



AGENDA – ACCESSIBILITY ADVISORY COMMITTEE

July 12, 2022, 4:00 P.M.

VIA ZOOM and TELECONFERENCE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

- A. Call to Order**
- B. Land Acknowledgement**
- C. APPROVAL OF AGENDA**
- D. READING OF MINUTES**
 - D.1 Minutes from the meeting held June 14, 2022**
- E. Remarks from the Chair**
 - E.1. Update on the Pride Parade**
- F. Business Arising**
 - F.1 Accessible Parking**

Staff information share, with questions after (approximately 30 minutes)
 - F.2 Compensation Motion Update**
 - F.3 Action Log**

June 2022 Accessible Washrooms – motion in place discussion
- G. NEW BUSINESS**
- H. Next Meeting Agenda & Date – August 9, 2022**
- J. ADJOURNMENT**

Attachments:

Attachment A - June 14, 2022 Minutes DRAFT

Attachment B - Accessibility Action Log

Attachment C - Spectrum of Public Engagement – *for information for Committee members at request of Chair*

Accessible parking related:

Attachment D - AAC update

Attachment E.a. and E.b. - Copies of final zoning bylaw changes approved by Council on June 23, 2022 to regulate new accessible requirements in private developments.

CITY CLERK

CHAIR



MINUTES – ACCESSIBILITY ADVISORY COMMITTEE

June 14, 2022, 4:08 P.M.

VIA ZOOM and TELECONFERENCE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: S. Jennings (Chair), L. Bartram, C. Paisley, C. Marks.

COUNCIL LIAISON: Councillor Potts

STAFF PRESENT: A. Galiev – Equity Diversity & Inclusion Lead, P. Angelblazer – Committee Secretary, H. Follis – Digital Service Advisor, K. Salholm – Business Analyst.

A. Call to Order

The Chair called the meeting to order at 4:08 p.m.

B. Land Acknowledgement

The Chair acknowledged the City of Victoria is located on the homelands of the Songhees and Esquimalt First Nations communities, and thanked them for allowing us to live, work and play on their lands.

C. APPROVAL OF AGENDA

Moved By L. Bartram
Seconded By C. Paisley

That the agenda be approved.

Amendment:

Moved By L. Bartram
Seconded By S. Jennings

That the following items be added to the agenda:

- G.3.Distribution of the Minutes
- G.4. Two New Committee Members
- G.5. Living Wage Updates

CARRIED UNANIMOUSLY

On the main motion as amended:
CARRIED UNANIMOUSLY

D. READING OF MINUTES

D.1. Minutes from the meeting held May 10, 2022

Moved By L. Bartram

Seconded By C. Marks

That the minutes from the meeting held May 10, 2022 be approved.

CARRIED UNANIMOUSLY

E. Remarks from the Chair

The Chair acknowledged the participation and commitment of all members of the committee. Particularly, noting all the hard work, passion, and time which members put towards making our City better one curb, sidewalk, and website at a time.

F. Business Arising

F.1. Presentation from Information Technology – Website Redesign feedback

K. Salholm, Business Analyst, together with H. Follis, Digital Service Advisor, provided a presentation on the website redesign project, addressed questions from the Committee and provided an opportunity for comments.

Committee discussed the following:

- *Placement of the increase/decrease font size option and the high contrast mode. Both need to be moved to the top of the webpage and tested to ensure they appear at the beginning when using a screen reader*
- *Noted that many folks with accessibility issues use desktop computers, and devices like voice activated iPhones*
- *Difficulty with the website, particularly with finding information and using existing accessibility options*
- *High volume of website pages and information*
- *Information such as the accessible parking map needs to be updated regularly*
- *Asked staff to consult with Rick Hansen Foundation guidelines and the Website Content Accessibility Guidelines for accessible website design.*
- *Difficulties with accessing content and navigating on eScribe, noting that it will not be included as part of the website redesign project*
- *Involving the Committee with the procurement process in order to ensure vendors have experience with appropriate accessible website designs*
- *Ineffectiveness of many website accessibility rating systems*
- *Ensuring content is static and visually simple for neurodivergent individuals*

- *Ensuring the chosen vendor consults with accessibility groups outside the Committee*
- *Following up with staff on the feedback provided by the committee*

F.2. Action Log

The Committee reviewed the items in the Accessibility Action Log, and unanimously agreed on the following priority levels for each agenda item.

1. **July 2022 / Item #1 – Accessible Parking:** Committee agreed to discussing the item in the July meeting as it will be before Council.
2. **July 2022 / Item #2 & July 2022 / Item #3 - Washrooms in the Public Realm: & Douglas Street Public Washroom:** Committee discussed concerns about inaccessible modular washrooms being ordered by the City and have noted inadequate consultation from staff. In particular, the placement of the sink outside the washroom and the lack of space beneath it for wheelchair users.
3. **August 2022 / Item #4 – Helping Hands:** Committee discussed changes to the program causing eligibility issues, and agreed to discuss it at a following meeting.
4. **August 2022 / Item #5 – Accessible Voting:** Committee discussed accessibility provisions for the upcoming general local election.
5. **September 2022 / Item #6 – Scent-free/reduction policy:** Committee noted a lack of staff consultation and a seeming lack of enforcement on the policy, though the item was not considered time-sensitive.
6. **September 2022 / Item #7 – Pet Restrictions in City Facilities:** Committee agreed that to reduce allergens in the environment they would discuss restrictions at the September meeting.
7. **October 2022 / Item #8 – Update Old Curb Cuts & Tactile Walking Surface Indicators Pilot:** Committee discussed consideration of curb cuts and tactile walking surface indicators together and are requesting a staff presentation.
8. **October 2022 / Item #10 – Design Guidelines for Accessible Sidewalk Cafes:** Committee discussed reviewing the sidewalk patio policy in the fall for changes to be implemented for 2023.
9. **November 2022 / Item #11 – Accessibility Accommodation Policy:** Committee discussed the development and implementation of an accommodation policy, and level of priority in relation to other items.
10. **November 2022 / Item #12 – Dog Park Off-Leash Pilots:** Committee discussed discomfort around off-leash dog parks, particularly for individuals with mobility issues.

