



PARKS AND RECREATION FEES BYLAW BYLAW NO. 06-056

This consolidation is a copy of a bylaw
consolidated under the authority of
section 139 of the *Community Charter*.
(Consolidated on June 12, 2025 up to
Bylaw No. 25-035)

This bylaw is printed under and by
authority of the Corporate Administrator
of the Corporation of the City of Victoria.

NO. 06-056

PARKS AND RECREATION FEES BYLAW**A BYLAW OF THE CITY OF VICTORIA**

(Consolidated to include Bylaws No. 08-073, 09-055, 10-036, 10-053, 11-047, 12-064, 13-048, 14-065, 15-054, 19-036, 20-028, 22-006, 22-032, 24-017, 25-035)

The purpose of this Bylaw is to replace the Recreation Facilities Admission Fees Bylaw and the bylaws for the Leisure Services and Recreation Facility Reserve Fund.

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Under its statutory powers, including sections 8 and 194 of the *Community Charter*, the Council of The Corporation of the City of Victoria enacts the following provisions:

Title

- 1 This Bylaw may be cited as the “RECREATION FEES BYLAW”.

Definitions

- 2 In this Bylaw

“adult”

means an individual who is 18 years of age or older and under the age of 60 years;

“adult organization”

means an individual or group, incorporated or unincorporated,

- (a) the primary objective of which is to provide individuals with sport, recreational, and social activities, and
- (b) over 50% of whose participants are 18 years of age or over;

“child”

means an individual who is 5 year of age or older, and under the age of 13 years;

“community centre” means a facility where community programming is delivered by a neighbourhood association;

“community programming” means no charge programs or events provided by a neighbourhood association for residents of its neighbourhood, including but not limited to public markets, fitness and sport programs, arts and culture programs, community meetings, and picnics;

“community use”

means the use of festival equipment for a festival, celebration, or special event located within the City;

“community use time”

means the time available, under agreement, for the City of Victoria’s use of the Save-on-Foods Memorial Centre;

“Crystal Pool and Fitness Centre”

means the swimming pool and fitness centre located at 2275 Quadra Street;

“exempt neighbourhood association” means a neighbourhood association that does not have no charge access to a community centre in its neighbourhood;

“family”

means more than one and no more than 5 individuals, at least one of whom is an adult, who attend a recreation facility together;

“festival equipment”

means the City’s portable equipment that is maintained

- (a) by the City’s Parks, Recreation, and Facilities Department,
- (b) for the purpose of renting to festivals, celebrations, and special events;

“GST”

means the goods and services tax payable under Part IX of the *Excise Tax Act* (Canada);

“minor organization”

means an individual or group, incorporated or unincorporated,

- (a) the primary objective of which is to provide individuals with sport, recreational, and social activities, and
- (b) whose participants are under the age of 18 years;

“neighbourhood association” means a non-profit organization that meets regularly to discuss land use matters, which receives operational grants from the City of Victoria, and which is recognized by the City of Victoria as a partner in providing community programming;

“non-community use”

means the use of festival equipment for

- (a) a festival, celebration, or special event located outside of the City, and
- (b) for not longer than 96 consecutive hours;

“non-prime time”

- (a) in relation to Royal Athletic Park means between 8:00 a.m. and 11:00 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays, where those are not a statutory holiday;
- (b) in relation to Save-on-Foods Memorial Centre means
 - (i) between 6:00 a.m. and 3:00 p.m. on school days defined by School District #61, and
 - (ii) between 6:00 a.m. and 8:00 a.m. on non-school days;

“non-spectator event”

means an event involving only direct participants confined to the playing surface of Royal Athletic Park;

“Park Furnishing Dedication Program”

means a program established by the City to allow citizens to dedicate a park furnishing in City parks or public places to honour the memory of a person or event;

“preschool”

means an individual who is under the age of 5 years;

“prime time”

- (a) in relation to Royal Athletic Park means between 8:00 a.m. and 11:00 p.m. on Fridays, Saturdays, Sundays, and statutory holidays;
- (b) in relation to Save-on-Foods Memorial Centre means
 - (i) between 3:00 p.m. and midnight on school days defined by School District No. 61, and
 - (ii) between 8:00 a.m. and midnight on non-school days;

“Royal Athletic Park”

means the outdoor sports facility located at 1014 Caledonia Avenue;

“Save-on-Foods Memorial Centre”

means the sports and entertainment facility located at 1925 Blanshard Street;

“senior”

means an individual who is 60 years of age or older;

“spectator event”

means an event having spectators in the seats or at the concourse areas of Royal Athletic Park;

“sports field”

- (a) means an outdoor space owned and maintained by the City for the purpose of outdoor sporting activities;
- (b) does not include Royal Athletic Park;

“youth”

means an individual who is 13 years of age or older and under the age of 18 years.

