Household Needs Assessment

Date: _____

To: _____ at _____,

I/we, _____ plan to submit a redevelopment application to the City of Victoria for the property at _____.

Under the City's **Tenant Protection During Redevelopment Bylaw (Tenant Protection Bylaw)**, tenants impacted by redevelopment are entitled to compensation and support beyond what is required by the Residential Tenancy Act (RTA).

All tenants displaced by redevelopment are eligible for:

1) **Financial Compensation** (based on length of tenancy):

Length of tenancy	**Compensation***
1 year or less	2 months rent
Over 1 to 5 years	3 months rent
Over 5 to 9 years	5 months rent
Over 9 to 14 years	6 months rent
Over 14 to 19 years	9 months rent
Over 19 years to 30 years	12 months rent
Over 30 years to 40 years	18 months rent
Over 40 years	24 months rent
*Compensation is calculated based on the date of land use application and must be at tenant's actual rent or CMHC average rent for City of Victoria (based on CMHC's Annual Rental Market Report), whichever is higher.	

2) **Moving assistance**
   - $1,000 for studio and one-bedroom rental unit
   - $1,250 for two-bedroom rental unit
   - $1,500 for three-bedroom or larger rental unit

3) **Help finding a comparable rental unit** in Greater Victoria, with at least one option being in your general area of the city.

4) **Right of first refusal** (if applicable) to return to a comparable unit in the new building at 20 per cent below the CMHC average rent of new rental stock in the City of Victoria, or at your rent at time of displacement, whichever is higher.

Your tenant relocation coordinator can assist you in the process.

Your tenant relocation coordinator: _____

Email: _____

Household Needs Assessment

As a tenant, your active participation throughout the relocation process can help ensure the best outcomes possible. Fill out the optional form below to help identify your household's unique needs and supports that may be available to you.

All personal information will be kept confidential by the City of Victoria and used to inform your Tenant Assistance Plan. Completed forms can be submitted to your tenant relocation coordinator. Be sure to save a copy for your personal records and keep your contact information up to date to continue to get updates.

Before completing this form, learn about your rights and responsibilities:

a. BC Residential Tenancy Branch: Tenant Rights
b. City of Victoria Renters Hub

Household Needs Assessment Form:

1) Tenant Information

Tenant name: _____

Address: _____

Number of occupants:

- **Adults:** _____
- **Children under 19:** _____

Tenancy start date (move-in date): _____

2) Household Needs and Preferences

Please check all that apply:

☐ No additional needs
☐ Pet-friendly housing (pet type(s)/size(s)/number of total pets):
_____
☐ Special storage requirements (please describe on page 3)
☐ Accessible parking
☐ Transit-accessible location
☐ Close to schools/childcare: _____
☐ Close to workplace (neighbourhood): _____
☐ Mobility/accessibility requirements (e.g., elevator, ramp) (please describe on page 3)
☐ Age-friendly accommodation:
  ☐ Senior (60+)
  ☐ Youth (15-24, for low-income youth living independently)
☐ Health-related needs

☐ Low-income household (see the Finding New Housing section in the Tenant Relocation Guide for more information)
☐ Help contacting affordable housing providers (e.g., BC Housing)
☐ Help contacting social services (e.g., income assistance, mental health)
☐ Language support (specify language): _____
☐ Additional help for newcomers (immigrants or refugees)
☐ Other: _____

3) Indicate any additional needs and potential helpful supports for relocation.

Additional supports can be requested for tenants facing greater challenges due to displacement, including, but not limited to, low-income households, tenants with disabilities, recent immigrants and refugees, or long-term tenants who are paying significantly below-market rent.

Your relocation coordinator or City staff can also be a helpful resource for additional supports.

Please indicate additional needs, current moving challenges and any supports that could help the process

4) Support and Compensation:

Select the option that best describes your understanding of available supports and compensation:

- ◯ I understand the minimum supports and compensation available to me under the Tenant Protection Bylaw.
- ◯ I do not understand the minimum supports and compensation available to me under the Tenant Protection Bylaw. Please contact me with more information.

5) Privacy and Consent

The City of Victoria collects your personal information pursuant to Section 26I of the *Freedom of Information and Protection of Privacy Act*. The full privacy statement can be found in the Tenant Relocation Guide. For questions related to how your personal information is used, please contact the tenant assistance planner at 250.361.0588 or housing@victoria.ca.

Tenant(s) name: _____

Address: _____

Email: _____

Phone number: _____

By submitting this completed form, I authorize the tenant relocation coordinator to share the above information with the City of Victoria to inform the Tenant Assistance Plan.

More information:

The Tenant Protection Bylaw and tenant resources, including the Tenant Relocation Guide, can be found on the City of Victoria's Renters Hub. If you need more information, please contact the City:

- **Tenant Assistance:** 250.361.0588 | housing@victoria.ca
- **Development Services:** developmentservices@victoria.ca