11. **March 2023 / Item #13 – Beacon Hill Park Closure:** Committee discussed the closure, and noted that the decision would not be revisited for some time.
12. **March 2023 / Item #14 – Clover Point Infrastructure Changes:** Committee discussed accessibility concerns with the implemented changes, though due to timing the issue would not be discussed until next year. Members did note an unsafe ramp, and discussed submitting a service request.
13. **Remove - Best practices for accessibility and inclusion for public event organizers seeking permits & Festival Investment Grant Policy and Guidelines:** Committee noted that these items were a low priority due to the onset of summer, and therefore agreed to removing the items from the prioritization summary.
14. **Remove – Government Street Refresh:** Committee discussed removing the item from the priority list due to timing with other items, Councils schedule and staff timelines.

Moved By C. Paisley

Seconded By S. Jennings

That the Accessibility Advisory Committee recommend to Council that they direct staff to not order inaccessible modular washrooms. Such as the washroom proposed for the Douglas Street public washroom.

C. Marks withdrew from the meeting at 5:39 p.m. due to a technical issue.

Quorum was lost at 5:39 p.m., and therefore discussion on the motion concluded.

G. NEW BUSINESS

G.1. Pride Parade

A. Galiev provided the Committee with a summary of events planned for Pride for which the Committee had been asked to participate. Committee discussed accessibility concerns with parade floats, the proposed parade route and the yet undetermined meeting location.

Events Schedule:

- June 17, 2022, 11:30 a.m.: Pride Flag Raising at City Hall
- June 26, 2022, 11:00 a.m.: Start of the Victoria Pride Parade

G.2. Accessible Parking

Committee discussed a lack of consultation following the development of the draft bylaw amendments, determining the date of the public hearing, and solutions to automatically flag accessibility-related agenda items before Council.

Specifically, creating a standing item on the agenda for accessibility items on Councils radar.

G.3. Distribution of Minutes

Committee discussed distributing minutes in a timely manner a week following the meeting.

G.4. Two New Committee Members

Committee discussed recruiting an additional two members, and mechanisms to ensure members notify the Committee when they are unable to attend a specific date or time.

G.5. Living Wage Updates

Committee discussed the lack of financial compensation to members of the Accessibility Advisory Committee, with an emphasis on the unequal treatment of some advisory committees compared to others. Members noted the connection to difficulties in retaining active members, and the estimated July completion date of the governance review.

H. Next Meeting Agenda & Date – July 12, 2022

Committee discussed adding the Accessible Parking item to the next meeting.

The following motion will be considered at the next meeting:

Moved By C. Paisley
Seconded By S. Jennings

That the Accessibility Advisory Committee recommends to Council that they direct staff to not order inaccessible modular washrooms. Such as the washroom proposed for the Douglas Street public washroom.

I. ADJOURNMENT

The Accessibility Advisory Committee Meeting adjourned at 6:10 p.m.

CITY CLERK

CHAIR

DRAFT

AAC Action Log – Prioritization Summary

Updated: June 20, 2022

ACTIVE ITEMS (intake and progress combined)

#	Item	Prior ity	Comments	Proposed Timeframe	Notes
1	Accessible Parking: “Continue to evaluate the locations, pricing and regulations associated with accessible parking stalls as a part of city-wide curb management planning”	1	May 2022: Transportation is hoping to bring more information on this to May meetings due to full agenda June 2022: Committee agreed to discussing the item in the July meeting as it will be before Council.	July 2022	
2	Washrooms in the Public Realm (from AWG)	1	May 2022: Is the thought that AAC is going to provide general accessible public washroom guidance beyond individual applications? June 2022: Committee discussed concerns about inaccessible modular washrooms being ordered by the City and have noted inadequate consultation from staff. In particular, the placement of the sink outside the washroom and the lack of space beneath it for wheelchair users	July 2022	#2 and #3 discussed together

3	Douglas Street Public Washroom	1	May 2022: Council directed to engage AAC June 2022: Committee discussed concerns about inaccessible modular washrooms being ordered by the City and have noted inadequate consultation from staff. In particular, the placement of the sink outside the washroom and the lack of space beneath it for wheelchair users	July 2022	
4	Helping Hands Program (raised to the City)	1	May 2022: to assist people with disabilities (proof required) and aged over 80 (no proof required) to get garbage cans to the street (gray bins). The process to get on the list is not equitable for persons with disabilities. Accessibility placard might be sufficient (to check further). Linda as a private citizen provided input. June 2022: Committee discussed changes to the program causing eligibility issues and agreed to discuss it at a following meeting.	Aug 2022	
5	Accessible Voting (from AWG)	2	May 2022: Voting for by-election. Accessible voting machine became available for the first time. June 2022: <i>Accessible Voting</i>: Committee discussed accessibility	Aug 2022	

			provisions for the upcoming general local election.		
6	Scent-free/reduction policy “Review and/or adopt scent reduction policies in public buildings, starting in City Hall”	1	June 2022: Committee noted a lack of staff consultation and a seeming lack of enforcement on the policy, though the item was not considered time-sensitive	Sept 2022	
7	Pet restrictions in city facilities starting with City Hall (from AWG)	1	May 2022: Clarify background on this one (not in Short term Action Plan). AWG has been asking for restrictions for a long time. It needs to be addressed. Current situation- pets are allowed in certain facilities (related to allergies) June 2022: Committee agreed that to reduce allergens in the environment they would discuss restrictions at the September meeting	Sept 2022	
8	Update on Old Curb Cuts	1	May 2022: Staff to inquire on progress of updates - phasing plan etc. June 2022: Committee discussed consideration of curb cuts and tactile walking surface indicators together and are requesting a staff presentation.	Oct 2022	#8 and #9 discussed together

9	Tactile Walking Surface Indicators pilot “Promote, evaluate, and apply lessons learned through implementation of accessibility pilot projects”	1	June 2022: Committee discussed consideration of curb cuts and tactile walking surface indicators together and are requesting a staff presentation	Oct 2022	
10	Design Guidelines for Accessible Sidewalk Cafes	1	June 2022: Committee discussed reviewing the sidewalk patio policy in the fall for changes to be implemented for 2023	Oct 2022	
11	Accessibility Accommodation Policy “Develop a formal Accessibility Accommodation Request Process for members of the public seeking support to access City Services and programs”	1	June 2022: Committee discussed the development and implementation of an accommodation policy, and level of priority in relation to other items.	Nov 2022	
12	Off-Leash Dog Area Pilots	1	May 2022: City keeps designating areas as off leash areas. They are called pilots ("trials"). Concern for people who walk without interference from loose dogs June 2022: Committee discussed discomfort around off-leash dog parks, particularly for individuals with mobility issues.	Nov 2022	

