



1 Centennial Square
Victoria, BC V8W 1P6
T 250.361.0572

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Sightseeing Vehicle / Vessel for Hire Business Licence Application

For information, or assistance completing this form, please contact Business Licensing at 250.361.0572 or by email at businesslicence@victoria.ca. You can mail your completed application to the above address, fax it to 250.361.0214 or email to the email address noted above.

IMPORTANT: Application must be completed in full, accompanied by appropriate documentation. Incomplete forms will not be processed. Completion of this application does not guarantee approval of application. Approved licences will be issued only upon receipt of payment of the business licence fee. Conducting business without a valid licence is an offence for which penalties are prescribed. The minimum penalty is a fine of \$250 per day for each day that the offence continues, pursuant to Sec. 4(a) of the Business Licence Bylaw.

PART A: APPLICATION

Business Name: _____

Business Address: _____ Victoria, BC Postal Code: _____

Phone: _____ Email: _____

Owner (1) Name: _____

Owner (2) Name: _____

Limited / Incorporated Company Name: _____

DOCUMENTS REQUIRED: (photocopies accepted)

Vehicle ☐ Current ICBC Insurance papers • must show PT Reference Number • Liability required not less than \$2,000,000	Pedicab Vehicle ☐ Current Insurance papers • Liability required not less than \$1,000,000
Vessel ☐ Current Certificate of Insurance • must show individual vessel name • Liability required not less than \$1,000,000 ☐ Current Ship's Safety Inspection	Horsedrawn Vehicle ☐ Current Insurance papers • Liability required not less than \$2,000,000 ☐ Current copy of a Registered Veteranarian's Certificate & SPCA evaluation (Please see Bylaw No. 09-089)

PLEASE SEE REVERSE TO FILL IN APPROPRIATE VEHICLE OR VESSEL INFORMATION

PART B: APPLICANT INFORMATION

Applicant / Representative Name: _____

Applicant / Representative Signature: _____ Date Signed: ____/____/____

IMPORTANT: In providing this information, you have consented to its use for the above-mentioned purpose and declare that all the information provided herein is correct. Applicant has read and agrees to comply with the stated regulations and requirements of the Vehicles for Hire Bylaw and the Business Licence Bylaw of the City of Victoria. Licences are valid from January 16 to January 15 of the following year.

PART C: APPLICANT TO FILL IN APPROPRIATE VEHICLE OR VESSEL INFORMATION**VEHICLE INFORMATION:**

VEHICLE INFORMATION:					FOR OFFICE USE ONLY		
YEAR	MAKE	COMPANY VEHICLE NAME	VIN NO	BC LICENSE PLATE NO	OLD CITY DECAL	BL NO	CITY DECAL

VESSEL INFORMATION:

VESSEL INFORMATION:				FOR OFFICE USE ONLY		
YEAR	MAKE	VESSEL NAME	VESSEL REGISTERED NO	OLD CITY DECAL	BL NO	CITY DECAL

PART D: APPROVAL PROCESS (FOR OFFICE USE ONLY)

PROCESSED BY: _____ DATE PROCESSED: ____/____/____