rationale

This report is recommended for consideration in a meeting closed to the public pursuant to Section 12(3)(a) of Council Bylaw 09-046 because it deals with personal information about identifiable individuals who are being considered for a position appointed by the City of Victoria.

Executive Summary

Pursuant to the terms of reference of the Public Advisory Committees (PAC), appointment of community representatives is done every 18 months. The terms for the members of the Advisory Design Panel expired on June 30, 2014. The ADP has 9 positions to be filled. Individuals may serve a maximum of two consecutive terms (or three years) on any one committee.

The recruitment process involves placing advertisements in local newspapers, City website, and other social media. The deadline for submission of applications was July 3, 2014.

The attendance record of the ADP members from January 1, 2013 to June 30, 2014 is attached as Tab 2 to this report.

The City received 9 applications for the ADP as listed in Tab 1 and attached as Tabs 1(1) to 1(9) to this report.

Recommendations:

That Victoria City Council select candidates to fill up to nine positions on the Advisory Design Panel, for an 18-month term, ending on December 31, 2015.

Respectfully submitted

Robert Woodland, Director
 Legislative and Regulatory Services

Report accepted and recommended by the City Manager: _____

Date: _____