13	Beacon Hill Park – accessible washrooms, access to top of the hill	1	May 2022: Roads didn't take too close to parking June 2022: Committee discussed the closure, and noted that the decision would not be revisited for some time	March 2023	
14	Clover Point Infrastructure Changes	1	May 2022: not a proper ramp June 2022: Committee discussed accessibility concerns with the implemented changes, though due to timing the issue would not be discussed until next year. Members did note an unsafe ramp, and discussed submitting a service request.	March 2023	
	Best practices for accessibility and inclusion for public event organizers seeking permits	2	June 2022: Committee noted that these items were a low priority due to the onset of summer, and therefore agreed to removing the items from the prioritization summary.	N/A	Remove
	Festival Investment “Grant Policy and Guidelines Develop and promote best practices for inclusion and accessibility to organizers of permitted special event and festivals being held in the City of Victoria”	2			

	Government Street Refresh	1	May 2022: Community Planning presented to AAC at the March 8 meeting June 2022: Committee discussed removing the item from the priority list due to timing with other items, Councils schedule and staff timelines.	Complete	Remove
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Spectrum of Public Participation

LEVEL OF PUBLIC PARTICIPATION

INFORM

PUBLIC PARTICIPATION GOAL

- To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and / or solutions.

PROMISE TO THE PUBLIC

- We will keep you informed

EXAMPLE TOOLS AND TECHNIQUES

- Webpage
- Newspaper ads
- Signs

CONSULT

- To obtain public feedback on analysis, alternatives and/or decisions.

- We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.

- Surveys
- Focus groups

INVOLVE

- To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

- We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

- Workshops
- Deliberate polling

COLLABORATE

- To partner with the public in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.

- We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.

- Advisory Committees

EMPOWER

- To place final decision-making in the hands of the public.

- We will implement what you decide.

- Delegated decisions such as elections and referendums

ACCESSIBLE PARKING REQUIREMENTS IN NEW DEVELOPMENT & UPDATE ON PUBLIC ACCESSIBLE PARKING EXPANSION 2022 JULY 2022

Pre-Amble:

People with disabilities have different parking and mobility needs. As the City grows and changes, and our population ages, there will be new demands on accessible parking supply. Parking models are also changing as cities like Victoria, are embracing new technologies like EV charging and car sharing, supporting demand management approaches, and welcoming new transportation services that help facilitate the movement of people, goods and services.

The 2020 Accessibility Framework and Go Victoria, the City's transportation strategy, identify goals to increase mobility options for people with disabilities and remove mobility barriers to accessing services, destinations and places within our community.

Zoning Bylaw Changes: Accessible Parking Stalls in New Development

Following the removal of accessible parking requirements from the BC Building Code Regulations in December 2018, municipalities were left to adopt their own design standards and supply rates within their respective Bylaws for off-street parking. In June 2022 Council approved bylaw changes that will require new supply rates and updated standard stall dimensions, sign and paint requirements. This bylaw will come into effect on September 19, 2022.

Existing buildings will continue to be required to provide the parking supply that was required at the time of their development approval. However, if an existing building seeks to change to a new use, such as through a rezoning, then the proposed new accessible parking regulations will be triggered for the new use.

The City is continuing to explore parking requirements and formulas, including accessible parking stall rates and requirements for devices such as adaptive bicycles and other e-mobility devices. This work to "review

schedule C” will start in late 2022 and continue in 2023. Outcomes may include changes to the parking regulations and/or design guidelines. The AAC will be included as one of the City’s key stakeholders to consult with during this project.

Public Accessible Parking Stall Retrofit / Expansion Program 2022

The City is now delivering an annual retrofit program and expanding the number of public accessible parking stalls over the next three years, with a focus on city facilities and parks, village centres and the downtown core. Council has set aside \$350,000 towards these efforts.

Locations slated for upgrades in 2022 include the following:

Cook Street, in North Park village
Belmont Street, adjacent Stadacona Park
Stadacona Avenue, adjacent Stadacona Park
Songhees Drive, adjacent Sonhees Walkway
Banfield Park, adjacent the Vic West Community Centre
Menzies Street, adjacent to the James Bay Public Library
Waterfront Crescent, at the Selkirk Waterfront
Topaz Street, at the new bicycle / skate park
Kings Street, adjacent to Oaklands park and tennis courts
Simcoe Street, adjacent to MacDonald Park
City of Victoria parking lot on Bay Street, adjacent to Vic West Park

Other sites will continue to be investigated and delivered through capital programs. Members of the AAC are welcome to suggest additional locations for public accessible parking stalls.

A BYLAW OF THE CITY OF VICTORIA

The purposes of this Bylaw are to amend the Zoning Regulation Bylaw to establish accessible parking regulations by adding definitions in Schedule A – Definitions and adding a new section to Schedule C – Off-Street Parking.

Contents

- 1 Title
- 2 Amendments
- 3 Transition Provision
- 4 Commencement

The Council of The Corporation of the City of Victoria in an open meeting assembled enacts the following provisions:

Title

- 1 This Bylaw may be cited as the “ZONING REGULATION BYLAW, AMENDMENT BYLAW (NO. 1260) 22-024”.

Amendments

- 2 Bylaw No. 80-159, the Zoning Regulation Bylaw, is amended as follows:
 - (a) in Schedule A - Definitions:
 - (i) by adding the following definition immediately before the definition of **“Accessory Building”**:

“**“Accessible Parking Space”** means a parking space designed and installed in accordance with the specifications and dimensions in section 4.2 and Figure 4 of Schedule C – Off-Street Parking Regulations.”;
 - (ii) by adding the following definition immediately after the definition of **“Unobstructed Access”**:

“**“Van Accessible Parking Space”** means a parking space designed and installed in accordance with the specifications and dimensions in section 4.2 and Figure 5 of Schedule C – Off-Street Parking Regulations.”
 - (b) in Schedule C – Off-Street Parking Regulations, by adding:
 - (i) the following immediately after section 1.1.6:

“7. Where a variance has been granted to reduce the required number of off-street parking spaces, the number of parking spaces required by section 1.2 of this Schedule shall be used to calculate the required number of accessible parking spaces or van accessible parking spaces.”;
 - (ii) a comma and the word “slip-resistant” immediately after the word “durable” in section 2.1.1; and

- (iii) the provisions in Schedule 1 of this Bylaw immediately after section 3.2.2.

