PRINCIPLES AND GUIDELINES FOR INVOLVING COMMUNITY ASSOCIATION LAND USE COMMITTEES IN BROADER PROJECT AND POLICY INITIATIVES

Approved by Council on December 8, 2016.

Purpose

Community Association Land Use Committees (CALUCs) offer an important voice and perspective in the process of city building and can provide valuable input in addressing issues and informing City initiatives. These initiatives may include but are not limited to: neighbourhood, local area and precinct planning, localized infrastructure projects, park improvements projects, official community plans, city-wide master plans, large-scale infrastructure projects, and transportation network improvement projects.

The following principles and guidelines will be used by City staff to engage with CALUCs when undertaking these type of initiatives.

Principles

- The level of engagement for a given initiative will adhere to the IAP2 spectrum in a manner appropriate to the scale and complexity of the project
- Specific roles for key organizations, including CALUCs, will be defined by engagement strategies developed on a project-by-project basis and approved by Council
- At a minimum, CALUCs will be informed of the policy or initiative. Where appropriate CALUCs will be engaged, along with other key organizations and stakeholders, in the development of engagement plans. Ideally, the CALUC will be contacted at the earliest possible opportunity so that organizations and stakeholders have time to prepare and consider the information.
- All input is valuable and will be considered both in terms of guiding the consultation process as well as in decision-making processes.
- Subject to approval of the engagement strategy by Council, CALUCs may play a range of different roles within the engagement process, including:
    - Participation in advisory groups or steering committees
    - Partnerships or co-sponsorships of engagement activities
    - Acting as or facilitating focus groups on key topics
    - Hosting of public meetings or other outreach activities
    - Acting as a conduit for distribution of information