



## AGENDA – ACCESSIBILITY ADVISORY COMMITTEE

December 12, 2023, 4:06 P.M.

ESQUIMALT ROOM, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People  
Meeting conducted electronically via Zoom and in-person

PRESENT: S. Jennings (Chair), S. Hough (Vice Chair), L Bartram, C. Marks, N. Moss, C. Paisley

ABSENT: J. Scott, P Singh (*Joined at 4:14 p.m.*)

STAFF: A. Galiev - Equity, Diversity & Inclusion Lead, S. Mackenzie – Equity, Diversity & Inclusion Coordinator, R. Kenny – Assistant Director, Transportation, S. Maichen – Legislative Coordinator

### A. Call to Order

**Moved By** C. Marks  
**Seconded By** S. Hough

That the meeting be called to order at 4:06 p.m.

**CARRIED UNANIMOUSLY**

### B. Land Acknowledgement

Committee member N. Moss acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Esquimalt First Nation communities, and thanked them for allowing us to live, work and play on their lands.

### C. APPROVAL OF AGENDA

**Moved By** L. Bartram  
**Seconded By** C. Marks

That the agenda be approved.

**CARRIED UNANIMOUSLY**

### D. READING OF MINUTES

#### D.1 Minutes from the meeting held November 14, 2023

**Moved By** L. Bartram  
**Seconded By** S. Hough

That the minutes from the meeting held November 14, 2023 be approved as amended.

**CARRIED UNANIMOUSLY**

**F. NEW BUSINESS**

*P. Singh joined the meeting at 4:14 p.m.*

**F.1 Annual Accessible Parking Update (Transportation)**

Committee received a presentation from Ross Kenny, Assistant Director of Transportation, regarding an update on accessible parking

*Committee discussed the following:*

- 1. Need for adaptable chargers for power wheelchairs and scooters*
- 2. Van accessible curbs and the width of off-street parking stalls*
- 3. Priority locations for accessible parking*
- 4. Need for accessible parking space outside of the CNIB building on Douglas*
- 5. Request for an update on yearly budget for accessibility measures*
- 6. Closed sidewalk on Blanshard concerns*
- 7. Traffic control regulations around setting up temporary sidewalks*
- 8. Organizing a field trip to explore accessibility solutions at the Oak Bay junction in December*
- 9. Continuation of accessibility and parking discussion in January (mapping and signage)*

*R. Kenny left the meeting at 4:53 p.m.*

**E. Chair Remarks**

The Chair expressed her appreciation for the efforts of the Committee and encouraged all members to continue championing accessibility.

**F. NEW BUSINESS**

**F.2 Chair updates (Suzan Jennings)**

*Committee discussed the following:*

- 1. Community outreach and presentation to the James Bay Low Vision Project.*
  - o Interest to support accessibility through various means, including technology*
  - o Made contacts with several individuals and connected organizations*
- 2. Spinal Cord Injury BC - exploring connections further*
- 3. Learning from other municipalities including the City of Vancouver*
- 4. Plans for more community outreach going forward.*

### **F.3 Community roundtable**

*Committee discussed the following:*

1. *Feedback tool on City webpage*
  - *Developers and businesses inquiring about accessibility due to a new building code from the Province*
  - *Coordinating a more streamlined approach to the service request platform and funnel accessibility requests through EDI for review*
2. *BC Building Code for 2024 will include significant improvements to accessibility*
3. *The City's signage and notification upgrade on parking availability and the specifics around accessibility*
4. *Website maps and accessibility*
5. *Need to focus on accessibility priorities on housing, recreation, open space, wayfinding in addition to built environment*
6. *Issues regarding housing and accessibility measures*

### **G. Next Meeting Agenda & Date – January 9, 2024**

### **H. ADJOURNMENT**

*Committee, by unanimous consent, moved that the Accessibility Advisory Committee meeting be adjourned at 5:36 p.m.*