Transition Provision

- 3 If a complete application for a permit in accordance with the Land Use Procedures Bylaw or the Building and Plumbing Regulation Bylaw has been received by the City prior to September 19, 2022, then the provisions of Schedule C of the Zoning Regulation Bylaw No. 80-159 as it was on the day before the Zoning Regulation Bylaw Amendment Bylaw No. 1260, 22-024 was adopted, will apply to the parking spaces of the development that is the subject of the permit.

Commencement

- 4 This Bylaw comes into force on September 19, 2022.

READ A FIRST TIME the	19th	day of	May	2022
READ A SECOND TIME the	19th	day of	May	2022
RESCINDED SECOND READING the	16th	day of	June	2022
AMENDED the	16th	day of	June	2022
READ A SECOND TIME the	16th	day of	June	2022
Public hearing held on the	23rd	day of	June	2022
READ A THIRD TIME the	23rd	day of	June	2022
ADOPTED on the	23rd	day of	June	2022

"CURT KINGSLEY"
CITY CLERK

"LISA HELPS"
MAYOR

SCHEDULE 1

4. Accessible Parking

4.1 Required Accessible Parking Spaces

1. The owner or occupier of any land or any building or other structure, for each use listed in Table 5 present on the land or in the building or other structure, must provide the corresponding minimum number of off-street accessible parking spaces and van accessible parking spaces in accordance with Table 5. For example, if an owner is required to provide 27 vehicle parking spaces for a commercial use pursuant to Table 1, the owner must provide 1 accessible parking space, 1 van accessible parking space and 25 vehicle parking spaces.

Table 5: Minimum Number of Required Accessible Parking Spaces and Van Accessible Parking Spaces

Use or Class of Use: <u>Attached Dwelling, Multiple Dwelling</u> All commercial uses listed in Table 1 All institutional uses listed in Table 1 except <u>hospital</u> (see below) All industrial uses listed in Table 1		
Number of Parking Spaces Required per Table 1	Minimum Number of <u>Accessible Parking Spaces</u>	Minimum Number of <u>Van Accessible Parking Spaces</u>
0-5 spaces	n/a	n/a
6-25 spaces	0	1
26-50 spaces	1	1
51-75 spaces	2	1
76-100 spaces	3	1
101 spaces or more	1 <u>accessible parking space</u> for every 25 parking spaces	See section 4.1.2
Number of Visitor Parking Spaces Required per Table 1	Minimum Number of Visitor <u>Accessible Parking Spaces</u>	Minimum Number of Visitor <u>Van Accessible Parking Spaces</u>
0-5 spaces	n/a	n/a
6-25 spaces	0	1
26-50 spaces	1	1
51-75 spaces	2	1
76-100 spaces	3	1
101 spaces or more	1 <u>accessible parking space</u> for every 25 parking spaces	See section 4.1.2
Use or Class of Use: <u>Assisted Living Facility (as defined in Table 1)</u>		
Number of Parking Spaces Required per Table 1	Minimum Number of <u>Accessible Parking Spaces</u>	Minimum Number of <u>Van Accessible Parking Spaces</u>
See Table 1	15% of required vehicle parking spaces	See section 4.1.2
Number of Visitor Parking Spaces	Minimum Number of Visitor <u>Accessible</u>	Minimum Number of Visitor <u>Van Accessible</u>

Required per Table 1	<u>Parking Spaces</u>	<u>Parking Spaces</u>
See Table 1	15% of required vehicle parking spaces	See section 4.1.2
Use or Class of Use: <u>Hospital</u>		
Number of Parking Spaces Required per Table 1	Minimum Number of <u>Accessible Parking Spaces</u>	Minimum Number of <u>Van Accessible Parking Spaces</u>
See Table 1	5% of required vehicle parking spaces	See section 4.1.2
Number of Visitor Parking Spaces Required per Table 1	Minimum Number of <u>Visitor Accessible Parking Spaces</u>	Minimum Number of <u>Visitor Van Accessible Parking Spaces</u>
See Table 1	5% of required vehicle parking spaces	See section 4.1.2

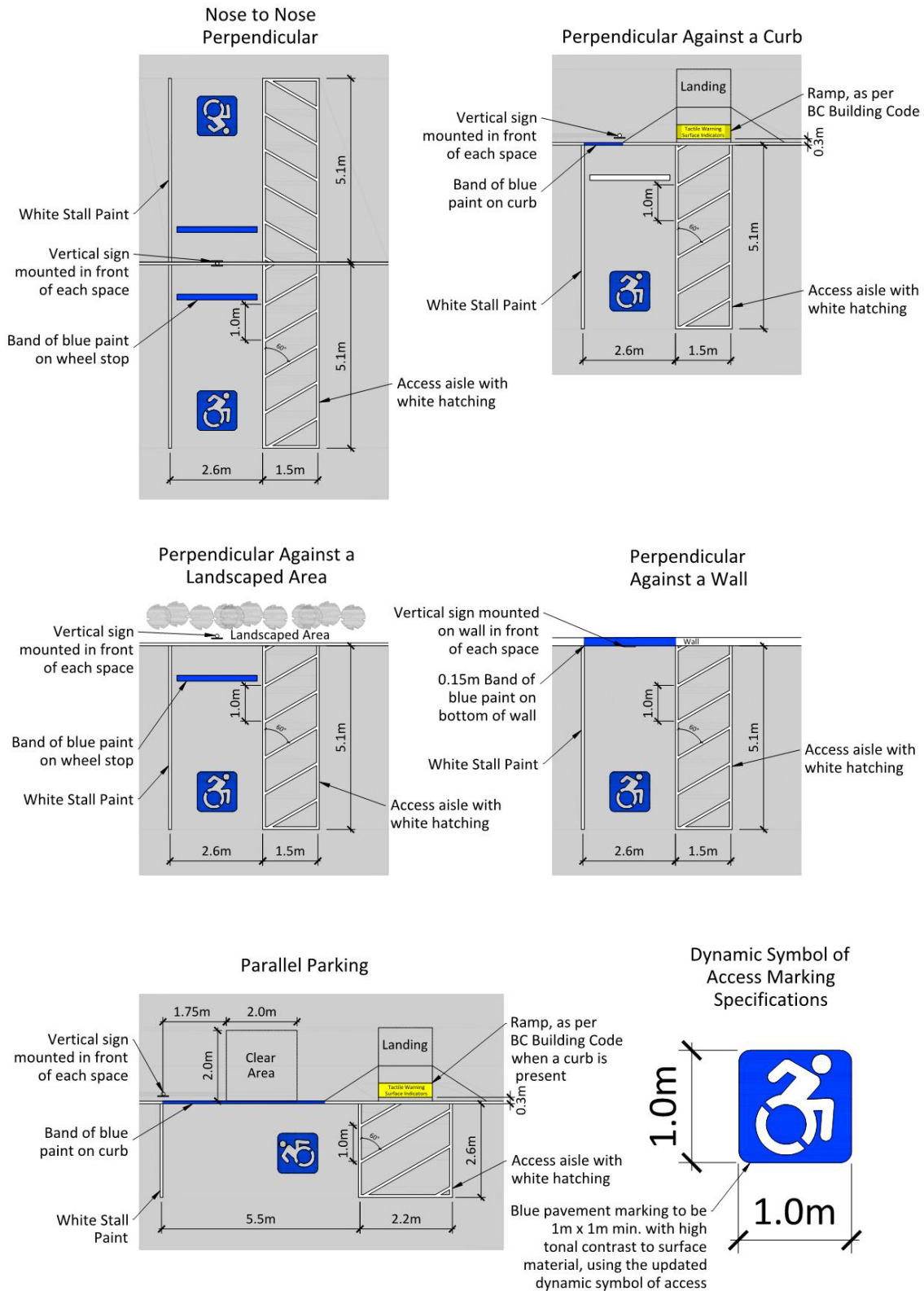
2. Where:

- (a) only one accessible parking space is required, the space must be a van accessible parking space;
- (b) between two and six accessible parking spaces are required, a minimum of one of these spaces must be a van accessible space;
- (c) more than six accessible parking spaces are required, the requirement for a van accessible space is triggered at each multiple of six accessible parking spaces, for example:
 - i. where 7-12 accessible parking spaces are required, a minimum of two of these spaces must be van accessible spaces;
 - ii. where 13-18 accessible parking spaces are required, a minimum of three of these spaces must be van accessible spaces;
 - iii. where 19-25 accessible parking spaces are required, a minimum of four of these spaces must be van accessible spaces.

4.2 Accessible Parking Dimensions and Specifications

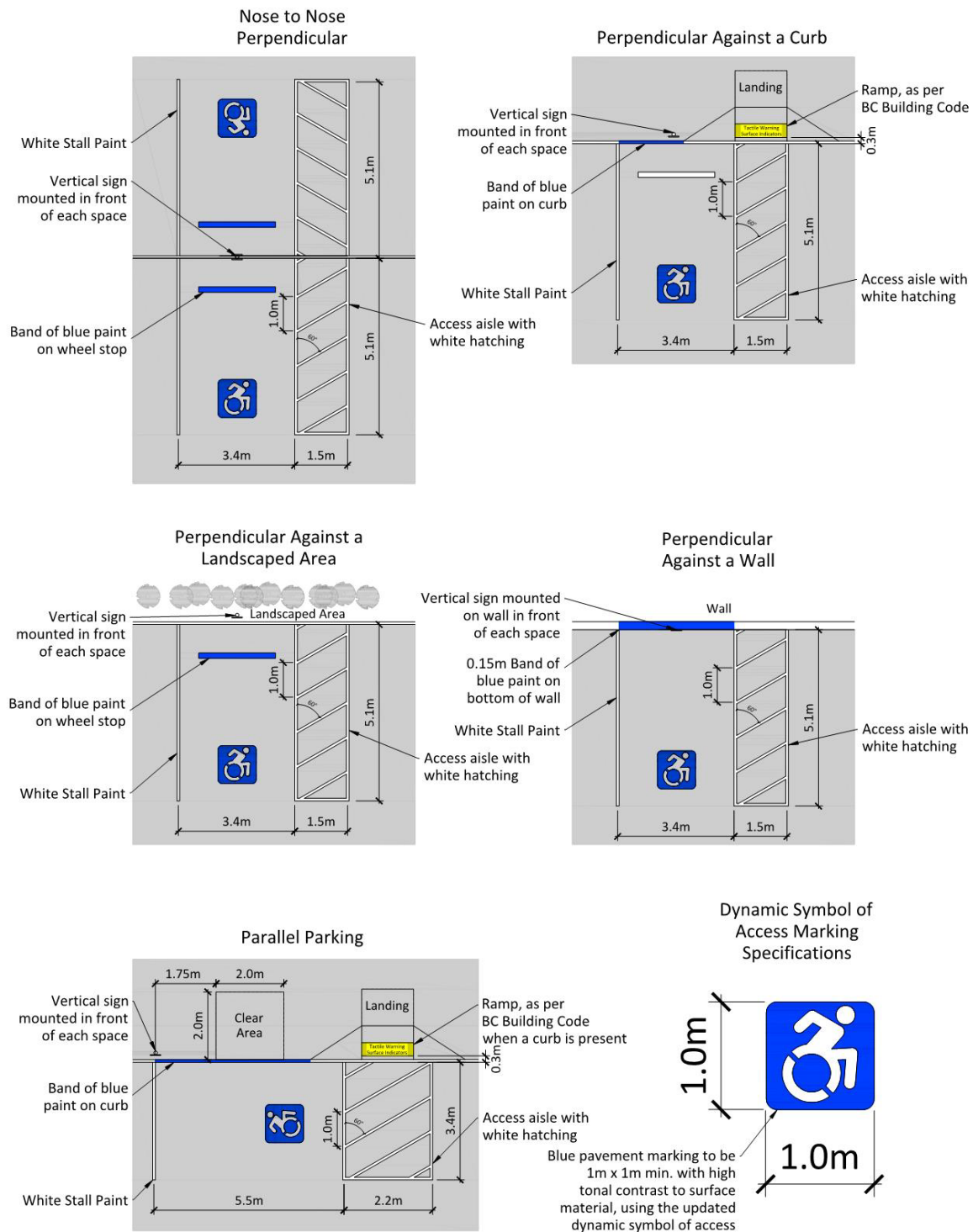
1. All accessible parking spaces and van accessible parking spaces required under this Bylaw must be provided on the same lot as the building or use which they serve.
2. Accessible parking spaces and van accessible parking spaces must have a maximum grade of 5% in any direction.
3. Each accessible parking space required under this Bylaw must be designed, marked, and installed to the minimum dimensions and specifications in accordance with the applicable configuration shown in Figure 4 of this Schedule.