Fees

- 3** (1) A person who enters a City recreation facility, sports field, or park, uses City equipment, supplies, or festival equipment, films in or on City property, or participates in the Park Furnishing Dedication Program, must pay the applicable fees and comply with the regulations set out in Schedule A to I attached to this Bylaw;
- (2) Subsection (1) does not apply to officers, employees, and agents of the City while they are acting in the course of their duties.

- (3) Subsection (1) does not apply to exempt neighbourhood associations in relation to the fees set out in Schedule C attached to this Bylaw.

Offence

- 4** A person who contravenes a provision of this Bylaw is guilty of an offence and is liable on conviction to the penalties imposed under the *Offence Act*.

Repeal

- 5** The following Bylaws are repealed:
- (a) Bylaw No. 92-121, the Recreation Facilities Admission Fees Bylaw;
 - (b) Sections 3 and 4 of Bylaw No. 92-175, the Sports Facility Reserve Fund and Recreation Fees Bylaw.

Commencement

- 6** Sections 3 and 5 take effect on the later of the following dates:
- (a) September 1, 2006;
 - (b) the date this Bylaw is adopted.

READ A FIRST TIME the	17th	day of	August,	2006.
READ A SECOND TIME the	17th	day of	August,	2006.
READ A THIRD TIME the	17th	day of	August,	2006.
ADOPTED on the	31st	day of	August,	2006.

“ROBERT G. WOODLAND”
CORPORATE ADMINISTRATOR

“ALAN LOWE”
MAYOR

Schedule A

Save-on-Foods Memorial Centre Community Use Rental and Admission Fees

(Subject to Applicable Taxes)

The fees in this schedule apply to the use of the Save-on-Foods Memorial Centre, including during community use time. All rental fees are hourly rates unless otherwise indicated. Equipment rental fees are based on equipment usage during the designated public session when the equipment is available for use.

Ice Rentals – Community Use Time	Prime time	Non-Prime Time
Minor Organization	\$147.12	\$110.31
Adult Organization	\$256.21	\$192.21

Meeting Room Rental	
Minor or Adult Organizations	\$30.67
4 hours or more per day	\$122.63
Dry Floor Rentals	
Minor Organizations	\$52.75
Adult Organizations	\$82.18
Equipment Rental	
Skate Rental	\$4.23
Public Skating	
Child	\$3.28
10 Ticket Admission	\$29.47
Youth	\$3.84
10 Ticket Admission	\$34.63
Senior	\$5.00
10 Ticket Admission	\$44.95
Adult	\$6.31
10 Ticket Admission	\$56.75
School/Group Admission to Public Skating (25 or more participants)	
Child	\$2.46
Youth	\$2.88
Senior	\$3.75
Adult	\$4.73
Skate Rental	\$3.13

Schedule B
Crystal Pool and Fitness Centre Admission Fees

(Subject to Applicable Taxes)

Preschool		No charge
Child	Single Admission	\$3.28
	10 Ticket Admission	\$29.47
	One Month Pass	\$32.75
	Three Month Pass	\$73.68
	Annual Pass	\$229.22
Youth	Single Admission	\$3.84
	10 Ticket Admission	\$34.63
	One Month Pass	\$38.48
	Three Month Pass	\$86.57
	Annual Pass	\$269.35
Senior	Single Admission	\$5.00
	10 Ticket Admission	\$44.95
	One Month Pass	\$49.95
	Three Month Pass	\$112.37
	Annual Pass – Gold	\$349.61
Adult	Single Admission	\$6.31
	10 Ticket Admission	\$56.75
	One Month Pass	\$63.06
	Three Month Pass	\$141.90
	Annual Pass – Gold	\$441.44
Corporate Wellness Pass	Annual Pass	\$331.08
Family	Single Admission	\$12.50
	10 Ticket Admission	\$112.49
Locker Usage (1 visit)	Locker Token	\$0.53
Locker Rental (6 months)	Small	\$52.08
	Large	\$77.31

Schedule B (Continued)
Crystal Pool and Fitness Centre Rental Fees
 (Subject to Applicable Taxes)

“After Hours” means any time when the swimming pool is not open to the general public. “High Volume” means a minimum of 200 long course (50m pool) or 400 short course (25m pool) hours, or an equivalent combination of long course and short course hours, per calendar year.

