



MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

November 12, 2025, 4:03 P.M.

XWSEPSUM NATION ROOM, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees Nation and the Xwsepsum Nation.

Meeting to be conducted electronically via Zoom and in-person

PRESENT: S. Jennings (Chair), S. Hough (Vice Chair), C. Marks (*joined at 5:40 p.m.*), D. Monsour, N. Moss, P. Singh

ABSENT: D. Arafah, C. Paisley, T. Pokorny,

STAFF: A. Galiev - Equity, Diversity & Inclusion Team Lead, S. MacKenzie - Equity, Diversity & Inclusion Coordinator, M. Moore - Lived Experience Consultant, Office of Equity, Diversity & Inclusion, J. Hicks - Manager of Transportation Planning, M. Van Der Laan - Senior Transportation Planner, M. McGrail - Transportation Coordinator, A. Moffatt - Legislative Coordinator

A. Call to Order

The meeting was called to order at 4:03 p.m.

B. Land Acknowledgement

N. Moss, on behalf of the Committee, acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Xwsepsum First Nation communities, and thanked them for allowing us to live, work and play on their lands.

C. APPROVAL OF AGENDA

Moved and Seconded:

That the agenda be approved.

CARRIED UNANIMOUSLY

D. CONSIDERATION OF MINUTES

D.1 Minutes from the meeting held October 14, 2025

Moved and Seconded:

That the minutes from the Accessibility Advisory Committee meeting held October 14, 2025 be approved.

CARRIED UNANIMOUSLY

E. Welcome and Remarks from the Chair

There were no remarks from the Chair.

F. NEW BUSINESS

F.1 Transportation Updates on Accessibility – John Hicks, Mike Van Der Laan and Molly McGrail

Committee received a presentation from Transportation planning staff regarding the role of the Transportation department and their collaborative work with the Committee regarding accessibility within the Official Community Plan.

Committee discussed the following:

- 1. Possible accessible developments for transit stops and shelters*
- 2. Accessibility of transit passes as part of assisted housing*
- 3. Conflict between cars and mobility scooters, and dangers of unlicensed electric vehicles*
- 4. Feedback on accessible crosswalk work*
- 5. Standardization of crosswalk safety and accessibility (ex: walking times, audible signals, school zones)*
- 6. Review of traffic signal meanings*
- 7. Providing accessibility guidance to local businesses and properties*
- 8. Accessible waste management for apartment buildings*
- 9. Recourse for enforcing accessibility for private businesses*

F.2 Chair and Vice Chair updates - Suzan Jennings and Sandra Hough

Committee discussed the following:

- 1. Recap of Zoom meeting etiquette*
- 2. Welcoming City Committee Community Conversations event on November 15, 2025, at the Fernwood Community Centre (invite link to be shared with Committee Members via email)*
- 3. The event will cover topics related to Belonging, Welcoming City standards and strategies, and Community Leadership*

F.3 Community Roundtable

Committee discussed the following:

- 1. Importance of the Committee as an avenue to advocate for accessibility issues*
- 2. Possibility of staff providing documentation related to meeting topics before Committee meetings (ex: shared google drive for Committee members and EDI staff)*

3. *Continued discussion of the importance of accessible waste management for apartment buildings, and possibility of inviting Solid Waste Department staff to speak to the Committee*
4. *Evolution of expectations for accessible public buildings and apartment buildings, and the need to hold developers accountable*
5. *Committee and City plans for International Day of People with Disabilities*

G. Next Meeting Agenda & Date

The next meeting will be held on December 9, 2025.

H. ADJOURNMENT

Moved and Seconded:

That the meeting be adjourned at 5:56 p.m.

CARRIED UNANIMOUSLY