Figure 4: Minimum accessible parking space dimensions



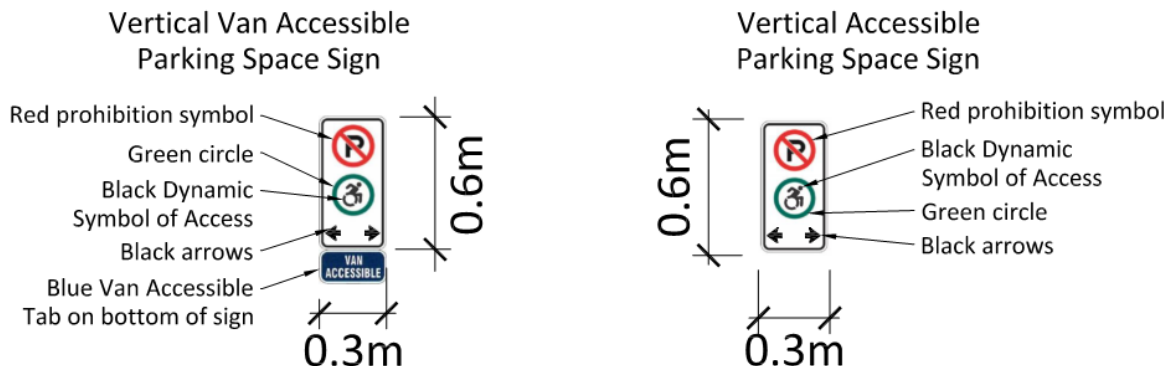
4. Each van accessible parking space required under this Bylaw must be designed, marked, and installed to the minimum dimensions and specifications in accordance with the applicable configuration shown in Figure 5 of this Schedule.

Figure 5 Minimum van accessible parking space dimensions



5. An access aisle must be included with each accessible parking space with the specifications and minimum dimensions shown in Figure 4 and with each van accessible space with the specifications and minimum dimensions shown in Figure 5.
6. Where an accessible parking space or van accessible parking space is situated immediately adjacent to another accessible parking space or van accessible parking space, then the access aisle may be shared between the two spaces.
7. Each accessible parking space or van accessible parking space must be marked with the Dynamic Symbol of Access in accordance with the dimensions and specifications illustrated in Figures 4 and 5.
8. A wall mounted or standalone vertical sign must be installed at each accessible parking space or van accessible parking space in accordance with the specifications illustrated in Figure 6 and the lowest part of the sign must be located:
 - (a) a minimum of 2.1m above finished grade, or
 - (b) a minimum of 1.5m above finished grade when wall mounted or when the roof height of a parkade, carport or similar building or structure in which the associated parking space is located prevents compliance with subsection (a).

Figure 6: Accessible parking sign specifications



A BYLAW OF THE CITY OF VICTORIA

The purposes of this Bylaw are to amend Zoning Bylaw 2018 to establish accessible parking regulations by adding definitions in Part 2 – Definitions and adding a new section to Part 5 – Requirements for Motor Vehicle and Bicycle Parking.

Contents

- 1 Title
- 2 Amendments
- 3 Transition Provision
- 4 Commencement

The Council of The Corporation of the City of Victoria in an open meeting assembled enacts the following provisions:

Title

- 1 This Bylaw may be cited as “ZONING BYLAW 2018, AMENDMENT BYLAW (NO. 10) NO. 22-025”.

Amendments

- 2 Bylaw No. 18-072, Zoning Bylaw 2018, is amended as follows:

- a. in Part 2.1 – Administrative Definitions:

- (i) by adding the following definition immediately before the definition of **“Accessory Landscape Structure”**:

“**Accessible Parking Space**” means a parking space designed and installed in accordance with the specifications and dimensions in section 7.2 and Figure 2 of Part 5 – Requirements for Motor Vehicle and Bicycle Parking.”;

- (ii) by adding the following definition immediately after the definition of **“Unobstructed Access”**:

“**Van Accessible Parking Space**” means a parking space designed and installed in accordance with the specifications and dimensions in section 7.2 and Figure 3 of Part 5 – Requirements for Motor Vehicle and Bicycle Parking.”

- b. in Part 5 – Requirements for Motor Vehicle and Bicycle Parking, by adding:

- (i) the following immediately after section 5.2.b:

- “c. All vehicle parking spaces must be surfaced with asphalt, concrete, pavers, or permeable material that provides a durable, slip-resistant surface.

- (ii) the provisions in Schedule 1 of this Bylaw immediately after section 5.1.6.

Transition Provision

- 3 If a complete application for a permit in accordance with the Land Use Procedures Bylaw or the Building and Plumbing Regulation Bylaw has been received by the City prior to September 19, 2022, then the provisions of Part 5 – Requirements for Motor Vehicle and Bicycle Parking of Zoning Bylaw No. 18-072 as it was on the day before the Zoning Bylaw 2018 Amendment Bylaw No. 22-025 was adopted, will apply to the parking spaces of the development that is the subject of the permit.

Commencement

- 4 This Bylaw comes into force on September 19, 2022.

READ A FIRST TIME the	19th	day of	May	2022
READ A SECOND TIME the	19th	day of	May	2022
RESCINDED SECOND READING the	16th	day of	June	2022
AMENDED the	16th	day of	June	2022
READ A SECOND TIME the	16th	day of	June	2022
Public hearing held on the	23rd	day of	June	2022
READ A THIRD TIME the	23rd	day of	June	2022
ADOPTED on the	23rd	day of	June	2022

CITY CLERK

MAYOR

SCHEDULE 1

7. Accessible Parking

7.1 Required Accessible Parking Spaces

- The owner or occupier of any land or any **Building** or other structure, for each use listed in Table 5 present on the land or in the **Building** or other structure, must provide the corresponding minimum number of off-street **Accessible Parking Spaces** and **Van Accessible Parking Spaces** in accordance with Table 5. For example, if an owner is required to provide 27 vehicle parking spaces for a commercial use pursuant to Table 1, the owner must provide 1 **Accessible Parking Space**, 1 **Van Accessible Parking Space** and 25 vehicle parking spaces.