Rates are hourly rates unless otherwise indicated.

25 Meter Pool (per lane)	
Minor Organizations	\$13.84
Minor Organizations High Volume/After Hours	\$10.43
Adult Organizations	\$17.31
Adult Organizations High Volume/After Hours	\$13.01
Commercial	\$21.60
Commercial High Volume/After Hours	\$16.19
50 Meter Pool (per lane)	
Minor Organizations	\$20.78
Minor Organizations High Volume/After Hours	\$15.60
Adult Organizations	\$25.97
Adult Organizations High Volume/After Hours	\$19.49
Commercial	\$32.43
Commercial High Volume/After Hours	\$24.31

Meeting Room	
Minor and Adult Organizations	\$30.67
4 hours or more per day	\$122.63
Birthday Party Package (2-hour room rental plus swimming for 10 children)	\$60.87

Schedule C

Royal Athletic Park Rental Fees

(Subject to Applicable Taxes)

Rates are hourly rates unless otherwise indicated.

			Minor	Adult
Field	Spectator*	Prime Time	\$70.82	\$79.13
		Non-Prime Time	\$63.82	\$70.17
	Non-Spectator**	Prime Time	\$59.05	\$65.11
		Non-Prime Time	\$52.33	\$57.39
Diamond/ Football	Spectator*	Prime Time	\$79.71	\$88.01
		Non-Prime Time	\$72.75	\$79.13
	Non-Spectator**	Prime Time	\$67.76	\$74.71
		Non-Prime Time	\$60.64	\$66.35

* Minimum four consecutive hour rental

** Minimum two consecutive hour rental

Meeting Room	
Minor and Adult Organizations	\$30.67
4 or more hours per day	\$122.63
Field Lighting	
One Field	\$62.53
Two Fields (all lights)	\$74.66

Schedule D
Festival Equipment Fees
 (Subject to Applicable Taxes)

A “Community Use Event” is a publicly accessible activity (festival, celebration, or special event) that is not longer than 7 consecutive days where equipment is used in the City of Victoria by a not-for-profit organization. “Commercial/Other” is a publicly accessible event (festival, celebration, or special event) that is not longer than 4 consecutive days where equipment is used outside of the City of Victoria and/or by a commercial group.

Minor Equipment	Community Use Event (per event)	Commercial/ Other (per event)
Cable Covers	\$6.14	\$18.45
Chairs	\$0.86	\$2.63
Tables	\$4.11	\$11.42
Tent (10' x 10')	\$15.20	\$44.49
Major Equipment		
Bleachers – Trailer	\$714.23	\$965.97
Staging – Outdoor	\$6.15	\$19.73
Staging – Indoor	\$6.15	\$19.73
Staging – Trailer	\$304.46	\$531.72
Tent – 10' x 10' Marquee	\$59.71	\$181.48
Tent – 10' x 20' Marquee	\$66.76	\$199.05
Tent – 15' x 20' Marquee	\$66.76	\$199.05
Tent – 20' x 20' Marquee	\$66.76	\$199.05
Tent – 30' x 30' Marquee	\$76.09	\$222.47

Schedule E
Hard Court Surface Rental Fees
(Subject to Applicable Taxes)

“Hard Court Surfaces” means tennis courts and lacrosse boxes.

