



**Accessibility Advisory Committee Minutes
July 13, 2021 via Zoom
(16:00 – 18:00)**

Attendees:

Chair – S. Jennings

Members – C. Paisley, L. Bartram, P. Singh, C. Marks

Council Liaisons – S. Potts, B. Isitt

Staff – M. Sandhu, A. Mas, S. Webb

Guest – E. Syring

Regrets – A. Love, N. Moss, M. Dewar

1. Meeting Called to Order at 4:05pm

2. Approval of the Agenda

Item 6b (Invite Mayor Helps to AAC meeting to discuss Medium and Long-Term Action Plan) added to the agenda.

Agenda addition

Moved by S. Jennings

Seconded by L. Bartram

CARRIED UNANIMOUSLY

3. Approval of Minutes from June 8 Meeting

Correction – next meeting date is incorrect, correct meeting date is July 13th, 2021.

Moved by L. Bartram

Seconded by P. Singh

CARRIED UNANIMOUSLY

4. Remarks from the Chair

Reminder that we are all volunteers and persons with disabilities, and request to work together with kindness, as a team. We need to make sure we keep negativity out of our committee in as much as possible. Treat each other as we want to be treated.



S. Jennings expressed appreciation for everyone's time on the committee and stated her desire to get together with other accessibility groups to coordinate efforts. S. Jennings will be reaching out to committee members and members of the community more broadly.

A. Mas introduced themselves.

5. Business Arising

5a. Dallas Road Accessibility

S. Webb introduced herself and provided a transportation update on:

- Dallas Rd.
 - Three-way stop at Cook St. & Dallas Rd. was introduced a month ago. Staff are currently monitoring the intersection. Pedestrians are responding positively to this change so far.
 - Vegetation at pedestrian crossing that intersects a bike path at Cook and Camas Circle has been trimmed back to address concerns about it posing a hazard for cyclists and pedestrians colliding
- Parking Survey
 - Goal is to increase quantity and quality of accessible parking over a multi-year implementation process. Work is underway to develop design guidelines and criteria.
 - Parking Survey was developed in collaboration with Disability Resource Centre to learn more about accessible parking needs. Some AAC have already provided detailed feedback. Survey is on City portal (engage.victoria.ca) and open until July 30. Stalls are now numbered in the survey.
 - So far there has been a very positive response to new accessible parking stalls, particularly for having higher visibility and increased access.

M. Sandhu provided update from Government St Refresh:

- Two community members will be participating in the Working Group
- There will be many opportunities for the AAC to get involved with Government St., such as larger public engagement.
- This project is a pilot project, with permanent designs coming up. M. Sandhu recommends making a motion for a staff liaison to provide a presentation on the long term action plan for Government St.



C. Paisley requests that a list of ongoing concerns and actions be created. C. Marks seconds desire to have a list to prioritize issues. A. Mas will be responsible for updating and maintaining this list.

ACTION ITEM: A. Mas to send out C. Paisley's document with initial list of accessibility concerns.

MOTION

Staff to attend AAC meeting to discuss long-term plan for Government St.

Moved by C. Marks

Seconded by S. Jennings

CARRIED UNANIMOUSLY

5b. Committee Protocols and Process

M. Sandhu expressed need for protocols to ensure mutual respect and provided an overview of expected protocols among committee members, Council liaisons, and staff.

C. Paisley requested that this document be discussed at a future meeting. L. Bartram expressed that it is unclear how to put agenda items forward and hopes that will be clarified in this meeting.

Committee members will have access to a recording of the meetings.

ACTION ITEM: All Committee members to send message to S. Jennings, M. Sandhu and A. Mas if you have comments for the Meeting Schedule and Protocol by July 26. S. Jennings, M. Sandhu and A. Mas to incorporate comments and send both raw comments and completed version of document with the next meeting agenda.

5c. Accessibility Lens

S. Jennings requested clarification on terminology on term "Accessibility Lens and Guidebook." M. Sandhu clarified that internally the word "guide" will be more familiar to staff. S. Jennings suggests changing terminology from "Accessibility Lens" to "Accessibility Guide." M. Sandhu requested adding everyone's names to the beginning of guide to honour the work of the AAC in the development of the Accessibility Guide, approved by all members of the meeting. Preference stated by Committee members to include full names.

ACTION ITEM: Everyone to send edits for Accessibility Guidebook to S. Jennings, M. Sandhu and A. Mas.



ACTION ITEM: M. Sandhu will confirm approval to include full names of Committee members on the first page of Accessibility Guidebook. M. Sandhu to revise Accessibility Guidebook for language.

6. New Business

6a. Medium and Long-Term Action Plan

M. Sandhu suggested hiring a consultant to create a Medium and Long-Term Accessibility Action Plan. Several Committee members express that they believe hiring a consultant would be very beneficial for this work.

M. Sandhu suggested creating a Subcommittee to work with herself and A. Mas to determine scope, initial direction and Terms of Reference. S. Jennings, C. Marks and P. Singh expressed interest in participating in Subcommittee.

6b. New Agenda Item - Suggested motion to invite Mayor Helps to AAC meeting at the earliest convenience to discuss Medium and Long-Term Action Plan

M. Sandhu provided an update on Mayor Helps' presentation to the Victoria Disability Resource Centre on September 3rd, 2021. M. Sandhu, S. Jennings and A. Mas will be presenting progress on Accessibility Framework implementation on September 23rd, 2021.

MOTION

Invite Mayor Helps to AAC meeting at the earliest convenience to discuss Medium and Long-Term Action Plan.

*Moved by S. Jennings
Seconded by C. Marks*

CARRIED UNANIMOUSLY

7. Next Meeting Date and Agenda Items

7a. Next Meeting Date – August 10 (TBC)

- Concern about Committee and Council member's availability for August meeting.

ACTION ITEM: M. Sandhu to contact members to determine whether they able to attend the meeting and will confirm with B. Isitt to ensure he can attend as S. Potts will not be available.

7b. Agenda Items



- Update of Government Street Re-Fresh

ACTION ITEM: S. Jennings will contact Hidden Mobility re: Government St. Refresh.

8. Adjourn – 5:48pm