Table 5: Minimum Number of Required Accessible Parking Spaces and Van Accessible Parking Spaces

Use or Class of Use: All residential uses listed in Table 1 except <u>Assisted Living Facility</u> (see below) All commercial uses listed in Table 1		
Number of Parking Spaces Required per Table 1	Minimum Number of <u>Accessible Parking Spaces</u>	Minimum Number of <u>Van Accessible Parking Spaces</u>
0-5 spaces	n/a	n/a
6-25 spaces	0	1
26-50 spaces	1	1
51-75 spaces	2	1
76-100 spaces	3	1
101 spaces or more	1 <u>Accessible Parking Space</u> for every 25 parking spaces	See section 7.1.2
Number of Visitor Parking Spaces Required per Table 1	Minimum Number of Visitor <u>Accessible Parking Spaces</u>	Minimum Number of Visitor <u>Van Accessible Parking Spaces</u>
0-5 spaces	n/a	n/a
6-25 spaces	0	1
26-50 spaces	1	1
51-75 spaces	2	1
76-100 spaces	3	1
101 spaces or more	1 <u>Accessible Parking Space</u> for every 25 parking spaces	See section 7.1.2
Use or Class of Use: <u>Assisted Living Facility</u>		
Number of Parking Spaces Required per Table 1	Minimum Number of <u>Accessible Parking Spaces</u>	Minimum Number of <u>Van Accessible Parking Spaces</u>
See Table 1	15% of required vehicle parking spaces	See section 7.1.2

Number of Visitor Parking Spaces Required per Table 1	Minimum Number of Visitor <u>Accessible</u> Parking Spaces	Minimum Number of Visitor <u>Van Accessible</u> Parking Spaces
See Table 1	15% of required vehicle parking spaces	See section 7.1.2

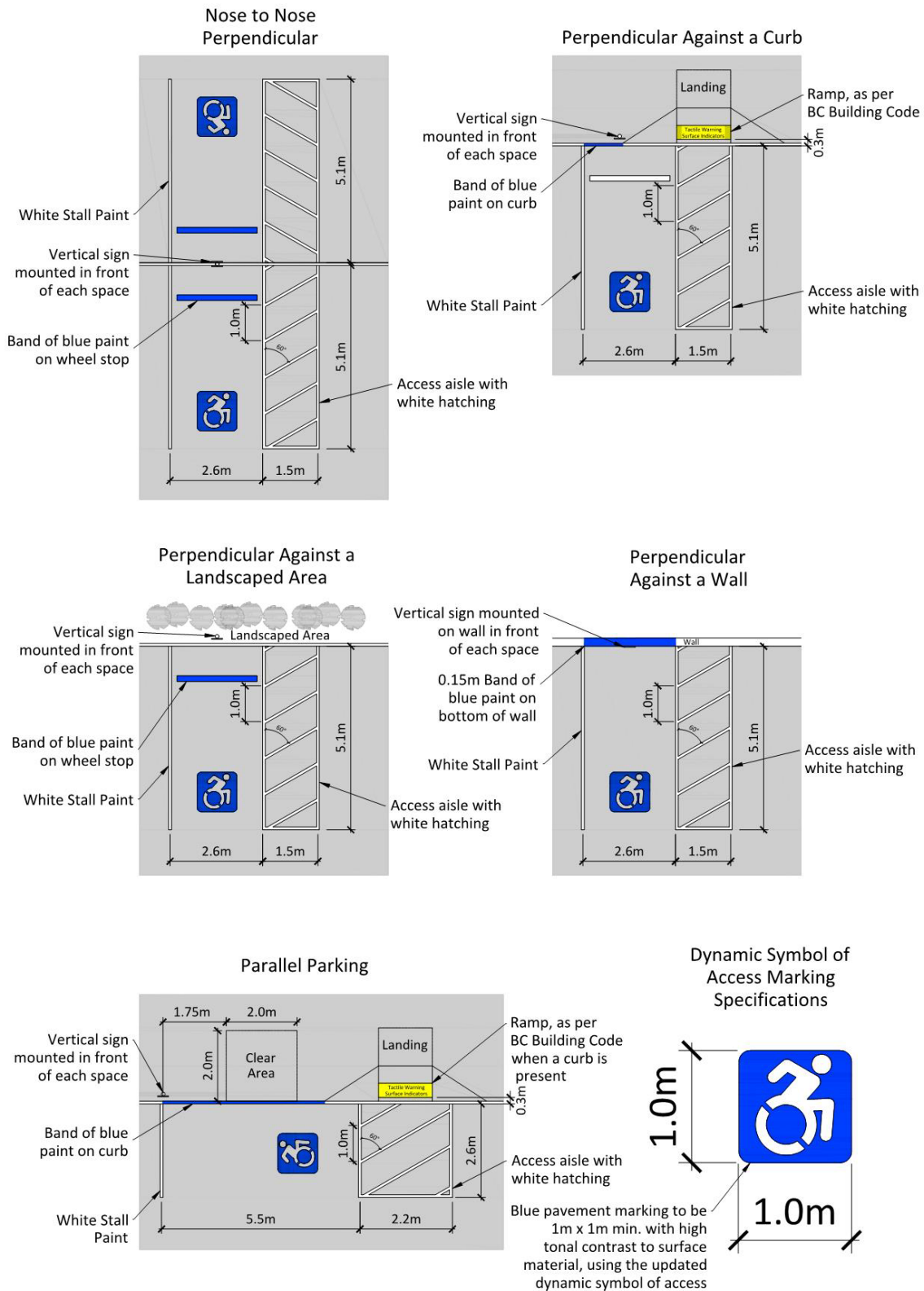
2. Where:

- a. only one **Accessible Parking Space** is required, the space must be a **Van Accessible Parking Space**;
- b. between two and six **Accessible Parking Spaces** are required, a minimum of one of these spaces must be a **Van Accessible Space**;
- c. more than six **Accessible Parking Spaces** are required, the requirement for a **Van Accessible Space** is triggered at each multiple of six **Accessible Parking Spaces**, for example:
 - i. where 7-12 **Accessible Parking Spaces** are required, a minimum of two of these spaces must be **Van Accessible Spaces**;
 - ii. where 13-18 **Accessible Parking Spaces** are required, a minimum of three of these spaces must be **Van Accessible Spaces**;
 - iii. where 19-25 **Accessible Parking Spaces** are required, a minimum of four of these spaces must be **Van Accessible Spaces**.

