

Household Needs Assessment

City of Victoria – Tenant Protection During Redevelopment Bylaw

Date:

Dear _____ at _____,

I/we, _____ am/are planning to submit a redevelopment application to the City of Victoria for the property at _____.

Under the City’s **Tenant Protection During Redevelopment Bylaw No. 25-044 (Tenant Protection Bylaw)**, tenants impacted by redevelopment are entitled to compensation and support beyond what is required by the Residential Tenancy Act (RTA).

All tenants displaced by redevelopment are eligible for:

- **Financial Compensation** (based on length of tenancy):

Length of Tenancy	Compensation*
1 year or less	2 months’ rent
Over 1 to 5 years	3 months’ rent
Over 5 to 9 years	4 months’ rent
Over 9 to 19 years	5 months’ rent
Over 19 years	6 months’ rent

*At tenant’s actual rent or CMHC average rent for City of Victoria (based on CMHC’s Annual Rental Market Report), whichever is higher. Compensation is calculated based on the date of land use application.

- **Moving assistance**
 - \$800 for studio and one bedroom rental units,
 - \$1,100 for two-bedroom rental units, or
 - \$1,500 for three-bedroom or larger rental units.
- Help finding a **comparable rental unit** in Greater Victoria, with at least one option being in your general area of the city.
- **Right of first refusal** (if applicable) to return to a comparable unit in the new building at 20% below the CMHC average rent for a vacant unit in the City of Victoria, OR at your current rent, whichever is higher.

The form below helps identify your household’s unique needs so that a **Tenant Assistance Plan** can be created. Completing the form is optional, and all personal information will be kept confidential by the City of Victoria. As a tenant, your active participation throughout the relocation process can help ensure the best outcomes possible.

I/we have appointed a Tenant Relocation Coordinator to support tenants throughout the redevelopment. Please return the completed form to your **Tenant Relocation Coordinator** _____, **email:** _____

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Instructions for Tenants

1. **Learn about your rights and responsibilities**
 - a. BC Residential Tenancy Branch: [Tenant Rights](#)
 - b. City of Victoria [Renters Hub](#)
2. **Complete this form** to help identify your household’s needs
3. **Save a copy** for your records.
4. **Return the form** to your Tenant Relocation Coordinator
5. **Keep your contact information up to date** to get updates on the development application.

Tenant Information

- **Tenant Name:** _____
- **Address:** _____
- **Number of Occupants**
 - **Adults:** _____
 - **Children under 19:** _____
- **Tenancy start date (move-in date):** _____

Household Needs & Preferences

Please check any that apply:

- Pet-friendly housing (pet type/size/number): _____
- Special storage requirements (please describe below)
- Accessible Parking
- Transit-accessible location
- Close to schools/childcare: _____
- Close to workplace (neighbourhood: _____)
- Mobility/accessibility requirements (e.g., elevator, ramp) (please describe below)
Age-friendly accommodation:
 - Senior (60+)
 - Youth (15-24) – for low-income youth living independently
- Health-related needs
- Low-income household (see the Finding New Housing section in the Tenant Relocation Guide for more information)
- Help contacting affordable housing providers (e.g., BC Housing)
- Help contacting social services (e.g., income assistance, mental health)
- Language support (specify language: _____)
- Immigrant or refugee

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No additional needs

Other: _____

Comments (please provide any additional information about needs or vulnerabilities and describe what supports might be helpful): Additional support may also be requested for tenants facing greater challenges due to displacement. This includes, but is not limited to, households with low income, tenants with disabilities, recent immigrants and refugees, or long-term tenants who are paying significantly below-market rent.

Please describe what might make it hard for you to find/relocate to new home. Suggest support that might help.

Your Relocation Coordinator or City staff may also have suggestions about available supports.

Privacy & Consent

The City of Victoria collects your personal information pursuant to Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. The full privacy statement can be found in the Tenant Relocation Guide on City's website. For questions related to how your personal information is used, please contact the Tenant Assistance Planner at 250-361-0382 or housing@victoria.ca.

Tenant(se) Name: _____

Address: _____

Email: _____

Phone number: _____

I authorize the Tenant Relocation Coordinator to share this information with the City of Victoria to support the Tenant Assistance Plan. Please select an option from the following drop-down menu:

More information:

The Tenant Protection Bylaw and tenant resources, including the Tenant Relocation Guide, can be found on the City of Victoria's Renters Hub [website](#).

- **Tenant Assistance Info:** 250-361-0588 | housing@victoria.ca
- **City Development Services:** developmentservices@victoria.ca