



## MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

October 14, 2025, 4:03 P.M.

**XWSEPSUM NATION ROOM, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees Nation and the Xwsepsum Nation.**

**Meeting conducted electronically via Zoom and in-person**

PRESENT: S. Jennings (Chair), S. Hough (Vice Chair), D. Arafah (*joined at 4:30 p.m.*), C. Marks, D. Monsour, N. Moss (*joined at 4:30 p.m.*), C. Paisley (*joined at 4:30 p.m.*), T. Pokorny, P. Singh

STAFF: A. Galiev - Equity, Diversity & Inclusion Lead, S. MacKenzie - Equity, Diversity & Inclusion Coordinator, M. Moore - Lived Experience Consultant, Office of Equity, Diversity & Inclusion, S. Maichen - Legislative Coordinator, S. Young - Climate & Environmental Sustainability Specialist, Engineering and Public Works

GUESTS: R. Proulx - Consultant, Licker Geospatial Consulting, L. Bartram - Previous Accessibility Advisory Committee Member

### **A. Call to Order**

The meeting was called to order at 4:03 p.m.

### **B. Land Acknowledgement**

Vice Chair, S. Hough, acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Xwsepsum First Nation communities, and thanked them for allowing us to live, work and play on their lands.

### **F. NEW BUSINESS**

#### **F.1 Complete Communities - Renée Proulx (Licker Geospatial)**

R. Proulx, consultant for Licker Geospatial Consulting provided the Committee with an overview of the Complete Communities project, completed in partnership with the City of Victoria and its Office of Equity, Diversity and Inclusion and funded through a Union of BC Municipalities (UBCM) grant. The project used geospatial land use assessment to evaluate how “complete” neighbourhoods are in relation to four key areas: housing, daily needs, transportation, and infrastructure. This approach combined data analysis with community input to help identify where accessibility gaps exist across the city.

The presentation highlighted findings related to infrastructure quality, housing access, and proximity to daily services. Results showed that some

neighbourhoods experience more barriers than others, providing useful direction for future planning and investment. R. Proulx noted that the analysis will also inform future projects and partnerships focused on improving community accessibility and equity.

*Committee discussed the following:*

1. *Challenges of sidewalk accessibility*

**C. APPROVAL OF AGENDA**

Moved and Seconded:

That the agenda be approved.

**CARRIED UNANIMOUSLY**

**F.2 EV Cord Cover Pilot Program update - Climate Team**

The Committee received an updated from the Climate & Environmental Sustainability Specialist regarding the EV Cord Cover Pilot Program.

*Committee discussed the following:*

1. *The experiences of Committee members' field test of the EV Cord Cover*

D. Arafah *joined the meeting at 4:30 p.m.*

N. Moss *joined the meeting at 4:30 p.m.*

C. Paisley *(joined the meeting at 4:30 p.m.)*

Moved and Seconded:

That the Accessibility Advisory Committee supports the ongoing monitoring, assessment, and collaboration with City staff on the Electric Vehicle Street Charging Pilot Program, to ensure that accessibility, safety, and equity considerations are meaningfully embedded in the project's development, evaluation, and next steps.

**CARRIED UNANIMOUSLY**

**D. CONSIDERATION OF MINUTES**

**D.1 Minutes from the meeting held September 9, 2025**

Moved and Seconded:

That the minutes from the Accessibility Advisory Committee meeting held September 9, 2025 be approved.

**CARRIED UNANIMOUSLY**

**F.4 Chair and Vice Chair updates - Suzan Jennings and Sandra Hough**

The Chair underlined the importance of the Committee receiving recognition and gave a briefing on the Dementia Inclusion workshop that was attended in previous weeks. The Vice Chair noted tentative plans for an upcoming event with the Coastal Research, Education, and Advocacy Network (CREAN).

**F.3 Farewell and Recognition for Linda Bartram’s contributions to the Committee**

The Chair gave thanks to a previous Committee member, Linda Bartram, for her time served on the Committee.

**F.5 Community Roundtable**

The Lived Experience Consultant spoke of plans to meet with the City’s Transportation department to look over a new crosswalk at Gorge and Jutland and invited current Committee members.

*Committee discussed the following:*

1. *Potential to report areas of accessibility concern within the City*

**G. Next Meeting Agenda & Date**

The next meeting will be held on November 12, 2025.

**H. ADJOURNMENT**

Moved and Seconded:

That the meeting be adjourned at 5:37 p.m.

**CARRIED UNANIMOUSLY**