Hard Court Surfaces	
Minor Organization (per court/hour)	\$2.94
Adult/Senior Organization (per court/hour)	\$5.89
Commercial Rate (per court/hour)	\$8.83
Clubs (per court/hour)	\$2.94
Minor Tournament (per court/day)	\$29.32
Adult Tournament (per court/day)	\$58.63

Schedule F
Park and Green Space Rental Fees

(Subject to Applicable Taxes)

Special Events	
Ticketed Event/per day	\$117.08
Private Use	
Annual Sport and Hobby Use (per year)	\$140.52
Weddings under 4 hours	\$140.52
Commercial/Corporate Use	
Per event (under 4 hours)	\$183.82
Per event (4 hours or more)	\$271.65
Picnics and Gatherings	
Reserved Area for Picnic or Family Type Gathering (refunded if cleanup is unnecessary)	\$113.53
Licensed Beverage Area Permit Fees:	
Public Event for One Day	\$146.37
Public Event for each Additional Day after First Day	\$70.26
Private Event for Each Day	\$175.63
Service Charge for Tournament cleanup (refunded if cleanup is unnecessary)	\$117.08
Recreation Fitness and Wellness Activities	
Minor Organization (per location/hour)	\$5.06
Adult/Senior Organization (per location/ hour)	\$10.17
Commercial Rate (per location/hour)	\$22.89
Centennial Square	
Commercial/Corporate Use (per day)	\$559.86
Non-Profit Ticketed Event (per day)	\$279.96
Cameron Bandshell	
Non-profit Concert or Series Event Not Co-Sponsored by the City	
Per event (under 4 hours)	\$119.42
Per event (4 hours or more)	\$177.98
Concert or Private Non-Profit Events Including Weddings	
Per event (under 4 hours)	\$183.82
Per event (4 hours or more)	\$271.65
Late Application Fee	\$46.83

Schedule G
Sport Field Rental Fees
 (Subject to Applicable Taxes)

Rates are hourly rates unless otherwise indicated.

Finlayson Artificial Turf Field	
Minor Organization per hour	\$40.57
Adult/Senior Organization per hour	\$60.89
Sports Field Lighting	
Beacon Hill Park –Douglas Street Field per hour	\$18.75
All Other Fields (excluding RAP per hour)	\$25.05
Parks Sports Change Room Fee (per booking, except tournaments)	
	\$18.75
Tournaments/Community Events	
Deposit Package (garbage & cleanup) (refunded if cleanup is unnecessary).	\$356.80
Adult/Senior (per day)	\$125.07
Minor Organization (per day)	\$62.57
Change Rooms (per day)	\$31.28
Miscellaneous Fees	
Park Bleachers	
Rental for One Section of 25 – 50 seats for One Event	\$58.23
Delivery and Removal of Bleachers within City Boundaries	\$128.76
Barrier Fence Rental (per 50-foot roll)	
	\$12.86
Garbage Disposal Fee per load	
	\$116.47
Sound Monitoring	
	\$30.70
Sports Fields	
Commercial Rate	\$23.50
Class A Sports Field:	
Adult/Senior Organizations	\$15.06
Minor Organizations	\$7.51
Class B Sports Field:	
Adult/Senior Organizations	\$10.45
Minor Organizations	\$5.20

Schedule H
Filming Fees

(Subject to Applicable Taxes)

Rates are hourly rates unless otherwise indicated.

Filming	<u>Crew Size</u> Under 10	<u>Crew Size</u> 10 or more
Commercial - Movie, TV, Tour Photography, Photography	\$70.26	\$140.52
Application Changes/Rescheduling (per change)	\$46.83	\$46.83
Student Film Permit Fee	No Charge	No Charge
Late Application Fee	\$46.83	\$46.83

Schedule I
Park Furnishing Dedication Program

(Subject to Applicable Taxes)

Item	Furnishing Capital Cost	10 Year Maintenance Contingency	Administration Fee	Total Cost of Dedication
Park Bench	\$2,730	\$683	\$263	\$3,675

- 1.All dedications are subject to a 10-year term and availability as determined by the City's Parks, Recreation and Facilities department.
- 2.The fee for a renewal term shall be equal to the fee of the same or equivalent item shown in the above table.
- 3.The Park Furnishing Dedication Program may include park benches, picnic tables, drinking fountains, games tables, or other furnishings designated by the City's Assistant Director of Parks, Recreation and Facilities.
- 4.The City shall apply the following formula to determine the donation fee for a park furnishing:

Furnishing Capital Cost (purchase, fabrication, bronze plaque, and installation)	+	10-year Maintenance Contingency (25% of Amenity Capital Cost)	+	Administration Fee (\$263)	=	Total Cost of Dedication
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