



## MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

November 8, 2022, 4:30 P.M.  
VIA ZOOM VIDEO CONFERENCE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: S. Jennings (Chair), S. Hough (Co-Chair), L. Bartram, N. Moss, C. Paisley, P. Singh

ABSENT: C. Marks, D. Sands, J. Scott

STAFF PRESENT: A. Galiev – Equity, Diversity & Inclusion Lead, R. Kenny – Assistant Director of Transportation, J. Dutton – Senior Planner of Social Policy, B. Roder – Committee Secretary

### A. Call to Order

The Chair called the meeting to order at 4:35 p.m.

### B. Land Acknowledgement

The Chair acknowledged the City of Victoria is located on the homelands of the Songhees and Esquimalt First Nations communities, and thanked them for allowing us to live, work and play on their lands.

### C. APPROVAL OF AGENDA

**Moved By** L. Bartram  
**Seconded By** S. Hough

That the agenda be approved.

CARRIED UNANIMOUSLY

#### G.1 **Staff Presentation from Transportation: Curb Cuts and Tactile Domes**

Assistant Director of Transportation provided a presentation to the Committee regarding the progressive implementation of accessible pedestrian signals, curb retrofits and tactile warning indicators in the 275 km of roadways in the City's built environment and requested feedback from the Committee based on their lived experiences.

*Committee discussed the following:*

1. *Concerns regarding retrofit curb cuts, as they can be too steep, and the height variation when there's a gap between the curb edge and road pavement is a safety risk*

2. *Inquired about how the public can report specific curb cuts to the City to ensure they are prioritized*
3. *Inquired about whether the City's data collection included current curb cuts requiring upgrades and their level of priority*
4. *Noted the urgency to address the curbs on Vancouver Street and Balmoral Street, as the angle of the tactile mats on Vancouver Street are not lined up with the ramp which increases the risk of a wheelchair tipping if the wheels follow the offset tactile mat*
5. *Members of the public can report issues and concerns through the website*
6. *Improving feedback mechanisms for public members to address accessibility concerns, including curb cuts, as required in the Accessible British Columbia Act*
7. *Interest in a user trial where members can provide feedback on curb cuts before they are implemented*
8. *Organize a fieldtrip or subcommittee to look at specific intersections to provide feedback on what is or is not working*
9. *Visually impaired and wheelchair concerns need to work in unison to ensure both communities are considered*
10. *Inquired about standard practices and the issue with a curb letdown around the entire corner of an intersection, especially if there are no tactile mats to prevent someone that is visually impaired from walking into an intersection*
11. *Inquired about the different curb cuts in the downtown core*
12. *Noted that having three different types of tactile mats (black, yellow and stainless) throughout the City causes confusion*
13. *Lack of consultation with people with disabilities during the 405 km sidewalk assessment*

## **D. READING OF MINUTES**

### **D.1 Minutes from the meeting held October 11, 2022**

The Committee decided by unanimous consent to review the October 11, 2022 minutes at the December 13, 2022 meeting.

## **E. Remarks from the Chair**

The Chair spoke to the role of each of the members and that the Committee should feel pride in the work they have accomplished. The Chair noted the importance of attending meetings, and that a member's absence takes a spot from someone who is interested in participating.

*Committee discussed the following:*

1. *Noted the need to communicate to the Committee if a member is not able to attend a meeting*
2. *Procedure on how to address absentee members*
3. *Suggested that after two months of missed attendance to meetings, the City could issue a notice of warning that the member may be removed from the Committee if they miss*
4. *Member attendance will be confirmed prior to meetings*

*P. Singh left the meeting at 6:21 p.m.*

**Moved by** L. Bartram  
**Seconded by** S. Hough

That members may be removed from the Committee after two consecutive unexcused absences, subject to a majority vote.

CARRIED UNANIMOUSLY

*P. Singh rejoined the meeting at 6:22 p.m.*

**G. NEW BUSINESS**

**G.3 International Day for People with Disabilities**

**G.3.c. Proclamation to Council**

**Moved by** N. Moss  
**Seconded by** S. Hough

That Council declare Saturday, December 3, 2022 as International Day of People with Disabilities.

CARRIED UNANIMOUSLY

**H. Next Meeting Agenda & Date – December 13, 2022**

**J. ADJOURNMENT**

The Accessibility Advisory Committee meeting adjourned at 6:31 p.m.