

**CITY OF VICTORIA  
HERITAGE ADVISORY PANEL  
MEETING MINUTES  
December 12, 2023**

**Present:** Alissa Wrean  
Deniz Unsal  
Genevieve Hill  
Jim Kerr (Chair)  
John Boehme  
Liberty Brears  
Lorenda Calvert  
Veronica (Nikki) Strong-Boag

**Regrets:** Imogen Goldie  
Valerie Lindholm

**Guests:** **HD000207 for 565 Fisgard Street and HD000205 for 557-561 Fisgard Street (Downtown)** - Applicant Meeting Attendees: Nora Butz (Applicant) and Theresa Chen on-behalf of Dart Coon Club (Owner) And Victoria Chee Kong Tong Society (Owner).  
  
Ken Johnson

**Staff:** Kristal Stevenot, Senior Heritage Planner  
Laura Saretsky, Heritage Planner  
Alicia Ferguson, Recording Secretary

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Called to order at 12:01 pm

**1. Adoption of the Agenda**

**Moved** by Nikki Strong-Boag

**Seconded** by Genevieve Hill

**Carried unanimously**

**2. Adoption of the Minutes of the November 14, 2023 Meeting with minor grammatical amendments.**

**Moved** by John Boehme

**Seconded** by Deniz Unsal

**Carried unanimously**

**3. Business Arising from the Minutes**

None

**4. Announcements**

The Panel discussed exploring the options for Hybrid meetings and Laura Saretsky provided an overview on the process to report back on this option. Staff will report back.

5. **HD000207 for 565 Fisgard Street and HD000205 for 557-561 Fisgard Street (Downtown)** Applicant Meeting Attendees: Nora Butz (Applicant) and Theresa Chen on-behalf of Dart Coon Club (Owner) And Victoria Chee Kong Tong Society (Owner). Nora Butz and Terresa Chen were present at the meeting.

**HD000207 for 565 Fisgard Street**

Kristal Stevenot provided a brief description and presentation.

**Panel Questions and Comments**

**Are there Financial Incentives for heritage designation?** *Yes, financial incentives are associated with heritage designation to assist with restoration and upkeep of the building.*

**How will the designation impact existing signs and organization of the space?** *Most signage has been replaced in an in-kind manner.*

**Would changes to the exterior signage require permits once the building is designated?** *Yes, any exterior changes would require permits, would this include signage? Signage changes would need to meet the Sign Bylaw No. 14-097 and be in the same location. If changes are required a delegated permit would be required.*

**The metal railing may have been added later on second floor balcony, can this be confirmed? Found reference to this in another book stating intact.** Applicant responded that: *under the balcony is wood frame that is new to affix the signage but balcony and above has not been changed in a long time. Staff will look further into the balcony and whether it is original.*

Motion:

That the Heritage Advisory Panel recommend that Council approve the Heritage Designation Application No.000207 for 565 Fisgard Street.

**Moved** by Liberty Brears

**Seconded** by John Boehme

**Carried Unanimously**

## **HD000205 for 557-561 Fisgard Street**

Kristal provided a brief description and presentation.

### **Panel Questions and Comments**

**Is work still underway to determine what the social uses were.** *Yes, with the restoration this use is being looked into. The Kung Fu club has moved out but looking into the possibility of restoring the space as meeting rooms or utilize as housing suites to assist with housing supply in the City.*

**Are there different associations that use the building?** *Yes, over several years.*

**Has the building ever been seismically upgraded, what would be required to do that?** *No it has not been seismically upgraded and the high costs associated and limited grant funding are barriers but we are looking at ways to protect the building and preserve it.*

### **Motion:**

That the Heritage Advisory Panel recommend that Council approve the Heritage Designation Application No.000205 for 557-561 Fisgard Street.

**Moved** by Liberty Brears

**Seconded** by Nikki Strong-Boag

**Carried Unanimously**

*Motion to adjourn: Lorenda Calvert*

*Seconded: Jim Kerr*

*Adjournment: Unanimous*

*Adjourned at 12:39pm*