



MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

April 11, 2022, 4:11 P.M.

CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People
Meeting conducted electronically via Zoom

PRESENT: S. Jennings (Chair), S. Hough, C. Marks, N. Moss, P. Singh

ABSENT: L. Bartram, C. Paisley, J. Scott

STAFF PRESENT: A. Galiev – Equity, Diversity & Inclusion Lead, J. Dykstra – Manager of Parks Design & Development, B. Roder – Committee Secretary

A. Call to Order

The Chair called the meeting to order at 4:11 p.m.

B. Land Acknowledgement

The Committee acknowledged the City of Victoria is located on the homelands of the Songhees and Esquimalt First Nations communities, and thanked them for allowing us to live, work and play on their lands.

C. APPROVAL OF AGENDA

Moved By S. Jennings
Seconded By S. Hough

That the agenda be approved with the addition of item **F.4 Field Trip**.

CARRIED UNANIMOUSLY

F. NEW BUSINESS

F.1 **Clover Point Project Update (Parks, Recreation and Facilities)**

Manager of Parks Design and Development provided an update to the Committee regarding completed improvements and upcoming projects.

Committee discussed the following:

1. *Feedback was received from the community association to alter the picnic tables at Clover Point to better accommodate wheelchair seating*
2. *Suggested that members of the Committee could assist in consultation of newly implemented accessible projects*

3. *Intent of the Waterfront Parks Improvement Plan consultation will be to receive feedback from people with differing lived experiences, including accessibility barriers*
4. *Engagement with the public and stakeholders is most advantageous during the planning stages of projects*

D. READING OF MINUTES

D.1 Minutes from the meeting held March 14, 2023

Moved By P. Singh
Seconded By C. Marks

That the minutes from the meeting held March 14, 2023 be adopted.

CARRIED UNANIMOUSLY

E. Remarks from the Chair

The Chair expressed the importance of the Committee working within their scope to the best of their ability.

F. NEW BUSINESS

F.2 Action Log Update

The Equity, Diversity and Inclusion Lead provided an update on the Accessibility Advisory Committee's Action Log and noted that staff are exploring alternatives to executing the field trip in order to accommodate internal resourcing.

F.3 Committee Update Roundtable

S. Hough discussed concerns regarding the inaccessible washroom at the Cook Street playground, due to the lack of accessible toilet stalls and overall condition of the washroom. Staff will work with her to submit a service request.

N. Moss discussed bringing awareness to AccessAbility Week, May 28 to June 3, 2023, by hosting a booth or event. He suggested that it would be a great opportunity to interact with the public and celebrate accessibility and inclusion.

N. Moss discussed the steps his workplace, Camas Books & Infoshop, is taking to improve accessibility to provide the best service to individuals of all abilities. He discussed sharing the accessibility mission statement and guide developed with the Committee for feedback.

F.4 Field Trip

The Committee discussed the upcoming field trip and identified that scheduling details, locations and transportation still need to be arranged.

G. Next Meeting Agenda & Date – May 9, 2023

H. ADJOURNMENT

Moved By S. Hough

Seconded By P. Singh

That the Accessibility Advisory Committee meeting be adjourned at 5:00 p.m.

CARRIED UNANIMOUSLY