Date _____

Tenant Name _____

Address _____

Dear Tenant Name _____,

This letter is to confirm the compensation and support you will receive as a result of the redevelopment of Property Address _____.

Based on the City of Victoria's Tenant Protection Bylaw, information you submitted in the Household Needs Assessment form and the approved Tenant Assistance Plan, your household will receive the following compensation and support to assist with your relocation:

Rent compensation: # _____ months' rent at $ _____. This number is based on the length of your tenancy and the greater of either your existing rent or Canada Mortgage and Housing Corporation's (CMHC) average rent.

Moving expenses: Moving company / flat rate _____. This number is based on the number of bedrooms in your unit.

Rent compensation	$
Moving expenses	$
Additional funds (only if applicable)	$
Total	$

Additional support

The following housing needs and preferences will be used for the relocation process and housing options:

The following, non-monetary, additional support will be provided.
(Applicable: Yes ◉ / No ○)

Right of First Refusal (Applicable: Yes ◉ / No ○)

You are eligible to return to a comparable unit in the new building at 20 per cent below the CMHC average rent of new rental stock in the City of Victoria, or at your rent at time of displacement, whichever is higher.

Six to nine months before the new building is completed, you will receive notice about exercising your right of first refusal. If you express interest in returning to the new building, you will be provided with an offer, no later than 90 days before building completion. The offer will include information about the available unit, location on the property, rent and availability date. You will have an opportunity to view the unit before accepting the offer.

If you have any questions, please contact your Tenant Relocation Coordinator:

Name _____ at Phone Number _____ or Email _____.

Sincerely,

Full Name _____