7.2 Accessible Parking Dimensions and Specifications

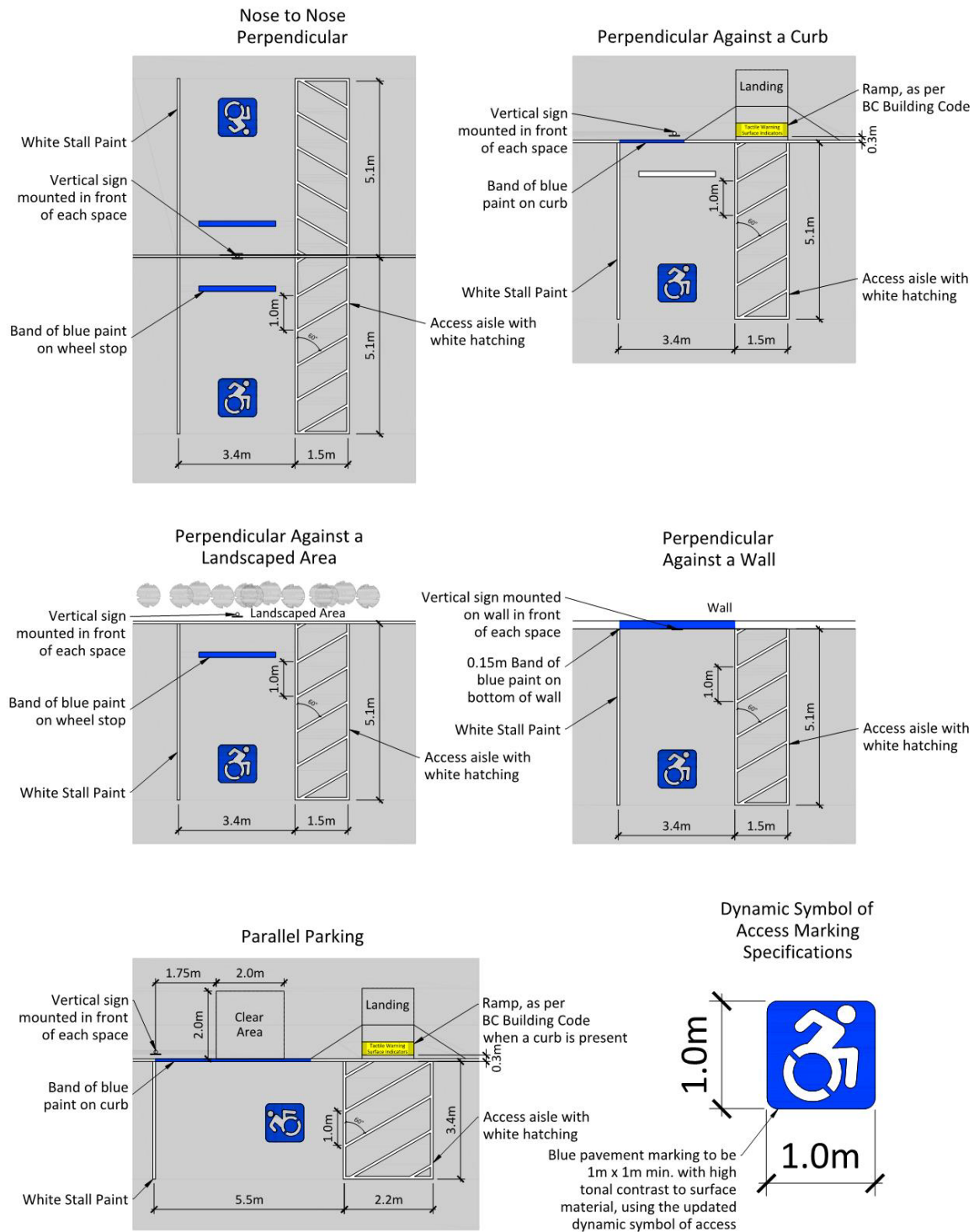
1. All **Accessible Parking Spaces** and **Van Accessible Parking Spaces** required under this Bylaw must be provided on the same **Lot** as the **Building** or use which they serve.
2. **Accessible Parking Spaces** and **Van Accessible Parking Spaces** must have a maximum grade of 5% in any direction.
3. Each **Accessible Parking Space** required under this Bylaw must be designed, marked, and installed to the minimum dimensions and specifications in accordance with the applicable configuration shown in Figure 2 of this Part.

Figure 2: Minimum Accessible Parking Space dimensions



4. Each **Van Accessible Parking Space** required under this Bylaw must be designed, marked, and installed to the minimum dimensions and specifications in accordance with the applicable configuration shown in Figure 3 of this Part.

Figure 3 Minimum Van Accessible Parking Space dimensions



5. An access aisle must be included with each **Accessible Parking Space** with the specifications and minimum dimensions shown in Figure 2, Part 5 and with each **Van Accessible Space** with the specifications and minimum dimensions shown in Figure 3, Part 5.
6. Where an **Accessible Parking Space** or **Van Accessible Parking Space** is situated immediately adjacent to another **Accessible Parking Space** or **Van Accessible Parking Space**, then the access aisle may be shared between the two spaces.
7. Each **Accessible Parking Space** or **Van Accessible Parking Space** must be marked with the Dynamic Symbol of Access in accordance with the dimensions and specifications illustrated in Figures 2 and 3, Part 5.
8. A wall mounted or standalone vertical sign must be installed at each **Accessible Parking Space** or **Van Accessible Parking Space** in accordance with the specifications illustrated in Figure 4, Part 5 and the lowest part of the sign must be located:
 - a. a minimum of 2.1m above **Finished Grade**, or
 - b. a minimum of 1.5m above **Finished Grade** when wall mounted or when the roof height of a parkade, carport or similar **Building** or structure in which the associated parking space is located prevents compliance with subsection (a).

Figure 4: Accessible parking sign specifications

