

# City of Victoria MyCity – Permits & Inspections

View detailed permit information such as receipts and book inspections

1. Log into [MyCity](#).  
Or register for a new account.

City of Victoria Home

### MyCity Online

Access your City accounts online, 24 hours a day using MyCity  
Create a profile, register your accounts and access your information.

- Pay utility bills and review billing history
- Review and renew business licenses online and sign up for ebilling
- Review property tax accounts and sign up for ebilling
- Contractors only: Apply for electrical permits
- Apply for a Business License
- Book building inspections
- Development Tracker Subscriptions
- Apply for plumbing permits

Email Address: dcownden@victoria.ca

Password: \*\*\*\*\*

Login

[Click here to register for a MyCity profile.](#)  
[Forgot your password? Reset it.](#)  
[Read the Terms of Use](#)

Accounts

Update Profile Manage Accounts Logout

Welcome  
Devon Cownden  
dcownden@victoria.ca

Contractors only: Apply for electrical permits  
Apply for a Business License  
Development Tracker Subscriptions  
Apply for plumbing permits

Search by ADDRESS ( eg Douglas St) ACCOUNT TYPE ( eg Tax) STATUS (Active) ...

Permit Sort Folder Number

| Folder Number:                 | BP-INTERIOR ONLY          |
|--------------------------------|---------------------------|
| Application Date: Feb 08, 2021 | Issued Date: Mar 10, 2021 |
| Project: PRJ-112193            | Status: ACTIVE            |

| Folder Number:                 | PP-PLUMBING               |
|--------------------------------|---------------------------|
| Application Date: Feb 27, 2017 | Issued Date: Feb 27, 2017 |
| Project:                       | Status: COMPLETED         |

2. Register a **new account** (permit) using your Folder Number and Access Code.

City of Victoria Home

### Manage Accounts

Update Profile Accounts Logout

a. Register Account

Remove Accounts

Subscribe

My Subscriptions

Rule Based Subscriptions

City of Victoria Home

### Register Accounts

Update Profile Accounts Logout

b. Register a Licensing Account

Register a Permit

Register a Dog Account

Register a Tax Account

Register a Utility Account

City of Victoria Home

### Register a Permit

Update Profile Accounts Logout

c. Folder Number\*

Access Code\*

Register

Enter your Permit Number with the 4 digit Access Code you provided

Or view **existing permits** associated with your account.

Charges

| Description   | Units      | Charge Amount   | Outstanding | On Deposit  |
|---------------|------------|-----------------|-------------|-------------|
| Bp App Fee    | 0.00       | 100.00          | 0.00        |             |
| Bp Fee Reduce | 220,000.00 | -159.00         | 0.00        |             |
| Bp Permit Fee | 220,000.00 | 3,080.00        | 0.00        |             |
| <b>TOTAL</b>  |            | <b>3,021.00</b> | <b>0.00</b> | <b>0.00</b> |

Tasks

| Task                           | Status      | Start                  | End               |
|--------------------------------|-------------|------------------------|-------------------|
| FRAMING                        | CANCELLED   | Start: Jun 29, 2021 PM | End: Jun 29, 2021 |
| FRAMING                        | ACCEPTED    | Start: Jul 06, 2021    | End: Jul 06, 2021 |
| BUILDING INSULATION/VAPOUR BAR | NOT STARTED |                        |                   |
| FIRE FINAL INSPECTION          | COMPLETED   | Start: Aug 04, 2021    | End: Aug 04, 2021 |
| FINAL INSPECTION               | ACCEPTED    | Start: Aug 06, 2021 AM | End: Aug 06, 2021 |
| OCCUPANCY/COMPLETION           | NOT STARTED |                        |                   |

Payment history

Inspection history

Schedule an inspection