



**CITY OF VICTORIA
BOARD OF VARIANCE MINUTES**

May 8, 2025 12:00 P.M.

The City of Victoria is located on the homelands of the Songhees Nation and Xwsepsum Nation.

PRESENT: Margaret Eckenfelder (Chair)
Bernie Gaudet
Trevor Moat
Don Monsour
Rosa Munzer

STAFF: Kyla Tuttle, Senior Zoning Technician
Alicia Ferguson, Recording Secretary

Call to Order

The meeting was called to order at 12:00 p.m.

A. Minutes

Moved by: M. Eckenfelder

Seconded by: B. Gaudet

That the Minutes of the April 24, 2025, Board of Variance meeting be adopted.

CARRIED UNANIMOUSLY

B. Board of Variance Appeal No. 01034

**Jessica Cruise, Applicant/Co-Owner and Robert Cruise, Co-Owner
1755 Carrick Street**

Present Zoning: R1-B

Present Use: SFD

The proposal is to enclose a carport and sun room addition at the rear of the building.

Bylaw Requirements Relaxation Requested

Section 1.2.5.c. East side yard setback relaxed from 1.52m to 1.44m

Section 1.2.5.d. Combined side yard setbacks from 4.50m to 4.08m.

Applicant

- *The applicant moved to the subject property 10 years ago. An enclosed sunroom had already been added when they purchased the property.*
- *Over the years, the Applicant and her family made some small upgrades to the sunroom, though the footprint of the addition didn't change.*
- *The addition and subsequent upgrades were completed without a permit. The Applicant has been working to bring the addition up to code and make the space more usable and enjoyable.*
- *The neighbours have expressed no concerns with the proposal.*

Neighbours

- *No neighbors were present for this portion of the meeting.*

The public portion of the meeting was closed at 12:34 p.m.

Board

- *The request appears to be minimal, and the current footprint of the house is not changing.*
- *The applicants have received no negative feedback from neighbors.*

Motion:

Moved By: M. Eckenfelder

Seconded By: R. Munzer

That the Board of Variance Appeal #01034 for 1755 Carrick Street, be approved as requested.

CARRIED UNANIMOUSLY

Adjournment

The Board of Variance meeting held May 8, 2025, was adjourned at 12:43 p.m. by unanimous consent.